

## Walk-In Building Supplies - NASPO ValuePoint

NASPO ValuePoint Master Agreement for Walk-in Building Supplies. This is open for rural, local, statewide, regional, and national stores.

<b>Open</b>	1/4/2024 12:30 PM MST	<b>Type</b>	Request for Proposal
<b>Close</b>	3/12/2024 2:00 PM MDT	<b>Number</b>	AS24-73
		<b>Currency</b>	US Dollar

**Sealed Until** 3/12/2024 2:00 PM MDT

### Contacts

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### Commodity Codes

Commodity Code	Description
30180	Plumbing fixtures including non-sanitary residential fixtures and faucets or taps and shower heads and jets and parts and accessories
26100	Power sources including electric motors and non-electric motors and motor or generators and components
26120	Electrical wire and cable and harness including conduit and fittings and circuit breakers
27110	Hand tools including clamping and masonry and fastener and cutting and finishing and power tools and wrenches and drivers
27112	Agriculture and forestry and garden handtools including spades and rakes and shovels and hoes and hedge clippers and lawnmowers
30100	Structural components including lumber and angles and beams and rails and posts and grating and rod and profiles and plates and foils and channels
30170	Doors and windows and glass including garage doors and operators and skylights and window frames
31150	Rope and chain and cable and wire and strap including mechanical cable and mechanical wire and cord and security wire
31160	Hardware including screws and bolts and nuts and springs and nails and anchors and rivets and fasteners and couplings and connectors and washers and hooks and clamps and brackets
31210	Paints and primers and finishes and paint solvents and thinners and applicators and accessories; including nickel plating and zinc plating and anodizing and other metal finishing services
39110	Lighting fixtures and accessories including exterior lights and emergency lights and special effects devices and portable and temporary lighting and accessories and stage and studio lighting and accessories
39120	Electrical equipment and components and supplies including electrical plugs and circuit protection devices and transformers
40100	Heating and ventilation and air circulation including humidity control and boilers and fireplaces and accessories
40101	Air circulation and parts and accessories including blowers and chillers
40142	Hoses including acid hoses and air hoses and drill hoses and marine hoses and oil hoses and chemical hose and mining hose and steam cleaning hose and spray hose and hydraulic hose
46170	Security surveillance and detection including locks and alarm services and patrol services
47130	Cleaning and janitorial supplies including cleaning rags and wipes

## Description

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Issuing Procurement Unit  
Conducting Procurement Unit

State of Utah Division of Purchasing  
State of Utah Division of Purchasing

### **The State of Utah**

Division of Purchasing & General Services

In conjunction with

### **NASPO ValuePoint**

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# **Request for Proposal**

## **State of Utah Solicitation Number AS24-73**

### **NASPO ValuePoint Master Agreement for**

### **Walk-in Building Supplies**

This Request for Proposals ("RFP") is issued in accordance with the Utah Procurement Code and applicable administrative rules of the Utah Administrative Code. If any provision of this RFP conflicts with the Utah Procurement Code or Utah Administrative Code, then the Utah Procurement Code or Utah Administrative Code will take precedence.

#### **Purpose of this Solicitation**

The purpose of this RFP is to enter into a contract to provide: NASPO ValuePoint Master Agreement with qualified Offerors both of the corporate size and the local, rural size to propose as varies states will have different needs for Walk-in Building Supplies.

This RFP and resulting contract award(s) is a solutions-based solicitation; meaning the State of Utah is seeking equipment, products, and/or services that meet the requirements of this RFP and that are commonly desired or are required by law or industry standards. Offerors may include related equipment, accessories, and services to the extent that these solutions are complementary to the equipment, products, and/or services identified in this RFP.

Given the cooperative nature of this RFP, it is expected that offerors shall propose a wide array of equipment, products, and/or services at lower prices and with better value than what they would ordinarily offer to the public or to a single government entity.

#### **Closing date and time**

The closing date and time for this sourcing event are provided in this posting. If your time is different from that shown, your profile may be set to a different time zone. Please see the attachment titled "Changing Your Time Zone" in the Buyer Attachments section for directions on how to update your profile. It is your responsibility to make sure you submit your response by the date and time indicated above.

#### **Multiple Contract Award Anticipated**

It is anticipated that this RFP will result in multiple contract awards. The methodology or formula that will be used to determine the number of contract awards is: All Offerors earning a minimum of 600 points combined from the Technical Criteria Evaluation and Cost Evaluation will be eligible for a Master Agreement award.

#### **Future Procurements**

The State of Utah reserves the right and may reopen this solicitation, or create a new solicitation if it determines there may be more competition for the procurement item than when the original solicitation was posted.

## **Length of the Contract**

The contract resulting from this RFP will be for FIVE (5) years.

## **Issuing Procurement Unit, Conducting Procurement Unit, and Solicitation Number**

The State of Utah Division of Purchasing is the issuing procurement unit and is the conducting procurement unit for this RFP (referred to as “the State”). The reference number for this RFP is Solicitation #AS24-73. This solicitation number must be referred to on all proposals, correspondence, and documentation submitted to the State relating to this RFP.

## **Additional Information**

Offerors are prohibited from communications regarding this RFP with the conducting procurement unit staff, evaluation committee members, or other associated individuals EXCEPT the State of Utah Division of Purchasing procurement officer overseeing this RFP.

Wherever in this RFP an item is defined by using a trade name, brand name, or a manufacturer and/or model number, it is intended that the words, “or equivalent” apply; and invites the submission of equivalent products by the Offerors.

Offerors may be required to submit product samples to assist the chief procurement officer or head of a procurement unit with independent procurement authority in evaluating whether a procurement item meets the specifications and other requirements set forth in the request for proposals. Product samples must be furnished free of charge unless otherwise stated in the request for proposals, and if not destroyed by testing, will upon written request within any deadline stated in the request for proposals, be returned at the Offeror's expense. Samples must be labeled or otherwise identified as specified in the request for proposals by the procurement unit.

The issuing procurement unit may not accept a proposal after the time for submission of a proposal has expired.

The State reserves the right to conduct discussions with the Offerors who submit proposals determined to be reasonably susceptible of being selected for award, but proposals may be accepted without discussions.

## **New Technology**

Pursuant to Utah Administrative Rule R33-12-502 the awarded contract(s) may be modified to incorporate new technology or technological upgrades associated with the procurement item being solicited, including new or upgraded: (i) systems; (ii) apparatuses; (iii) modules; (iv) components; and (v) other supplementary items. Further, a maintenance or service agreement associated with the procurement item under the resulting contract(s) may be modified to include any new technology or technological upgrades. Any contract modification incorporating new technology or technological upgrades will be specific to the procurement item being solicited and substantially within the scope of the original procurement or contract.

Any solutions that include cloud services, IaaS, PaaS, SaaS, MaaS, CaaS & XaaS, etc. must be implemented using the existing State of Utah DTS accounts for those hosted services, where possible. DTS has accounts with most major cloud producers (AWS, GCP, Azure, etc.).

It is expected that State of Utah data reside on the DTS managed accounts for these and all providers. If applicable, please ensure that the solicitation response incorporates the use of these DTS accounts and that the pricing quoted does not include vendor hosting costs as costs would be paid directly to the hosting providers through DTS's existing accounts.

If it is not possible to utilize the DTS cloud services accounts, please provide the reasoning why to the solicitation's Q&A board so as to allow the State to amend this solicitation requirement if appropriate.

Additionally, IT procurements may be subject to third party review and additional reference checks as a matter of course.

## **Evaluation Administrative and Mandatory Minimum Requirement Compliance**

Each proposal received shall be evaluated as outlined in this RFP and the Utah Procurement Code.

To be responsive and responsible Offerors must review and respond to the following sections of this RFP: Prerequisites, Buyer Attachments, Questions, and Items.

- The Prerequisites section includes the objective and subjective criteria that will be used to evaluate the proposals, which include the mandatory minimum requirements, technical criteria, and other prerequisites that Offerors must read and agree to in order to respond to this RFP.

- The Buyer Attachments Section contains the standard contractual terms and conditions required by the State and any other required documents associated with this RFP.
- The Questions Section contains the questions that Offerors are required to answer in order to submit a proposal.
- The Items Section contains the detailed description of the procurement items being sought and allows the Offerors to provide their cost proposals.

Offerors must review each section carefully.

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## Buyer Attachments

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1. [Changing your Time Zone](#)
2. [AS24-73 - RFP Overview - v02 2024-01-05 \(1\).docx](#)
3. [Att. A - RFP Terms and Conditions.docx](#)
4. [Att. B - Scope of Work.docx](#)
5. [Att. C - RFP Evaluation Plan.docx](#)
6. [Att. C1 - Score Sheet \(Informational Only\).xls](#)
7. [Att. D - Sample Master Agreement.docx](#)
8. [Att. E - Participation Information - v02 2024-01-05.docx](#)
9. [Att. F - Protest Information.docx](#)
10. [Att. G - NVP Master Agreement Implementation Questionnaire.docx](#)
11. [Att. H - Offeror Response Worksheet.docx](#)
12. [Att. I - Cost Proposal.xlsx](#)
13. [Att. J - Proposed Modifications to Sample Master Agreement.docx](#)
14. [Att. K - Claim of Business Confidentiality.docx](#)
15. [Att. L - State of Utah Terms and Conditions.docx](#)
16. [Att. M - State of Washington Template PA Terms.docx](#)
17. [Att. N - State of Hawaii NASPO ValuePoint PA Template.docx](#)

**Group 1: Acceptance of Prerequisites****Instructions:**

- 1.1 Offeror acknowledges that it is the offerors responsibility to to upload any and all documents in responding to the solicitation. If the vendors fails to upload a document, uploads an incorrect document, uploads a blank document, or uploads any document incorrectly the State of Utah may not allow the vendor to make changes following the closing of the solicitation. ★
- 1.2 Is Offeror presently or has Offeror ever been debarred, suspended, proposed for debarment, or declared ineligible by any governmental department or agency, whether international, national, state, or local? ★
- 1.3 Offeror acknowledges that they do not have financial ties to individuals or entities on an OFAC sanctions list. ★
- 1.4 If Offeror has any information that is not already provided within its proposal that if known to the State would impact the State's determination on offeror's responsiveness for a contract award (i.e., legal action, recent turn-over in major personnel, loss of a major contract, any alleged violations of federal, state or local regulations, etc.), please mark "yes" to this question and upload such information in the space provided below. Otherwise, please mark "no". Please see UCA 63G-6a-120 & 902 for additional details. ★
- 1.5 Please upload information impacting Offeror's responsiveness here. ★
- 1.6 Offeror acknowledges that it must acquire and maintain all applicable federal, state, and local licenses before the contract is entered into. Licenses must be maintained throughout the entire contract period. Persons doing business as an Individual, Association, Partnership, Corporation, or otherwise shall be registered with the Utah State Division of Corporations and Commercial Code. NOTE: Forms and information on registration may be obtained by calling (801) 530-4849 or toll free at 877-526-3994, or by accessing: [www.commerce.utah.gov](http://www.commerce.utah.gov). ★
- 1.7 In the event that an Offeror offers pricing discounts for educational entities that (1) are applicable to this solicitation and (2) result in lower pricing than what is generally offered to other governmental entities, please attach a separate cost proposal labeled "Educational Pricing" to your proposal. This cost proposal for Educational Pricing is to be submitted in addition to the original Cost Proposal Form and will only be available to authorized end users. The Educational Pricing will not be used to evaluate costs. ★
- 1.8 Offeror acknowledges that it has read and understands this question. Does Offeror have an outstanding tax lien in the State of Utah? If yes, Offeror must provide a statement regarding its outstanding tax lien. ★
- 1.9 If awarded a State Cooperative Contract Offeror understands that its resulting contract may be terminated for convenience, without cause, if there is no reported spend for any one fiscal year of its contract. ★

**Group 2: Vendor Information****Instructions:**

- 2.1 Please provide your firm's legal company name. ★
- 2.2 Please provide your federal tax identification number? (If the vendor is sole proprietor please do not provide your social security number.) ★
- 2.3 Please provide your firm's contact information for this contract, including the name, phone number, and email address of your firm's authorized representative. ★
- 2.4 Please provide your ordering address and the remit to address. Please clearly identify each address. ★
- 2.5 Please provide your firm's State of Utah Sales Tax ID Number. If you do not have a State of Utah Sales Tax ID Number, please write "N/A". ★
- 2.6 Identify your firm's type of business. ★
- 2.7 Is Offeror (owners, principles, partners) a retiree currently receiving benefits through the Utah Retirement Systems (URS)? ★
- 2.8 Is Offeror an employee of the State of Utah? If yes, then Offeror must submit an external employment form signed by Offeror's manager at the State of Utah. ★

**Group 3: Vendor's Submission****Instructions:**

- 3.1 Offeror/Bidder understands and acknowledges that if Offeror/Bidder accessed the "View as PDF" document available on the Utah Public Procurement Place Business Opportunities website and did not login to Offeror/Bidder's account in the Utah Public Procurement Place system, that Offeror/Bidder may not be viewing the entire the sourcing event and therefore may not be viewing the complete sourcing event requirements. ★
- 3.2 Offeror/Bidder acknowledges that Offeror/Bidder has logged into Utah Public Procurement Place account and viewed the full sourcing event requirements including hyperlinks before submitting a response to a sourcing event.
- 3.2 Potential Conflicts of Interest. Vendor must identify any conflict, or potential conflict of interest, that might arise during the contract. If no conflicts are identified or expected, write "None" in this section. ★
- 3.3 Offeror acknowledges that the State of Utah may sign participating addendums with national cooperatives that also meet the scope of this solicitation and contract(s) awarded from this solicitation if it is in the best interest of the State. Any participating addendums with national cooperatives will be reviewed for alignment with the Utah Procurement Code. ★
- 3.4 If your firm is requesting parts of its proposal be protected please upload your Claim of Business Confidentiality Form here as well as your redacted proposal.
- 3.5 Any exceptions to the Terms and Conditions must be uploaded here in the format outlined in Prerequisites: Standard Terms and Conditions (Exceptions and Negotiations). Further, any vendor terms and end user agreements (EULAs) required by your firm must also be uploaded here in the format outlined in Prerequisites: Standard Terms and Conditions (Exceptions and Negotiations). Exceptions and/or additions submitted after the date and time for receipt of proposals will not be considered. If you have no exceptions or additions, upload a document stating "None". ★
- 3.6 Offeror affirms that yes that pursuant to the Code of Federal Regulations 2 CFR 200.216 - Prohibition on certain telecommunication and video surveillance services or equipment, that none of the goods (including component parts) or services offered within its proposal are from the entity Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities). ★
- 3.7 Vendor understands and acknowledges that its response, including all uploaded documents, will not be considered received by the State of Utah unless the Vendor clicks submit. Even if Vendor uploads all required documents and responds to all required questions its response will not be considered if it does not click submit. Offeror acknowledges that after completing the solicitation it must click on the link in the left hand menu bar labeled "Review & Submit", then check the box under the "Certification" heading to certify their bid. Then click the blue box labeled "Submit Response" in order to submit their bid. Once the response has been submitted, Vendor will receive a confirmation that the response was successfully submitted. Vendors who fail to submit their response will not have their response reviewed and will be ineligible for further consideration under this solicitation. ★

#### **Group 4: Mandatory Minimum Requirements**

##### **Instructions:**

- 4.1 Offeror certifies that Offeror can accept P-Cards as an acceptable form of payment without any processing or other related fees. ★
- 4.2 Offeror must upload a completed Attachment G – NVP Master Agreement Implementation Questionnaire ★
- 4.3 Offeror must upload a completed Attachment I – Cost Proposal ★
- 4.4 Offeror must provide the number of stores and their locations. Please upload a document with the locations. ★



There are no Items added to this event.

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