

Employee Health Benefits Actuarial Consulting Services RFP No. BLR-220001

RFP Questions and Answers for the Week of May 13-22, 2022

No Questions were submitted during this time period.

RFP Questions and Answers for the Week of May 23-30, 2022

No Questions were submitted during this time period.

RFP Questions and Answers for the Week of May 31-June 6, 2022

Q1: How many actuarial notes do you anticipate in a typical year?

A1: Topics of draft legislation vary from session to session and are subject to the interests of the members of the General Assembly. As such, there is no way to predict the number of actuarial notes (fiscal impact statements) that may be required in a given year, nor would I be able to classify any one year as a “typical” year. You may research the number of bills filed in past years by looking at the Bills filed in recent sessions on the General Assembly website at www.arkleg.state.ar.us , and from there estimate the number you believe would have required a fiscal impact statement under the scope of work of RFP No. BLR-220001.

Q2: Given the variability in the quantity and complexity of the actuarial notes, it is difficult to put a cap on the overall project. How would you suggest that we structure a cap on the work to be provided?

A2: Your concern is noted, however, I cannot provide you with advice as to how to arrive at a maximum contract amount beyond the information that is set forth in the RFP. We would ask that you estimate, based on your research regarding the work of our General Assembly, the number of fiscal impact statements that may be needed, in addition to the other work that is required under the scope of work set forth in RFP No. BLR-220001. Pricing should be based on hourly rates per staff member, travel and other expenses, and include a maximum contract amount, as set forth in the RFP and the OPPS.

Q3: Confirm that hard-copy proposals are not necessary, if we do not have redacted information in our proposal.

A3: Hard copies of the proposal and OPPS are required. Section 1.3 of the RFP requires submission of, among other items:

- a. One (1) signed original hard copy of the original proposal and the Official Proposal Price Sheet (“OPPS”);
 - b. Fifteen (15) additional copies of the redacted proposal and the OPPS (*If no redacted version is submitted, then 15 copies of the original proposal.*); and
 - c. If the Vendor’s proposal contains information that is proprietary and confidential, two (2) electronic version of the proposal (one (1) redacted electronic version and one (1) unredacted electronic version) on CD, flash drive, or via email. *However, if there is no information to redact, one (1) electronic version of the proposal is sufficient.*
(emphasis added)
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