

***TECHNICAL PROPOSAL PACKET***  
***ARS-21-0003***

Type or Print the following information.

***An official authorized to bind the Prospective Contractor to a resultant contract shall sign below.***

The signature below signifies agreement that any exception that conflicts with a Requirement of this RFP *Solicitation* **may cause the Prospective Contractor's proposal to be rejected.**

**Authorized Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
*Use Ink Only.*

Printed/Typed Name: \_\_\_\_\_ Date: \_\_\_\_\_

## **SUBMISSION REQUIREMENTS CHECKLIST**

Per the solicitation, the following items **must** be submitted with the Prospective Contractor's proposal:

- ☐ *Proposal Signature Page*
- ☐ *Proposed Subcontractors Form*
- ☐ *Information for Evaluation*
- ☐ *Exceptions Form*, if applicable
- ☐ *Official Solicitation Price Sheet*, sealed separately

It is strongly recommended that the following items are also included with the Prospective Contractor's proposal:

- ☐ EO 98-04: *Contract and Grant Disclosure Form*
- ☐ Copy of Prospective Contractor's *Equal Opportunity Policy*
- ☐ *Voluntary Product Accessibility Template (VPAT)*, if applicable
- ☐ Signed addenda, if applicable

## PROPOSED SUBCONTRACTORS FORM

- **Do not** include additional information relating to subcontractors on this form or as an attachment to this form.
  - Prospective Contractor **shall** complete and submit the *Proposed Subcontractors Form* included in the *Technical Proposal Packet*.
  - Additional subcontractor information may be required or requested in following sections of this *RFP Solicitation* or in the *Information for Evaluation* section provided in the *Technical Proposal Packet*. **Do not** attach any additional information to the *Proposed Subcontractors Form*.
  - The utilization of any proposed subcontractor is subject to approval by the State agency.

### PROSPECTIVE CONTRACTOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information

Subcontractor's Company Name	Street Address	City, State, ZIP

☐ **PROSPECTIVE CONTRACTOR DOES NOT PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.**

## INFORMATION FOR EVALUATION

- Provide a response to each item/question in this section. Prospective Contractor may expand the space under each item/question to provide a complete response.
- **Do not** include additional information if not pertinent to the itemized request.

### E.1 MAXIMUM RAW SCORE AVAILABLE

	Maximum Raw Points Possible	Sub-Section's Percentage Weight	* Maximum Weighted Score Possible
Respondent has at least five years' experience with the Workforce Innovation and Opportunity Act as it relates to vocational rehabilitation, using employees qualified to work with young adults with disabilities.	100	14.29%	100
Respondent can provide services to participants in all counties identified in RFP as being within the Northwest Arkansas target area.	100	14.29%	100
Respondent describes a plan to recruit participants for the proposed programming.	100	14.29%	100
Respondent demonstrates ability to provide on-the-job training that satisfies the following: a minimum of 7 and a maximum of 15 participants per year; a ratio of one instructor per ten participants; at least 20 but not more than 25 hours of training per week.	100	14.29%	100
Respondent identifies the business, facility, or institution where the training will take place; describes each training rotation by skill set and job type; and states the length of time participants will in each rotation.	100	14.29%	100
Respondent describes a plan for job placement that involves contacting local businesses; interfacing with potential employers; coordinating with ARS counselors; and documenting when participants are hired.	100	14.29%	100

Respondent describes a plan for follow-along services to be provided to participants when they have completed training, which details how the Respondent will interact with employers, ARS counselors, other providers, and participants' families to ensure that competitive, integrated employment is maintained.	100
<b>Total Technical Score</b>	<b>700</b>

14.29%	100
<b>100%</b>	<b>700</b>

## EXCEPTIONS FORM

Prospective Contractor **shall** document all exceptions related to requirements in the RFP Solicitation and terms in the “Standard Commodities Contract or Standard Services Contract” and “Solicitation Terms and Conditions” located on the OSP website. See Section 1.8 and 1.9 of the RFP Solicitation.

ITEM #	REFERENCE (SECTION, PAGE, PARAGRAPH)	DESCRIPTION	PROPOSED LANGUAGE
1.			
2.			
3.			