

**MANDATORY SITE VISIT VERIFICATION FORM**

- Present this Mandatory Site Visit Verification Form to the AR Department of Health (ADH) representative for signature upon completion of the Mandatory Site Visit(s).
- Submit the original duly signed Mandatory Site Visit Verification Form with the Bid Response Packet at bid submission.

This duly signed Mandatory Site Visit Verification Form serves as verification that the Prospective Contractor's representative named below was present and participated in the Mandatory Site Visit(s) as required by the Invitation for Bid SP-21-0027, Janitorial Services for 4815 West Markham – Department of Health.

PROSPECTIVE CONTRACTOR'S REPRESENTATIVE INFORMATION	
Company Name:	
Representative's Printed Name:	
Signature:	

ADH Duly Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

MANDATORY SITE VISIT LOCATIONS						
Date	Time	Location	Address	Meeting location	Approx. Square Footage	Approx. employee count
January 13, 2021	9:00 AM CT	ADH – Main Building	4815 West Markham Street Little Rock, AR 72205	Inside building lobby	183,300	769
January 13, 2021	Following Main Building tour	ADH – Warehouse Office	4815 West Markham Street Little Rock, AR 72205	Inside building lobby	3,800	12
January 13, 2021	Following Warehouse office tour	ADH - PHL	4815 West Markham Street Little Rock, AR 72205	Inside building lobby	70,000	147
January 13, 2021	Following ADH-PHL tour	ADH – BSL3 Modular Building	4815 West Markham Street Little Rock, AR 72205	Inside building lobby	1,500	6

**Date of Mandatory Site Visit: January 13, 2021**

**Time: 9:00 a.m. CT**

**Location: 4815 West Markham, Little Rock, AR.**

**\*Vendor should allow a minimum of four (4) hours to complete the mandatory site visits.**