



STATE OF ARKANSAS

Arkansas Department of Education

Four Capital Mall

Little Rock, Arkansas 72201-4222

TECHNICAL PROPOSAL PACKET ***ADE-21-0001***

CAUTION TO VENDOR

Vendor's failure to submit required items and/or information as specified in the *Bid Solicitation Document* **shall** result in disqualification.



STATE OF ARKANSAS
Arkansas Department of Education - DESE
Four Capital Mall
Little Rock, Arkansas 72201-4222

PROPOSAL SIGNATURE PAGE

Type or Print the following information.

RESPONDENT'S INFORMATION				
Company:				
Address:				
City:		State:		Zip Code:
Business Designation:	<input type="checkbox"/> Individual <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Public Service Corp <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit			
Minority Designation: <i>See Minority Business Policy</i>	<input type="checkbox"/> Not Applicable <input type="checkbox"/> African American <input type="checkbox"/> Hispanic American <input type="checkbox"/> Pacific Islander American <input type="checkbox"/> American Indian <input type="checkbox"/> Asian American <input type="checkbox"/> Service Disabled Veteran			
AR Minority Certification #: _____		Service Disabled Veteran Certification #: _____		

VENDOR CONTACT INFORMATION	
<i>Provide contact information to be used for bid solicitation related matters.</i>	
Contact Person:	
Phone:	
Email:	

CONFIRMATION OF REDACTED COPY
<input type="checkbox"/> YES, a redacted copy of submission documents is enclosed. <input type="checkbox"/> NO, a redacted copy of submission documents is <u>not</u> enclosed. I understand a full copy of non-redacted submission documents will be released if requested.
<i>Note: If a redacted copy of the submission documents is not provided with vendor's response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), shall be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Bid Solicitation for additional information.</i>

An official authorized to bind the vendor to a resultant contract must sign below.

The signature below signifies agreement that either of the following **shall** cause the vendor's proposal to be disqualified:

- Additional terms or conditions submitted in their proposal, whether submitted intentionally or inadvertently.
- Any exception that conflicts with a Requirement of this *Bid Solicitation*.

Authorized Signature: _____ Title: _____
Use Ink Only.

Printed/Typed Name: _____ Date: _____

SECTION 1 - VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation.

Authorized Signature: _____
Use Ink Only.

Printed/Typed Name: _____ Date: _____

SECTION 2 - VENDOR AGREEMENT AND COMPLIANCE

- Any requested exceptions to items in this section which are NON-mandatory **must** be declared below or as an attachment to this page. Vendor **must** clearly explain the requested exception, and should label the request to reference the specific solicitation item number to which the exception applies.
- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation.

Authorized Signature: _____
Use Ink Only.

Printed/Typed Name: _____ Date: _____

SECTIONS 3, 4, 5 - VENDOR AGREEMENT AND COMPLIANCE

- Exceptions to Requirements **shall** cause the vendor's proposal to be disqualified.

By signature below, vendor agrees to and **shall** fully comply with all Requirements as shown in this section of the bid solicitation.

Authorized Signature: _____

Use Ink Only.

Printed/Typed Name: _____ Date: _____

PROPOSED SUBCONTRACTORS FORM

- **Do not** include additional information relating to subcontractors on this form or as an attachment to this form.

VENDOR PROPOSES TO USE THE FOLLOWING SUBCONTRACTOR(S) TO PROVIDE SERVICES.

Type or Print the following information

Subcontractor's Company Name	Street Address	City, State, ZIP

☐ **VENDOR DOES NOT PROPOSE TO USE SUBCONTRACTORS TO PERFORM SERVICES.**

By signature below, vendor agrees to and **shall** fully comply with all Requirements related to subcontractors as shown in the bid solicitation.

Authorized Signature: _____
Use Ink Only.

Printed/Typed Name: _____ Date: _____

Agreement to Non-Negotiables of the Arkansas Leadership Academy Implementation

The intent of this proposal is to align goals with identified state needs and state priorities for leadership development (primarily focusing on teachers and principals). Utilize practitioners to lead the work and build capacity throughout the state for improved school performance, educator effectiveness, high-quality instruction, and organizational excellence.

In order for this partnership in transformation to occur, it requires consistent communication and an annual report to the Arkansas Department of Education.

The following page contains the commitments required to continue partnership. Applicants should review and agree to these commitments. Signature is necessary.

The following signature page must be included with your proposal.

Continuation of the project may be contingent on adherence to these commitments.

Arkansas Leadership Academy Commitments

Arkansas Leadership Academy agrees to the following:

1. Establish a team

We will create a team of leaders to assist with guiding the process.

2. Build Consensus for Arkansas Leadership Academy

We will work to educate others and build consensus for the process.

3. Complete the Foundation

We will work with the Division of Elementary and Secondary Education (DESE) and others to align and construct goals that will support Arkansas's updated model for school improvement efforts that include evidence-based approaches to teacher and administrator leadership development, resulting in Arkansas's ultimate shift from adequacy to excellence.

4. Create the Structures to Support Leadership Development

We will create teams and the structures necessary to support leadership development.

5. Clarify the Work

We will provide support for leaders and assist with clarifying and supporting products and processes.

7. Shape the Culture

We will shape the culture by utilizing practitioners to lead the work and build capacity throughout the state for improved school performance, educator effectiveness, high-quality instruction, and organizational excellence.

Applicant Signature _____

Organization Name _____

The award period is for five years (July 2021 – July 2026), subject to appropriations and funding.

INFORMATION FOR EVALUATION

- Provide a response to each item/question in this section. Vendor may expand the space under each item/question to provide a complete response.
- **Do not** include additional information if not pertinent to the itemized request.

	Maximum RAW Score Available
E.1 Continuous School Improvement - 1. Describe the plan for comprehensive training that will develop teachers' understanding of their role in school improvement through continuous cycles of inquiry (aligned to the state's framework for School Improvement) 2. Describe the plan for comprehensive training that will develop principals' understanding of their role in school improvement through continuous cycles of inquiry (aligned to the state's framework for School Improvement)	15
E.2 Teacher Leadership (ACA 6-15-1007) - Describe the process for establishing a pathway for teachers to become designated as " lead " teachers according to the DESE career continuum. The pathway should be evidence-based and results oriented.	10
E.3 Use of Experienced Practitioners - 1. Describe a process for how current teachers who are working in high-performing Arkansas schools will be involved in the training of other practitioners in processes and initiatives supported by the DESE. 2. Describe a process for how current administrators who are working in high-performing Arkansas schools will be involved in the training of other practitioners in processes and initiatives supported by the DESE.	10
E.4 Master Principal Program (ACA 6-17-1602) - 1. Describe the Master Principal program as a career capstone for experienced principals-including career trajectory for school leaders that complements other principal development programs supported by the state and the Leadership Coordinating Council. 2. Describe how the existing Master Principal program will be transitioned to a new program that is aligned with the trajectory for "next level" leadership and detail how Master Principals would be qualified to serve in expanded or distinct roles within their districts. Pathway must be evidence-based and results oriented.	20
E.5 Superintendents (ACA 6-15-1007) - Describe how the applicant will partner with state or national organizations to support superintendents to lead leadership development and aligned school improvement work within their districts.	5
E.6 School Boards (ACA 6-15-1007) - 1. Describe how the applicant will partner with state or national organizations to educate school boards about their roles to support the leadership development. 2. Describe how the applicant will partner with state or national organizations to educate school boards about their roles to support the school improvement work within their districts.	10

E.7 Public-Private Partnership (ACA-6-15-1007) - If the participant will enter into a private-public partnership or a public-public partnership, clearly describe the partnership's purpose and structure.	5
E.8 Alignment - Provide an analysis of how existing legislated programs and DESE initiatives can be aligned to create synergy that develops school leaders for the work of continuous school improvement.	5
E.9 Staffing and Governing Structure - Arkansas Leadership Academy (ALA) Staffing - 1. Describe personnel needed and how they will be employed and qualifications of employees. 2. Description of each position with expected salary/benefits costs, and how/if they will be allowed continued membership in the Arkansas Teacher Retirement System. The function of each position must be described and justified. 3. Describe how practitioners (teacher and principal) will be included in the ALA work, how they will be compensated, how they can support the work and maintain their current positions as practitioners, etc. Governing Structure - 1. Describe the governing structure of the ALA. 2. Detail all entities involved in operations in meeting the components described above.	30
E.10 Evaluation - Describe how success for each component will be measured. Clear quantitative and qualitative data must be detailed, as well as, timelines for each measure of evaluation. Inclusion of a third-party evaluator will strengthen the proposal.	15