***BID RESPONSE PACKET   
SP-18-0038***

**BID SIGNATURE PAGE**

*Type or Print the following information.*

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PROSPECTIVE CONTRACTOR’S INFORMATION** | | | | | | | | | | | |
| Company: |  | | | | | | | | | | |
| Address: |  | | | | | | | | | | |
| City: |  | | | | | State: |  | | Zip Code: |  | |
| Business Designation*:* | Individual | | Sole Proprietorship | | | | | Public Service Corp | | | |
| Partnership | | Corporation | | | | | Nonprofit | | | |
| Minority and Women-Owned Designation\**:* | Not Applicable  African American | American Indian | | | Asian American | | | | Service Disabled Veteran | | |
| Hispanic American | | | Pacific Islander American | | | | Women-Owned | | |
| AR Certification #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |  | \* See *Minority and Women-Owned Business Policy* | | | | | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **PROSPECTIVE CONTRACTOR CONTACT INFORMATION**  *Provide contact information to be used for bid solicitation related matters.* | | | |
| Contact Person: |  | Title: |  |
| Phone: |  | Alternate Phone: |  |
| Email: |  | | |

|  |
| --- |
| **CONFIRMATION OF REDACTED COPY** |
| YES, a redacted copy of submission documents is enclosed.  NO, a redacted copy of submission documents is not enclosed. I understand a full copy of non-redacted submission documents will be released if requested.  *Note: If a redacted copy of the submission documents* *is not provided with Prospective Contractor’s response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Bid Solicitation for additional information.* |
| **ILLEGAL IMMIGRANT CONFIRMATION** |
| By signing and submitting a response to this *Bid Solicitation*, a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract. |
| **ISRAEL BOYCOTT RESTRICTION CONFIRMATION** |
| By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel, and if selected, will not boycott Israel during the aggregate term of the contract.  Prospective Contractor does not and will not boycott Israel. |

***An official authorized to bind the Prospective Contractor to a resultant contract must sign below.***

The signature below signifies agreement that any exception that conflicts with a Requirement of this *Bid Solicitation* **will cause the Prospective Contractor’s bid to be disqualified:**

**Authorized Signature:**  **Title:**

*Use Ink Only.*

**Printed/Typed Name:**  **Date:**

**BID RESPONSE CHECKLIST**

A. The following documents **must** be included with the bid response packet:

1. Complete & signed in ink *Bid Signature Page*

2. One (1) original hard copy of the *Official Bid Price Sheet*.

B. The following documents should be included with the bid response packet:

1. Contract and Grant Disclosure and Certification Form

2. Company’s EEO Policy

3. Signed Addendum’s if applicable

4. Official Price Sheet (Excel Sheet – Attachment “E”)

5. Signed Site Visitation Form (Attachment “D”)

6. Valid Business License (Copy)

7. Criminal Background Check - prior to Anticipation to Award or when requested, (Attachment “C”)

8. Certificate of Insurance – prior to Anticipation to Award or when requested by OSP

9. References – located in Central Arkansas (See Attachment “B” Map” )

NOTE: This list may not be all inclusive.

# OFFICIAL BID PRICE SHEET

**\*See Excel spreadsheet (Attachment E) for Official Bid Price Sheet information.**