



State of Arkansas
 OFFICE OF STATE PROCUREMENT
 1509 West Seventh Street, Room 300
 Little Rock, Arkansas 72201-4222

INVITATION FOR BID

IFB Number: SP-16-0176	Buyer: John Leverett
Commodity: Farm Equipment Lease Agency: Arkansas Department of Correction (ADC)	Bid Opening Date: March 22, 2016
Date Issued: March 7 , 2016	Bid Opening Time: 3:00 pm Central Time

BIDS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED ABOVE. THE BID ENVELOPE, INCLUDING THE OUTSIDE OF OVERNIGHT PACKAGES, MUST BE SEALED AND SHOULD BE PROPERLY MARKED WITH THE BID NUMBER, DATE AND HOUR OF BID OPENING AND VENDOR'S RETURN ADDRESS. IT IS NOT NECESSARY TO RETURN "NO BIDS" TO THE OFFICE OF STATE PROCUREMENT.

Vendors are responsible for delivery of their bid documents to the Office of State Procurement prior to the scheduled time for opening of the particular bid. When appropriate, vendors should consult with delivery providers to determine whether the bid documents will be delivered to the OSP office street address prior to the scheduled time for bid opening. Delivery providers, USPS, UPS, and FedEx deliver mail to our street address on a schedule determined by each individual provider. These providers will deliver to our offices based solely on our street address.

MAILING ADDRESS: Office of State Procurement 1509 West Seventh Street, Room 300 Little Rock, AR 72201-4222 TELEPHONE NUMBER: 501-324-9316	BID OPENING LOCATION: Office of State Procurement 1509 West Seventh Street, Room 300 Little Rock, AR 72201-4222
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Company Name: _____

Name (type or print): _____ Title: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Fax Number: _____

E-Mail Address: _____

Signature: _____

USE INK ONLY. UNSIGNED BIDS WILL NOT BE CONSIDERED

Business Designation Individual Sole Proprietorship Public Service Corp
 (check one):
 Partnership Corporation Government/ Nonprofit

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TYPE OF CONTRACT:	Firm
AGENCY P.R. NUMBER:	1000734445

1. **MINORITY BUSINESS POLICY:** Minority participation is encouraged in this and in all other procurements by state agencies. Minority is defined by Arkansas Code Annotated § 15-4-303 as a lawful permanent resident of this state who is: African American, Hispanic American, American Indian, Asian American, Pacific Islander American or a Service Disabled Veteran as designated by the United States Department of Veterans Affairs. The Arkansas Economic Development Commission conducts a certification process for minority business. Bidders unable to include minority-owned business as subcontractors “may explain the circumstances preventing minority inclusion”.

Check minority type:

African American___

Hispanic American___

American Indian___

Asian American___

Pacific Islander American___

Service Disabled Veteran___

Arkansas Minority Certification Number_____

2. **EQUAL EMPLOYMENT OPPORTUNITY POLICY:** In compliance with Arkansas Code Annotated § 19-11-104, the Office of State Procurement is required to have a copy of the vendor's Equal Opportunity Policy prior to issuing a contract award. EO Policies may be submitted in electronic format to the following email address: eeopolicy.osp@dfa.arkansas.gov, or as a hard copy accompanying the solicitation response. The Office of State Procurement will maintain a file of all vendor EO policies submitted in response to solicitations issued by this office. The submission is a one- time requirement, but vendors are responsible for providing updates or changes to their respective policies, and for supplying EO policies upon request to other state agencies that must also comply with this statute. Vendors that do not have an established EO policy will not be prohibited from receiving a contract award, but are required to submit a written statement to that effect.
3. **ALTERATION OF ORIGINAL IFB DOCUMENTS:** The original written or electronic language of the IFB documents shall not be changed or altered except by approved written addendum issued by the Office of State Procurement. This does not eliminate a Bidder from taking exception to non-mandatory terms and conditions, but does clarify that the Bidder cannot change the original document's written or electronic language. If the Bidder wishes to make exception to any of the original language, it must be submitted by the Bidder in separate written or electronic language in a manner that clearly explains the exception. If Bidder's/Contractor's submittal is discovered to contain alterations/changes to the original written or electronic documents, the Bidder's response may be declared as "non-responsible" and the response shall not be considered.
4. **REQUIREMENT OF AMENDMENT:** THIS IFB MAY BE MODIFIED ONLY BY AMENDMENTS WRITTEN AND AUTHORIZED BY THE OFFICE OF STATE PROCUREMENT. Bidders are cautioned to ensure that they have received or obtained, and responded to, any and all amendments to the bid prior to submission. There will be no addendums to a bid 72 hours prior to the bid opening. It is the responsibility of the vendor to check the OSP website, <http://www.arkansas.gov/dfa/procurement/bids/index.php> for any and all addendums up to that time.
5. **DELIVERY OF RESPONSE DOCUMENTS:** In accordance with the Arkansas Procurement Law and Rules, it is the responsibility of vendors to submit bids at the place, and on or before the date and time, set in the bid solicitation documents. Bid documents received at the Office of State Procurement after the date and time designated for bid opening are considered late bids and shall not be considered. Bid documents arriving late, which are to be returned and are not clearly marked, may be opened to determine for which bid the submission is intended.
6. **ADDITIONAL TERMS AND CONDITIONS:** The Office of State Procurement objects to, and shall not consider, any additional terms or conditions submitted by a bidder, including any appearing in documents attached as part of a bidder's response. In signing and submitting his bid, a bidder agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect. Failure to comply with terms and conditions, including those specifying information that must be submitted with a bid, shall be grounds for rejecting a bid.

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7. **ANTICIPATION TO AWARD:** After complete evaluation of the solicitation, the anticipated award will be posted on the Office of State Procurement website. The purpose of the posting is to establish a specific time in which vendors and agencies are aware of the anticipated award. The bid results will be posted for a period of fourteen (14) days prior to the issuance of any award. Vendors and agencies are cautioned that these are preliminary results only and no official award will be issued prior to the end of the fourteen-day posting period. Accordingly, any reliance on these preliminary results is at the agency's/vendor's own risk.

The Office of State Procurement reserves the right to waive the Anticipation to Award when it is determined to be in the best interest of the State.

8. **PAST PERFORMANCE:** In accordance with provisions of The State Procurement Law, R7: 19-11-229 Competitive Sealed Bidding - Bid Evaluation paragraph (E) (i) & (ii): a vendor's past performance with the state may be used in the evaluation of any bid made in response to this solicitation. The past performance should not be greater than three years old and must be supported by written documentation on file in the Office of State Procurement at the time of the bid opening. Documentation may be in the form of a written or an electronic report, VPR (Vendor Performance Report), memo, file or any other appropriate authenticated notation of performance to the vendor files.
9. **EO-98-04 GOVERNOR'S EXECUTIVE ORDER:** Bidders should complete the Disclosure Forms issued with this bid.
10. **CURRENCY:** All bid pricing must be United States dollars and cents.
11. **LANGUAGE:** Bids will only be accepted in the English language.

SECTION 1 - GENERAL INFORMATION

1.1 **INTRODUCTION**

This Invitation for Bid (IFB) is issued by the Office of State Procurement (OSP) for Arkansas Department of Correction (ADC) to obtain pricing and a contract for a farm equipment lease.

1.2 **ISSUING AGENCY**

The issuing office is the sole point of contact in the State for the selection process. Vendor questions regarding IFB related matters should be made through the State's buyer, John Leverett at 501-683-2222 or email: john.leverett@dfa.arkansas.gov

1.3 **CAUTION TO BIDDERS**

1. **During the time between the bid opening and contract award, any contact concerning this IFB should be initiated by the issuing office or requesting entity and not the vendor.** Specifically, the person named herein will initiate all contact.

Vendors must submit one (1) signed original IFB response on or before the date specified on page one.

2. The State Procurement Official reserves the right to award a contract or reject a bid for any or all line items of a bid received as a result of this IFB, if it is in the best interest of the State to do so. Bids **will** be rejected for one or more reasons not limited to the following:
- Failure of the vendor to submit his bid on or before the deadline established by the issuing office.
 - Failure to sign an Official Bid Document.
 - Failure to complete the Official Bid Price Sheet.
 - Any wording by the vendor in their response to this IFB, or in subsequent correspondence, which conflicts with or takes exception to a requirement in the IFB.
 - Failure of any proposed equipment to meet or exceed the specifications.

1.4 **BID FORMAT**

Any statement in this document that contains the word "**will**", "**must**" or "**shall**" means that compliance with the intent of the statement is mandatory, and failure by the bidder to satisfy that intent will cause the bid to be rejected. Reference to handbooks or other technical materials as part of a response must not constitute the entire response and vendor must identify the specific page and paragraph being referenced.

1.5 **TYPE OF CONTRACT**

The lease term shall be from the date of delivery of the equipment until June 30, 2017.

1.6 **PAYMENT AND INVOICE PROVISIONS**

All invoices should be forwarded to:

Arkansas Department of Correction
Attention: Accounts Payable
P.O. Box 6408
Pine Bluff, AR 72611

Payment will be made in accordance with applicable State of Arkansas accounting procedures upon acceptance by Arkansas Department of Correction (ADC). The State may not be invoiced in advance of delivery and acceptance of any equipment. Vendor should invoice ADC by an itemized list of charges. Purchase Order Number should be referenced on invoice.

Lease will be paid, in its entirety, with one payment due 30 days after delivery of equipment. Payment will be made only after the contractor has successfully satisfied ADC as to the equipment being leased.

Selected vendor must be registered to receive payment and future bid notifications. If you are not a registered vendor, you may register on-line at <https://www.ark.org/vendor/index.html>

1.7 RECORD RETENTION

The contractor **shall** be required to maintain all pertinent financial and accounting records and evidence pertaining to the contract in accordance with generally accepted principles of accounting and other procedures specified by the State of Arkansas. Access will be granted upon request, to State or Federal Government entities or any of their duly authorized representatives.

Financial and accounting records **shall** be made available, upon request, to the State of Arkansas' designee at any time during the contract period and any extension thereof, and for five (5) years from expiration date and final payment on the contract or extension thereof.

1.8 PROPRIETARY INFORMATION

Proprietary information submitted in response to this IFB will be processed in accordance with applicable State of Arkansas procurement procedures. Bids and documents pertaining to the IFB become the property of the State and shall be open to public inspection subsequent to bid opening. It is the responsibility of the Vendor to identify all proprietary information. **The vendor should submit one complete copy of the response from which any proprietary information has been removed, i.e., a redacted copy.** The redacted copy should reflect the same pagination as the original, show the empty space from which information was redacted, and should be submitted on a CD or flash drive. Except for the redacted information, the redacted copy must be identical to the original hard copy. The vendor is responsible for ensuring the redacted copy on CD/flash drive is protected against restoration of redacted data. The redacted copy will be open to public inspection under the Freedom of Information Act (FOIA) without further notice to the vendor. If a redacted copy is not included, the entire bid will be open to public inspection with the exception of financial data (other than pricing). If the State of Arkansas deems redacted information to be subject to the FOIA the vendor will be contacted prior to sending out the information.

1.9 RESERVATION

This IFB does not commit the State Procurement Official to award a contract, to pay costs incurred in the preparation of a bid in response to this request, or to procure or contract for commodities or services.

1.10 PRIME CONTRACTOR RESPONSIBILITY

The selected vendor **will** be required to assume prime contractor responsibility for the contract and **will** be the sole point of contact with regard to all commodities, services and support.

1.11 CONTRACT INFORMATION

1. The State of Arkansas may not contract with another party:
 - a. To lease any equipment for a period of time which continues past the end of a fiscal year, unless the contract allows cancellation by the State Procurement Official upon 30 days written notice whenever there are no funded appropriations for the equipment.
 - b. To indemnify and defend that party for any liability and damages. However, the State Procurement Official may agree to hold the other party harmless from any loss or claim resulting directly from and attributable to the State's use or possession of equipment or software and reimburse that party for the loss caused solely by the State's uses or possession.
 - c. Upon default, to pay all sums to become due under a contract.
 - d. To pay damages, legal expenses or other costs and expenses of any party.
 - e. To continue a contract once the equipment has been repossessed.
 - f. To conduct litigation in a place other than Pulaski County, Arkansas
 - g. To agree to any provision of a contract which violates the laws or constitution of the State of Arkansas.
2. A party wishing to contract with the State of Arkansas should:
 - a. Remove any language from its contract which grants to it any remedies other than:
 - i. The right to possession.
 - ii. The right to accrued payments.
 - iii. The right to expenses of de-installation.
 - iv. The right to expenses of repair to return the equipment to normal working order, normal wear and tear excluded.
 - v. The right to recover only amounts due at the time of repossession and any unamortized nonrecurring cost as allowed by Arkansas Law.
 - b. Include in its contract that the laws of the State of Arkansas govern the contract.
 - c. Acknowledge that contracts become effective when awarded by the State Procurement Official.

3. The State of Arkansas may contract with another party:
 - a. To accept the risk of loss of the equipment and pay for any destruction, loss or damage of the equipment while the State has such risk, when the extent of liability for such risk is based upon the purchase price of the equipment at the time of any loss and the contract has required the State to carry insurance for such risk.
 - b. To lease any equipment past the end of a fiscal year if the contract contains a provision to allow cancellation by the State Procurement Official upon a 30 day written notice to the vendor/lessor in the event funds are not appropriated.

1.12 CONDITIONS OF CONTRACT

The successful bidder **shall** at all times observe and comply with federal and State laws, local laws, ordinances, orders, and regulations existing at the time of or enacted subsequent to the execution of this contract which in any manner affect the completion of the work. The successful bidder **shall** indemnify and save harmless the agency and all its officers, representatives, agents, and employees against any claim or liability arising from or based upon the violation of any such law, ordinance, regulation, order or decree by an employee, representative, or subcontractor of the successful bidder.

1.13 STATEMENT OF LIABILITY

The State will demonstrate reasonable care but **shall not** be liable in the event of loss, destruction, or theft of contractor-owned items to be delivered or to be used in the installation of deliverables. The vendor is required to retain total liability until the deliverables have been accepted by the "authorized agency official." At no time will the State be responsible for or accept liability for any vendor-owned items.

1.14 AWARD RESPONSIBILITY

The State Procurement Official will be responsible for award and administration of any resulting contract.

1.15 PUBLICITY

News release by a vendor pertaining to this IFB or any portion of the project shall not be made without prior written approval of the State Procurement Official. Failure to comply with this requirement is deemed to be a valid reason for disqualification of the vendor's bid. The State Procurement Official will not initiate any publicity relating to this procurement action before the contract award is completed.

1.16 AWARD CRITERIA

Award **shall** be made on an **ALL OR NONE** basis to the responsive, responsible bidder meeting minimum specifications with the lowest **Monthly Extended Price Grand Total** for all items on the Official Bid Price Sheet. Consideration will be given only to those who bid all line items.

Bids **must** meet or exceed all defined specifications. Bids **must** meet all terms and conditions of this Invitation for Bid and the laws of the State of Arkansas.

1.17 DELEGATION AND/OR ASSIGNMENT

The vendor **shall not** assign the contract in whole or in part or any payment arising there from without the prior written consent of the State Procurement Official. The vendor **shall not** delegate any duties under this contract to a subcontractor unless the State Procurement Official has given written consent to the delegation.

1.18 COST

All charges **must** be included on the Official Bid Price Sheet and **must** include all associated cost for the equipment being bid. Bid pricing **must** be valid for 90 days following IFB opening to allow sufficient time to tabulate and evaluate bid responses.

NOTE

1. The State **will not** be obligated to pay any costs not identified on the Official Bid Price Sheet.
2. Any cost not identified by the bidder but subsequently incurred in order to achieve contract completion **shall** be borne by the bidder.

1.19 DELIVERY

FOB DESTINATION: BID PRICE MUST INCLUDE ALL SHIPPING AND HANDLING COSTS.

THE ARKANSAS DEPARTMENT OF CORRECTION REQUIRES AN ITEMIZED LIST OF ALL MATERIALS OR EQUIPMENT TO BE DELIVERED AND 24 HOURS NOTICE PRIOR TO DELIVERY OR SHIPMENT WILL BE REFUSED.

Deliver to:

Arkansas Department of Correction
Cummins Correctional Farm
Attn: Farm Operation
3001 Hwy. 388
Grady, AR 71644

The agency requests delivery within 30 calendar days after receipt of the order. If this delivery date cannot be met, the bidder **must** state the number of days required to place the commodity in the ordering entity's designated location. Failure to state the delivery time obligates the bidder to complete delivery by the agency's requested date. Extended delivery dates may be considered when in the best interest of the state.

Delivery _____ calendar days after receipt of order.

1.20 CANCELLATION

In the event the State no longer needs the equipment specified in the contract or purchase order due to program changes, changes in laws, rules, or regulations, relocation of offices, or lack of appropriated funding, the State may cancel the contract or purchase order by giving the contractor written notice of such cancellation 30 days prior to the date of cancellation.

SECTION 2 – SPECIFIC REQUIREMENTS

2.0 SCOPE OF LEASE

This solicitation is for a lease of farm equipment. The term of the contract will run from the date of delivery of the equipment until June 30, 2017. At the end of the lease term, the agency may, at the option of the Arkansas Department of Correction:

1. Return all equipment under the lease.
2. Issue an Invitation for Bid (IFB), for purchase of used equipment, with similar specifications to that which was leased.

2.1 ANNUAL EQUIPMENT OPERATING HOURS

The projected hours of use for the combine and each tractor are noted on the specification pages under Lease Hours.

Additional hours (overtime hours) shall be made available for purchase, as needed, for the combine and each tractor. The overtime hours must be priced per hour on the Official Bid Price Sheet.

2.2 WARRANTY

All equipment shall have full powertrain warranty for full period of the lease.

In the event that a piece of equipment or implement becomes unavailable due to breakdown and or maintenance/warranty work for a period of forty-eight hours or more from the time the Lessor is contacted, a replacement piece of equipment of equal or greater specifications shall be provided including delivery and pickup. This replacement equipment will be available for the duration of the repair at no cost to the Lessee. It will be the Lessor's responsibility to repair in place or move such piece of equipment at the Lessor's expense to and from the dealer's repair facility.

2.3 TRAINING

The Lessor will insure that proper training of ADC personnel with regard to operation and maintenance on such equipment is provided. The Lessor is also responsible that an operator's manual, printed in English, be furnished with all equipment.

2.4 SET UP/DELIVERY

The Lessor will be responsible for all setup and delivery throughout the term of lease.

2.5 LEASE TERMS AND CONDITIONS

Lessor lease terms and conditions should be submitted with bid.

2.6 PRODUCT SPECIFICATIONS/CUT SHEETS

Specification and or cut sheets for all equipment should be included with bid submission.

SECTION 3 – SPECIFICATIONS

Minimum Specifications for Item 1: Agriculture Tractor, New

Item 1

Agriculture Tractor: Four Wheel Drive, Articulated Configured Frame.

ENGINE: Diesel engine, horsepower rating maximum 470 engine hp. +/- 5 hp.

TRANSMISSION: Power shift, Quad shift or Power-Sync, maximum of 24 forward gears, minimum 12 forward gears. Maximum of 6 reverse gears, minimum of 2 reverse gears. Maximum speed forward 25 mph, minimum of 15.7 mph.

STEERING: Articulated hydraulic steering, tilt/telescoping steering wheel.

BRAKES: Wet disc, self-adjusting brakes.

HYDRAULICS: Pump flow minimum 57 GPM, minimum 4 select control valves, power beyond couplers.

CAB: Rollover protection, air conditioner, interior rear view mirror, comfort seat with swivel, tinted glass, front wiper, swing-out rear window, GPS monitor-ready location, 12 volt convenience outlets, AM/FM radio, instructional seat.

INSTRUMENTATION: Engine oil pressure and coolant gauge or light indicator, fuel gauge, engine hour, ground speed, system voltage.

GPS AUTO STEER: Tractor will be wired for GPS and will include mounting bracket, GPS receiver, colored touch screen inside cab, with operator manual, ready for use GPS accuracy 4 inch or less. Subscription fees included. Mobile Data Management.

ELECTRICAL: 12 volt electrical system, alternator rating minimum 130 amps.

BATTERIES: Cold cranking amps minimum 925 amps.

LIGHTS: Shall be equipped with enhanced light package as recommended by manufacturer.

AXLE: Minimum 4.70" axle diameter.

BALLAST: Tractor will be ballasted per manufacturer's specification to perform heavy tillage operations.

TIRES: Duals front and rear 710/70R42 R1W.

ADDITIONAL EQUIPMENT: Vehicle shall be equipped with SMV emblem, performance monitor, back up alarm, 13-inch wheel spacer, with tow cable, true ground speed sensor, ISO 11783, back up alarm, Remote performance monitoring capabilities.

FUEL TANK: Capacity Minimum of 275 gallons.

LEASE HOURS: 700 hrs. per year. Overage hours will begin after the original 700 hours have been used.

Minimum Specifications for Item 2: Agriculture Tractor, New

Item 2

Agriculture Tractor, Mechanical Front Wheel Drive.

ENGINE: Diesel, horsepower rating 340 hp. +/- 5 hp.

PTO: Power take-off performance: PTO operation independent. Shaft output: 1000 rpm.

TRANSMISSION: Power shift, Quad shift, Power-Sync or IVT, minimum 12 forward gear selections, minimum of 2 reverse gear selections.

STEERING: Hydraulic steering, tilt/telescoping steering wheel.

BRAKES: Wet disc, self-adjusting brakes.

HYDRAULICS: Minimum of 58 GPM pump, minimum of 4 remotes, power beyond couplers.

HITCH and DRAWBAR: Category 3-4N hitch with quick hitch coupler, and Cat 3 adjustable drawbar swinging hitch, lift capacity minimum 17,600 lbs., hydraulic 3rd arm adj.

CAB: Rollover protection, air conditioner, interior rear view mirror, comfort seat with swivel, tinted glass, front wiper, swing out rear window, monitor ready location, 123 volt convenience outlet, AM/FM radio, monitor mount, instructional seat.

INSTRUMENTATION: Engine oil pressure gauge or light, engine coolant temperature gauge or light, fuel gauge, engine hour, ground speed, PTO speed, system voltage.

GPS AUTO STEER: tractor will be wired for GPS and will include mounting bracket, GPS receiver, colored touch screen inside cab, with operator manual, ready for use GPS accuracy + or -1inch. Subscription fees included.

ELECTRICAL: 12 volt electrical system, alternator rating minimum 150 amp.

BATTERIES: Cold cranking amps minimum of 775 amps.

LIGHTS: Shall be equipped with enhanced light package as recommended by manufacturer.

AXLE/WHEELS/TIRES: Dual wheel configuration front and rear: Maximum, heavy duty 118 inch x 4.33 inch minimum diameter axles, with two heavy duty cast iron inside rear wheels and two steel outer rear wheels, front wheel, four steel wheels. Rear tire tread design, 480/80R50 R-1W or approved equal with rear fenders. Front tire size to match rear tire size according to factory specifications. All tire spacing to be set on 30 inch widths.

BALLAST: Tractor will be ballasted per manufacturer's recommendations for heavy tillage and heavy lift implements.

FUEL TANK: Fuel tank minimum 158 gals.

ADDITIONAL EQUIPMENT: Vehicle will be equipped with SMV emblem, exterior ISO plug 11783, English operator manual, back-up alarm, remote performance monitoring capabilities.

LEASE HOURS: 700 hrs. per year. Overage hours will begin after the original 700 hours have been used.

Minimum Specifications for Item 3: Agriculture Tractor, New

Item 3

Agriculture Tractor, MFD.

ENGINE: Diesel engine, horsepower rating 315 hp. +/- 5 hp.

TRANSMISSION: Power shift, Quad shift or Power-Sync, minimum 12 forward gears, maximum of 6 reverse gears and minimum of 2 reverse gears.

STEERING: hydraulic steering, tilt/telescoping steering wheel.

BRAKES: Wet disc, self-adjusting brakes.

HYDRAULICS: Pump flow minimum 55 GPM, minimum 4 select control valves, power beyond couplers, hydraulic 3rd arm.

HITCH and DRAWBAR: Category 3-4N quick hitch, category III drawbar.

CAB: Rollover protection, air conditioner, interior rear view mirror, comfort seat with swivel, factory tinted glass, front wiper, swing out rear window, GPS monitor ready location, 12 volt convenience outlets, AM/FM radio, instructional seat.

INSTRUMENTATION: Engine oil pressure gauge, engine coolant temperature gauge, fuel gauge, engine hour, ground speed, PTO speed, system voltage.

GPS AUTO STEER: tractor will be wired for GPS and will include mounting bracket, GPS receiver, colored touch screen inside cab, with operator manual, ready for use GPS accuracy + or -1 inch. Subscription fees included. Mobile Data Management.

ELECTRICAL: 12 volt electrical system, alternator rating minimum 130 amps.

BATTERIES: Cold cranking amps minimum 925 amps.

LIGHTS: Shall be equipped with enhanced light package as recommended by manufacturer.

AXLE: Minimum 4.50" axle diameter.

TIRES: Duals front & rear, 480/80R50 R1W or approved equal front tire size to match rear tire size to factory specifications. 30" row configuration unless specified.

BALLAST: Tractor will be properly ballasted per manufacturer's specifications to perform tillage operations and heavy lift implements.

WEIGHTS: Tractor will be properly ballasted with additional weights as required.

ADDITIONAL EQUIPMENT: Vehicle will be equipped with SMV emblem, performance monitor, back up alarm, remote performance monitoring capabilities.

FUEL TANK: Capacity minimum of 100 gallons.

LEASE HOURS: 700 hrs. per year. Overage hours will begin after the original 700 hours have been used.

Minimum Specifications for Item 4: Agriculture Tractor, New

Item 4

Agriculture Tractor, With Tracks.

ENGINE: Diesel, engine horsepower rating 315 hp. +/-5 hp.

PTO (power take-off): standard 1000 rpm output shaft, PTO operation independent.

TRANSMISSION: Power shift, power quad, IVT or auto quad, minimum 15 forward gears.

STEERING: Hydraulic steering, tilt/telescoping steering wheel.

BRAKES: Wet disc.

HYDRAULIC: Minimum 57 GPM flow, standard 4 remotes, hydraulic adjustable 3rd arm, Power Beyond Couplers.

HITCH and DRAWBAR: Category III drawbar swinging hitch, lift capacity minimum 15,000 lbs. CAT 4N quick hitch.

CAB: Roll over protection, air conditioner, interior rear view mirror, comfort seat with swivel, tinted glass, front wiper, swing out rear window, 12 volt convenience outlet. AM/FM radio, instructional seat.

INSTRUMENTATION: Engine oil pressure gauge. Engine coolant temperature gauge, fuel gauge, engine hour, ground speed, PTO speed, system voltage.

GPS AUTO STEER: Tractor will be wired for GPS, with mounting bracket, GPS receiver, color touch screen, +/- 1" accuracy. Subscription fees included. Mobile Data Management.

ELECTRICAL: 12 volt electrical system, alternator rating minimum 120 amp, batteries cold cranking amps minimum 775 amp.

LIGHTS: Shall be equipped with enhanced light package as recommended by manufacturer.

TRACKS: 30" rubber tracks.

BALLAST: Tractor will be properly ballasted per manufacturer's specifications for tillage, large air drills and heavy lift implements.

WEIGHTS: Tractor will be properly ballasted with additional weights as required.

FUEL TANK: Minimum 150 gals.

ADDITIONAL EQUIPMENT: Vehicle to be equipped with SMV emblem, back up alarm, remote performance monitoring capabilities.

LEASE HOURS: 700 hrs. per year. Overage hours will begin after the original 700 hours have been used.

Minimum Specifications for Item 5: Agriculture Tractor, New

Item 5

Agriculture Tractor, With Mechanical Front Wheel Drive.

ENGINE: Diesel, engine horsepower rating 225 hp. +/-5 hp.

PTO (power take-off): 1000 rpm output shaft, PTO operation independent.

TRANSMISSION: power shift or quad transmissions, minimum 15 forward gears.

STEERING: Hydraulic steering, tilt/telescoping steering wheel.

BRAKES: Wet disc.

HYDRAULIC: Minimum 55 GPM flow, standard 4 remotes, hydraulic adjustable 3rd arm.

HITCH and DRAWERS: Category III drawbar swinging hitch, lift capacity minimum 14,000 lbs.

CAB: Rollover protection, air conditioner, interior rear view mirror, comfort seat with swivel, tinted glass, front wiper, swing-out rear window, 12 volt convenience outlet, AM/FM radio, instructional seat.

INSTRUMENTATION: Engine oil pressure and coolant gauge or light indicator, fuel gauge, engine hour, ground speed, PTO speed, system voltage.

GPS AUTO STEER: Tractor will be wired for GPS, with mounting bracket, GPS receiver, color touch screen, +/- 1" accuracy, data recording capabilities. Subscription fees included. Mobile Data Management.

ELECTRICAL: 12 volt electrical system, alternator rating minimum 120 amp., batteries cold cranking amperage minimum 775 amp.

LIGHTS: Shall be equipped with enhanced light package as recommended by manufacturer.

AXLE: 3.75" minimum diameter.

WHEELS/TIRES: Rear inside wheels will be cast iron, with steel outer rear wheels, radial tires, 4 ea. sized 480/80 R46 R1W with rear fenders. Front tire size will match rear tire size per factory specifications, set up on 30" row widths unless otherwise specified.

BALLAST: Tractor will be ballasted per manufacturer's specifications to perform tillage and heavy lift implements.

FUEL TANK: Minimum 54 gals.

ADDITIONAL EQUIPMENT: Vehicle will be equipped with SMV emblem, back up alarm, remote performance monitoring capabilities.

LEASE HOURS: 700 hrs. per year. Overage hours will begin after the original 700 hours have been used.

Minimum Specifications for Item 6: Agriculture Tractor, New

Item 6

Agriculture Tractor, With Mechanical Front Wheel Drive And Front End Loader. Tractor shall be equipped with joy stick control for loader. Front end loader will be quick connect and have a standard bucket and HD bale spear.

ENGINE: Diesel, engine horse power rating 130 hp. +/- 5 hp.

PTO: (Power take-off) performance: PTO operation independent 540/1000 rpm.

TRANSMISSION: Power shift, with clutch-less shuttle, maximum of 18 forward gears, minimum 6 forward gears.

STEERING: Hydraulic steering, tilt/telescoping steering wheel.

BRAKES: Wet disc.

HYDRAULICS: 3 remote and 3 function mid-mount valve and joy stick.

HITCH AND DRAWBAR: Category III swinging hitch, lift capacity 5100 lbs. minimum.

CAB: Rollover protection, air conditioner, interior rear view mirror, comfort seat with swivel, tinted glass, front wiper swing-out rear window. Tractor will be wired for and include mounting bracket for GPS 12 volt convenience outlet AM/FM radio, instructional seat, monitor mount.

INSTRUMENTATION: Engine oil pressure gauge or light, engine coolant temperature gauge or light, fuel gauge, engine hour, ground speed, PTO speed, system voltage.

ELECTRICAL: 12 volt electrical system, alternator rating minimum of 120 amps.

LIGHTS: Shall be equipped with enhanced light package as recommended by manufacturer.

AXLE: Minimum 3.1" diameter.

BALLAST: Tractor will be ballasted to manufacturer's specifications to perform light field work and lifting with the front end loader.

TIRES: Rear, single size 460/85R 38 with rear fenders. Front single, size 380/85R28 minimum tire size.

GPS AUTO STEER: 1-Tractor will have auto-steer/auto-guide +/- 1" 3- Tractors will have auto-steer/auto guide +/- 10"
2- Tractors will not be equipped with auto-steer/auto guide, subscription fees included. Mobile Data Management.

ADDITIONAL EQUIPMENT: Vehicle will be equipped with SMV emblem, performance monitor, back up alarm, remote performance monitoring capabilities.

FUEL TANK: Fuel tank capacity minimum 52 gals.

LEASE HOURS: 1000 hrs. per year. Overage hours will begin after the original 1000 hours have been used.

Minimum Specifications for Item 7: Agriculture Tractor, New

Item 7

Agriculture Tractor, With Mechanical Front Wheel Drive And Front End Loader. Tractor shall be equipped with joy stick control for loader 2 function stick. Loader will be fitted with a standard bucket and HD bale spear, quick connect for loader attachments.

ENGINE: Diesel, engine horse power rating, 75 hp. +/- 5 hp.

PTO: (Power take-off) performance: PTO operation independent 540 rpm.

TRANSMISSION: Power shift with clutch-less shuttle or power shuttle w/wet clutch, maximum of 18 forward gears, minimum 6 forward gears.

STEERING: Hydraulic steering, tilt/telescoping steering wheel.

BRAKES: Wet disc.

HYDRAULICS: 2 remote and 2 function mid-mount valve and joy stick.

HITCH AND DRAWBAR: Category II swinging hitch, lift capacity 3000 lbs. minimum. Rollover Protection System.

INSTRUMENTATION: Engine oil pressure gauge, engine coolant temperature gauge, fuel gauge, engine hour, ground speed, PTO speed, system voltage.

ELECTRICAL: 12 volt electrical system, alternator rating minimum of 40 amps.

LIGHTS: Shall be equipped with enhanced light package as recommended by manufacturer.

TIRES: Rear, single size 16.9-28 R1 with rear fenders. Front single, size 9.5-24, R1.

BALLAST: Tractor will be ballasted to manufacturer specifications to perform lift duties with the front end loader.

ADDITIONAL EQUIPMENT: Vehicle will be equipped with SMV emblem, back up alarm.

FUEL TANK: Fuel tank capacity minimum 18 gals.

LEASE HOURS: 1000 hrs. per year. Overage hours will begin after the original 1000 hours have been used.

Minimum Specifications for Item 8: Self Propelled Sprayer

Item 8

Self-Propelled Sprayer/Agriculture Tractor With Mechanical Front Wheel Drive:

ENGINE: Diesel, peak rated 310 hp. +/- 5 hp.

SOLUTION TANK: 1,000 gallon stainless steel minimum.

BOOM: 100'.

TRANSMISSION: Hydrostatic, full time 4 wheel drive.

STEERING: Hydraulic steering, tilt/telescoping steering wheel.

BRAKES: Drive system dynamic braking.

CAB: Rollover protection, air conditioner, interior rear view mirror, comfort seat with swivel, tinted glass, front wiper, swing-out rear window, monitor ready location, 123 volt convenience outlet, AM/FM radio, monitor mount, folding instructional seat.

INSTRUMENTATION: Engine oil pressure gauge, engine coolant temperature gauge, fuel gauge, engine hour, ground speed, PTO speed, system voltage.

GPS AUTO STEER: Tractor will be wired for GPS and will include mounting bracket, GPS receiver, colored touch screen inside cab, with operator manual, ready for use GPS accuracy + or -1 inch. Subscription fees included. Mobile Data Management.

BOOM CONTROL: Auto height, GPS on and off to prevent spray overlap.

ELECTRICAL: 12 volt electrical system, alternator rating minimum 150 amp.

BATTERIES: Cold cranking amps, minimum of 775 amps.

LIGHTS: Shall be equipped with enhanced light package as recommended by manufacturer.

TIRES: 2 sets: 1 set floatation tires and rims, 1 set for 30" row applications.

FUEL TANK: Fuel tank minimum 155 gals.

ADDITIONAL EQUIPMENT: Vehicle will be equipped with SMV emblem, English operator manual, back up alarm, remote performance monitoring capabilities.

LEASE HOURS: 400 hrs. per year. Overage hours will begin after the original 400 hours have been used.

Minimum Specifications for Item 9: Class 9 Combine with Headers

Item 9

Class 9 Combine With Headers

ENGINE: Diesel, engine horsepower rating 550 hp.+/- 50 hp.

STEERING: Hydraulic/hydrostatic steering, tilt/telescoping steering wheel.

TRANSMISSION: 2 speed, 4WD.

GRAIN TANK: 400 bushel minimum.

Extended Wear Package/Rice Package.

Feeder House Reverser.

Rotor Threshing System, Rice Rotor.

Extended Reach Unloading Auger.

CAB: Rollover protection, air conditioner, interior rear view mirror, comfort seat with swivel, tinted glass, front wiper, 12 volt convenience outlet, AM/FM radio, instructional seat, in cab machine settings.

INSTRUMENTATION: Engine oil pressure gauge or light, engine coolant temperature gauge or light, fuel gauge, engine hour, ground speed, PTO speed, system voltage.

GSP AUTO STEER: Tractor will be wired for GPS, with mounting bracket, GPS receiver, color touch screen, +/- 1" accuracy. Subscription fees included. Mobile Data Management.

ELECTRICAL: 12 volt electrical system, alternator rating minimum 120 amp., batteries cold cranking amps minimum 775 amp.

LIGHTS: Shall be equipped with enhanced light package as recommended by manufacturer.

TRACKS: 36" rubber tracks.

WEIGHTS: Combine will be properly ballasted with additional weights as required.

FUEL TANK: Minimum 200 gals.

ADDITIONAL EQUIPMENT: Vehicle will be equipped with SMV emblem, back up alarm, remote performance monitoring capabilities.

HEADER: 35' flex draper header.

HEADER: 16 row, 30", chopping corn head.

LEASE HOURS: 400 engine hrs. per year. Overage hours will begin after the original 400 hours have been used.

STANDARD TERMS AND CONDITIONS

1. GENERAL

Any special terms and conditions included in the invitation for bid override these standard terms and conditions. The standard terms and conditions and any special terms and conditions become part of any contract entered into if any or all parts of the bid are accepted by the State of Arkansas.

2. ACCEPTANCE AND REJECTION

The state reserves the right to accept or reject all or any part of a bid or any and all bids, to waive minor technicalities, and to award the bid to best serve the interest of the state.

3. BID SUBMISSION

Bids must be submitted to the Office of State Procurement on this form, with attachments when appropriate, on or before the date and time specified for bid opening. If this form is not used, the bid may be rejected. The bid must be typed or printed in ink. The signature must be in ink. Unsigned bids will be disqualified. The person signing the bid should show title or authority to bind his firm in a contract. Each bid should be placed in a separate envelope completely and properly identified. Late bids will not be considered under any circumstances.

4. PRICES

Bid unit price F.O.B. destination. In case of errors in extension, unit prices shall govern. Prices are firm and not subject to escalation unless otherwise specified in the bid invitation. Unless otherwise specified, the bid must be firm for acceptance for thirty days from the bid opening date. "Discount from list" bids are not acceptable unless requested in the bid invitation.

5. QUANTITIES

Quantities stated in **term contracts** are estimates only, and are not guaranteed. Bid unit price on the estimated quantity and unit of measure specified. The state may order more or less than the estimated quantity on term contracts. Quantities stated on **firm contracts** are actual requirements of the ordering agency.

6. BRAND NAME REFERENCES

Any catalog brand name or manufacturer's reference used in the bid invitation is descriptive only, not restrictive, and used to indicate the type and quality desired. Bids on brands of like nature and quality will be considered. If bidding on other than referenced specifications, the bid must show the manufacturer, brand or trade name, and other descriptions, and should include the manufacturer's illustrations and complete descriptions of the product offered. The state reserves the right to determine whether a substitute offered is equivalent to and meets the standards of the item specified, and the state may require the bidder to supply additional descriptive material. The bidder guarantees that the product offered will meet or exceed specifications identified in this bid invitation. If the bidder takes no exception to specifications or reference data in this bid he will be required to furnish the product according to brand names, numbers, etc., as specified in the invitation.

7. GUARANTY

All items bid shall be newly manufactured, in first-class condition, latest model and design, including, where applicable, containers suitable for shipment and storage, unless otherwise indicated in the bid invitation. The bidder hereby guarantees that everything furnished hereunder will be free from defects in design, workmanship and material, that if sold by drawing, sample or specification, it will conform thereto and will serve the function for which it was furnished. The bidder further guarantees that if the items furnished hereunder are to be installed by the bidder, such items will function properly when installed. The bidder also guarantees that all applicable laws have been complied with relating to construction, packaging, labeling and registration. The bidder's obligations under this paragraph shall survive for a period of one year from the date of delivery, unless otherwise specified herein.

8. SAMPLES

Samples or demonstrators, when requested, must be furnished free of expense to the state. Each sample should be marked with the bidder's name and address, bid number and item number. If samples are not destroyed during reasonable examination they will be returned at bidder's expense, if requested, within ten days following the opening of bids. All demonstrators will be returned after reasonable examination.

9. TESTING PROCEDURES FOR SPECIFICATIONS COMPLIANCE

Tests may be performed on samples or demonstrators submitted with the bid or on samples taken from the regular shipment. In the event products tested fail to meet or exceed all conditions and requirements of the specifications, the cost of the sample used and the reasonable cost of the testing shall be borne by the bidder.

10. AMENDMENTS

The bid cannot be altered or amended after the bid opening except as permitted by regulation.

11. TAXES AND TRADE DISCOUNTS

Do not include state or local sales taxes in the bid price. Trade discounts should be deducted from the unit price and the net price should be shown in the bid.

12. AWARD

Term Contract: A contract award will be issued to the successful bidder. It results in a binding obligation without further action by either party. This award does not authorize shipment. Shipment is authorized by the receipt of a purchase order from the ordering agency.

Firm Contract: A written state purchase order authorizing shipment will be furnished to the successful bidder.

13. LENGTH OF CONTRACT

The invitation for bid will show the period of time the term contract will be in effect.

14. DELIVERY ON FIRM CONTRACTS

The invitation for bid will show the number of days to place a commodity in the ordering agency's designated location under normal conditions. If the bidder cannot meet the stated delivery, alternate delivery schedules may become a factor in an award. The Office of State Procurement has the right to extend delivery if reasons appear valid. If the date is not acceptable, the agency may buy elsewhere and any additional cost will be borne by the vendor.

STATE OF ARKANSAS
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15. DELIVERY REQUIREMENTS

No substitutions or cancellations are permitted without written approval of the Office of State Procurement. Delivery shall be made during agency work hours only 8:00 a.m. to 4:30 p.m., unless prior approval for other delivery has been obtained from the agency. Packing memoranda shall be enclosed with each shipment.

16. STORAGE

The ordering agency is responsible for storage if the contractor delivers within the time required and the agency cannot accept delivery.

17. DEFAULT

All commodities furnished will be subject to inspection and acceptance of the ordering agency after delivery. Back orders, default in promised delivery, or failure to meet specifications authorize the Office of State Procurement to cancel this contract or any portion of it and reasonably purchase commodities elsewhere and charge full increase, if any, in cost and handling to the defaulting contractor. The contractor must give written notice to the Office of State Procurement and ordering agency of the reason and the expected delivery date. Consistent failure to meet delivery without a valid reason may cause removal from the bidders list or suspension of eligibility for award.

18. VARIATION IN QUANTITY

The state assumes no liability for commodities produced, processed or shipped in excess of the amount specified on the agency's purchase order.

19. INVOICING

The contractor shall be paid upon the completion of all of the following: (1) submission of an original and the specified number of copies of a properly itemized invoice showing the bid and purchase order numbers, where itemized in the invitation for bid, (2) delivery and acceptance of the commodities and (3) proper and legal processing of the invoice by all necessary state agencies. Invoices must be sent to the "Invoice To" point shown on the purchase order.

20. STATE PROPERTY

Any specifications, drawings, technical information, dies, cuts, negatives, positives, data or any other commodity furnished to the contractor hereunder or in contemplation hereof or developed by the contractor for use hereunder shall remain property of the state, be kept confidential, be used only as expressly authorized and returned at the contractor's expense to the F.O.B. point properly identifying what is being returned.

21. PATENTS OR COPYRIGHTS

The contractor agrees to indemnify and hold the State harmless from all claims, damages and costs including attorneys' fees, arising from infringement of patents or copyrights.

22. ASSIGNMENT

Any contract entered into pursuant to this invitation for bid is not assignable nor the duties thereunder delegable by either party without the written consent of the other party of the contract.

23. OTHER REMEDIES

In addition to the remedies outlined herein, the contractor and the state have the right to pursue any other remedy permitted by law or in equity.

24. LACK OF FUNDS

The state may cancel this contract to the extent funds are no longer legally available for expenditures under this contract. Any delivered but unpaid for goods will be returned in normal condition to the contractor by the state. If the state is unable to return the commodities in normal condition and there are no funds legally available to pay for the goods, the contractor may file a claim with the Arkansas Claims Commission. If the contractor has provided services and there are no longer funds legally available to pay for the services, the contractor may file a claim.

25. DISCRIMINATION

In order to comply with the provision of Act 954 of 1977, relating to unfair employment practices, the bidder agrees that: (a) the bidder will not discriminate against any employee or applicant for employment because of race, sex, color, age, religion, handicap, or national origin; (b) in all solicitations or advertisements for employees, the bidder will state that all qualified applicants will receive consideration without regard to race, color, sex, age, religion, handicap, or national origin; (c) the bidder will furnish such relevant information and reports as requested by the Human Resources Commission for the purpose of determining compliance with the statute; (d) failure of the bidder to comply with the statute, the rules and regulations promulgated thereunder and this nondiscrimination clause shall be deemed a breach of contract and it may be cancelled, terminated or suspended in whole or in part; (e) the bidder will include the provisions of items (a) through (d) in every subcontract so that such provisions will be binding upon such subcontractor or vendor.

26. CONTINGENT FEE

The bidder guarantees that he has not retained a person to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies maintained by the bidder for the purpose of securing business.

27. ANTITRUST ASSIGNMENT

As part of the consideration for entering into any contract pursuant to this invitation for bid, the bidder named on the front of this invitation for bid, acting herein by the authorized individual or its duly authorized agent, hereby assigns, sells and transfers to the State of Arkansas all rights, title and interest in and to all causes of action it may have under the antitrust laws of the United States or this state for price fixing, which causes of action have accrued prior to the date of this assignment and which relate solely to the particular goods or services purchased or produced by this State pursuant to this contract.

28. DISCLOSURE

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.