



Arkansas Department of Health

Social Work Licensing Board

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Governor Asa Hutchison

José Romero, MD, Secretary of Health

Ruthie Bain, Director

BOARD MEETING MINUTES

January 11, 2021 RB

CALL TO ORDER, READING OF THE MISSION STATEMENT

The Social Work Licensing Board met Monday, January 11, 2021, at the Social Work Licensing Board, 5800 West 10th, Suite 300, Little Rock, Arkansas. Tammy Charlton, LMSW, Vice Chair of the Board, called the meeting to order and read the Mission Statement.

Board Members Present: Debra Gage Hurd, PhD, LSW
Elizabeth Crone, LCSW
Betty Guhman, Public Representative
Dr. Raymond Molden, Psychiatrist
Tammy Charlton, LMSW
Tammy Vaughn, LMSW
Vorandol Stinyard, Representative of the Elderly

Board Members Absent: OPEN POSITION, LCSW
OPEN POSITION, LCSW

Board's Attorney: Lacie Kirchner

Board's Staff: Ruthie Bain, Director
Chere' Johnson, Administrative Specialist III

APPROVAL OF MINUTES:

Minutes from the December 14, 2020 Board meeting were reviewed. Betty Guhman made a motion to approve the minutes as presented. Tammy Charlton, LMSW, seconded the motion, which carried.

COMPLAINT COMMITTEE REPORT:

The Complaint Committee reported on the following complaints:

Complaint 2019-22 – Closed, license expired.

Complaint 2020-17 – Pending

Complaint 2021-11 - Pending

Social Work Licensing Board
Review Date: February 8, 2021

Motion made by: TC
2nd by: RM
Board Chair: Ruthie PhD LSW

NEW BUSINESS:

Review Waiver Requests:

The Board had no requests for a waiver.

Review ASWB Request for Nonstandard Testing Arrangements:

The Board received One (1) 90-day exam waiver request from ASWB. The request was approved.

Board Vote on Reimbursement of Board Expenses:

In accordance with A.C.A. 25-16-901, the Board approved a motion to authorize the reimbursement of expenses for each board member for performing official board duties. The rate of reimbursement shall not exceed the rate established for state employees by state travel regulations. The request also includes approval of expenses for the Board's Chairman and Executive Director to be representatives at the ASWB 2021 Annual Spring Education Meeting, ASWB 2021 Fall Delegate Meeting, and if funds allow, the FARB Forum in January of 2022. The Board also approves to pay expenses incurred that are above the government rate for lodging at the Associational and FARB meetings. All expenses must be approved according to the Arkansas Department of Health prior to travel. Betty Guhman made a motion to approve. Tammy Charlton, LMSW, seconded the motion, which carried.

Board Vote to Pay Stipend Payments to Eligible Board Members:

Act 281 of 2009 allows eligible Board members to receive stipend payments. Betty Guhman made a motion to grant payment of stipends in the amount of \$85 to board members in accordance with the law and the budget. Dr. Raymond Molden seconded the motion, which carried.

Board Elected Officers:

Betty Guhman made a motion to keep all current officers in the same position. Dr. Raymond Molden seconded the motion, which carried.

Board Members Sign Code of Ethics:

Board Members signed the 2021 Code of Ethics for Board Members. Copies will be maintained in the Board's office.

Board Members Reminded to Complete Mandatory Statement of Financial Interest:

Board Members were reminded they are required to complete and file the Statement of Financial Interest by January 31, 2021.

Review of Standing Financial Reports:

Elizabeth Crone, LCSW, reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from

Board Chair Initials 

December 2020. Tammy Charlton, LMSW, made a motion to accept the reports as presented. Dr. Raymond Molden seconded the motion, which carried.

Action Taken on Applications:

Elizabeth Crone, LCSW made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Liberti Anne Griffith

Approved to take the Exam:

Kimberly Wilson

Approved for Licensure through Reciprocity:

None

Denied or Withdrawn Applications:

None

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Irma Allen

Jamie Lynn Ashley

Gabriella Duchesne

Melissa Gregory

Allison Rae Jordan

Kylie Ann Lehner

Mary Grace Macon

Ryan Pearson

Rachel Plant

Chairmaine Sanders

Allison Grigsby Sweatman

Latisha Leanne Young

Approved to take the Exam:

Patricia Biddle

Charles Allen Livingston

Approved for Licensure through Reciprocity:

Abby Knox

Arlene Roberts

Adelina Rolph

JoHanna C Rostoni

Denied or Withdrawn Applications:

None

LCSW Applications:

Approved to take Examination:

Heather Marie Allen
Katie Renea Landers
Silas Ethan Murders

Laurel Nichole Gass
Meredith Lane
Ryan Andrew Ropp

Melissa Rose Harrison
Tracie Arlene Martin
Nikki Thornton

Approved for Licensure through Reciprocity:

Rhonda Lynn Goodman
Michelle D Murphy

Alice Adelaide Hiatt

Wendy Lynn Holdsworth

Denied or Withdrawn Applications:

None

Tammy Charlton, LMSW, seconded the motion on applications, which carried.

Action Taken on Renewal Applications:

The Board reviewed 148 applications for license renewal. Elizabeth Crone, LCSW, made a motion to approve all 148 of the renewals. Tammy Charlton, LMSW, seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed 13 random continuing education audits. Debra Gage Hurd, PhD, LSW, made a motion to approve all 13 of the audits. Elizabeth Crone, LCSW, seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

The Board reviewed 22 supervision plans. Betty Guhman made a motion to approve 21 of the supervision plans. Dr. Raymond Molden seconded the motion, which carried. One supervision plan is pending clarification.

Action Taken on Certificates of Registration:

The Board reviewed four (4) Certificates of Registration. Debra Gage Hurd, PhD, LSW, made a motion to approve all four (4) applications. Elizabeth Crone, LCSW, seconded the motion, which carried.

OTHER BUSINESS:

There being no other business, Elizabeth Crone, LCSW, made a motion to adjourn. Dr. Raymond Molden seconded the motion, which carried.

Board Chair Initials 