

## **BOARD MEETING MINUTES**

November 12, 2007

The Social Work Licensing Board met Monday, November 12, 2007, in Room 149 of the State Capitol Building, Little Rock, Arkansas. Chairperson Michael Lundy called the meeting to order.

**Board Members Present:** Michael Lundy Sandra Taylor  
Mae Isom Melanie Sletten  
Tealisa Allen Betty Rhodes

**Board Members Absent:** Dr. Steven Doman

**Vacant Positions:** Two

### **Approval of Minutes:**

Sandra Taylor made a motion to approve the minutes of the October 8, 2007 board meeting. Mae Isom seconded the motion, which carried.

### **Update on Complaint No. 2008-01:**

Mae Isom made the motion to dismiss Complaint No. 2008-01. Sandra Taylor seconded the motion, which carried.

### **Update on Complaint No. 2008-02:**

Dr. Steven Doman was absent and unable to report. The investigation will be continued.

### **Update on Complaint No. 2008-04:**

Michael Lundy reported that his investigation into Complaint No. 2008-04 is continuing.

### **Update on Complaint No. 2008-05:**

Michael Lundy reported that his investigation into Complaint No. 2008-05 is continuing.

### **Update on Complaint No. 2008-06:**

Michael Lundy requested the board send the complainant in Complaint No. 2008-06, a certified letter requesting he contact the board with more information. The investigation will be put on hold until more information is received.

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**Update on Complaint No. 2008-08:**

Melanie Sletten reported that her investigation into Complaint No. 2008-08 is continuing.

**Follow-up on Letter from Julie Allen, LCSW:**

The board reviewed letter of regret written by Mike Lundy to the board. Sandra Taylor made a motion to accept the letter as written and forward it along with a letter from the board to the appropriate individuals. Mae Isom seconded the motion, which carried.

**New Business:**

**Mae Isom Volunteered to Investigate New Complaint No. 2008-09**

**Board Reviewed Ruth A. Wooldridge's File:**

Ruth Wooldridge submitted documentation to the board regarding her probation. Melanie Sletten made a motion to accept Ms. Wooldridge's Social Work Continuing Education for confidentiality and documentation, monthly supervision reports, and letter from her board approved LCSW supervisor. Ms. Wooldridge will need to provide a more detailed written plan explaining how she will handle future documentation. Probation will continue until this plan is submitted and approved by the board. Sandra Taylor seconded the motion, which carried.

**Board Reviewed Matthew Coven's File:**

Matthew Coven presented six months documentation for six months of therapy by a board approved LCSW as required. A letter was also received from his supervisor stating he is ready to resume the practice of social work. Sandra Taylor made a motion accept the therapist's recommendations regarding Mr. Coven's fitness to practice social work. Mr. Coven will now be placed on probation for 18 months. Betty Rhodes seconded the motion, which carried.

**Board Reviewed James Dempsey's File:**

James Dempsey's application for licensure and the results of his criminal background check were reviewed. Sandra Taylor made a motion to approve his application. Betty Rhodes seconded the motion, which carried.

**Board Reviewed Andrea Bowen's Request:**

Andrea Bowen had written the board requesting a waiver of the maximum allowed 20 independent CEU credits. Melanie Sletten made a motion grant Ms. Bowen 90 days to replace 28 continuing education hours that are not independent courses. Sandra Taylor seconded the motion, which carried.

**Board Reviewed Melissa Wood's Request:**

Melissa Wood had written the board requesting an extension of her license due to medical reasons. Mae Isom made a motion allow Ms. Wood 90 days to complete the additional 27 hours of continuing education hours needed to renew her license. Betty Rhodes seconded the motion, which carried.

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**Board Reviewed Charles W. Perry's Request:**

Charles Perry had written the board requesting a waiver of the maximum allowed 20 independent CEU credits. Betty Rhodes made a motion to have Mr. Perry submit his renewal notice, fee, and courses taken, along with an extension request at the time when his license is due. Sandra Taylor seconded the motion, which carried.

**Board Reviewed Susan Bensberg's File:**

Susan Bensberg had written the board stating she wished to surrender her license. Sandra Taylor made a motion to accept surrender of her license in lieu of a hearing. Ms. Bensberg had failed to comply with the Board's Order to her. Melanie Sletten seconded the motion, which carried.

**Board Reviewed Laura B. Mansfield's Request:**

Laura B. Mansfield had written requesting the board allow her use her previous exam scores. Melanie Sletten made a motion to notify Ms. Mansfield that her provisional application has expired. She must submit a new application for approval and will be required to take the exam for licensure. Mae Isom seconded the motion, which carried.

**Board Reviewed William Leatherwood's Request:**

William Leatherwood had written the board requesting the board accept his application for licensure. Sandra Taylor made a motion to table his application pending receipt of additional information. Mae Isom seconded the motion, which carried.

**Refund Report:**

No refunds had been made since the last board meeting.

**Action Taken on Applications:**

Sandra Taylor made a motion to approve the action taken on the applications for licensure.

**LSW Applications:**

**Approved to take the Exam:**

Kendra DeAnn Bishop

Sheila Carter Bryant

Gina Lynne Colburn

**LMSW Applications:**

**Provisionally Licensed and Approved to take Examination:**

Joseph Raleigh Meazle

Angela Faith Lindsey

**Approved to take the Exam:**

Audrey Denise Veasey

Mary E. Williams

Rachel T. Jett

Dana Shareen Yarbough

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**Approved for Licensure through Reciprocity:**

Benetra M. Johnson

Virginia T. Dearman

Kitty L. Wilson

**LCSW Applications:**

**Approved to take Examination:**

Helen O. Alexander

Sarah Ashlee Curry

P. Leah Evers

Misti Dawn Lira

Julie Marie Scott

Teyerra Dyann Stapp

Ruth Ann Rosen

Erin Yokem Weber

**Approved for Licensure through Reciprocity:**

Shirley H. Gatlin

Elizabeth Reeder Johnson

Jaime Landers

Melanie Sletten seconded the motion, which carried.

**Action Taken on Renewal Applications:**

The Board reviewed 66 applications for license renewal. Mae Isom made a motion to approve 63 of the applications. Three renewal applications were tabled pending clarification or additional continuing education hours. Betty Rhodes seconded the motion, which carried.

**Action Taken on Continuing Education Audits:**

The Board reviewed 16 continuing education audits. Sandra Taylor made a motion to approve all of the audits. Mae Isom seconded the motion, which carried.

**Action Taken on Supervision Audits:**

The Board reviewed nine supervision plans. Sandra Taylor made a motion to approve all of the plans. Tealisa Allen seconded the motion, which carried.

**Other Business:**

Dr. Steven Domon made the motion to adjourn. Melanie Sletten seconded the motion, which carried.