



Asa Hutchinson
Governor

STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

Mailing Address
P. O. Box 251965
Little Rock, AR 72225

Street Address
2020 West Third, Suite 518
Little Rock, AR 72205

Ruthie Bain
Executive Director
Phone 501-372-5071
Fax 501-372-6301
Email: swlb@arkansas.gov
Website: arkansas.gov/swlb

BOARD MEETING MINUTES

September 14, 2015

The Social Work Licensing Board met Monday, September 14, 2015, at the office of the Attorney General, 323 Center Street, Little Rock, Arkansas. Harold Dean, Chairman of the Board, called the meeting to order.

Board Members Present:	Harold Dean	Gary Gray	Tommie Davis
	Meenakshi Budhraj	Leigh Anne Bennett	Angela Sand
Board Members Absent:	Helen Jackson	Lauren Marquette	OPEN LSW Position
Board's Attorney:	Meredith Rebsamen, Assistant Attorney General		
Board's Staff:	Ruthie Bain, Executive Director		

APPROVAL OF MINUTES:

Minutes from the August 10, 2015 Board meeting were reviewed. Gary Gray made a motion to approve the minutes. Angela Sanders seconded the motion which carried.

Update on Complaint No. 2015-17:

The Chairman of the Board and the Board's Attorney gave a report on a Consent Order presented in the matter of Lesa Lackey Doan, LCSW. Meenakshi Budhraj made a motion to accept the Consent Order. Leigh Anne Bennett seconded the motion, which carried.

Update on Complaint No. 2015-22:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-23:

The Board member investigating the complaint reported that she was not able to investigate the complaint in further based on confidentiality and privacy rights of the patient, who is now deceased. A letter will be mailed to the complainant regarding release of information.

Update on Complaint No. 2015-24:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2016-01:

Motion made by: Angela Sanders
2nd by: Helen Jackson
Board Chairman: Harold Dean

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2016-02:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2016-03:

The Executive Director reported that this complaint is ongoing.

NEW BUSINESS:

Board Reviewed Possible Changes to the Laws and Regulations:

House Bill 1293 was signed by the Governor and is now Act 1170 of 2015. The Board will be working on new regulations to match the Law.

Review Continuing Education Audit for Kenya Duncan:

The Board reviewed documentation of social work continuing education submitted by Kenya Duncan as a result of an audit. The Board has previously requested documentation of specific hours and Ms. Duncan submitted them in a timely manner. The audit was approved.

Review Request from Kay C. Hook:

Kay C. Hook had written the Board requesting an extension to complete her social work continuing education. Angela Sanders made a motion to grant a 90-day extension due to the extenuating circumstances. Meenakshi Budhraj seconded the motion, which carried.

Review Request from ASWB for Accommodations:

A request for accommodations was received from the Association of Social Work Boards. After review of the documentation submitted, Gary Gray made a motion to grant the request. Tommie Davis seconded the motion, which carried.

Review Erin DeGostin's File.

Erin DeGostin's file was reviewed for compliance with a previous Consent Order. Gary Gray made a motion to release Ms. DeGostin from the Order. Angela Sanders seconded the motion, which carried.

Review Request from Karen Lawman:

Karen Lawman had written the Board requesting the Board's consideration of a retired or inactive license status. The Board has considered this in the past and will continue to consider in the future as changes are made.

Review Tausha Helton's Order:

The Board reviewed a request to accept the days served under suspension which were taken prior to the Order being received. Verification was made with Ms. Helton's employer that they were aware of the suspension and confirmed she had not worked for five (5) consecutive days. Tommie Davis made a motion to accept the dates previously served. Gary Gray seconded the motion, which carried.

Board Chair Initials



Update on New Complaints:

The Executive Director reported one new complaint has been received. A Board member has been assigned to investigate.

Editor's Note: Meenakshi Budhraj left the meeting at this time.

Review of Standing Financial Reports:

Leigh Anne Bennett reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from August 2015. Tommie Davis made a motion to accept the reports as presented. Angela Sanders seconded the motion, which carried.

Editor's Note: Leigh Anne Bennett left the meeting at this time.

Action Taken on Applications:

Leigh Anne Bennett made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Patricia L. Holt	Daniel Press Phillips	William Bobby Reeves
Elizabeth Ashley Sims		

Approved to take the Exam:

None

Approved for Licensure through Reciprocity:

None

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Angela Denise Brown	Tammy Lynn Charlton	Claire Conditt
Sandra A. Duden	Judith Rownd Garner	Taylor Holland
Rebecca Jones	Amanda Leigh Kelley	Shealtiel B. Kuykendall
Carrie Renee Semlinger	Amanda Jane Sugg	Kayla Joyce Tanner
Caitlin Thulin	Mattie Ruth Tilley	

Approved to take the Exam:

Brett Thomaas Campbell	Leisa W. Myles	Shannon Shawndrece Rogers
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Approved for Licensure through Reciprocity:

Board Chair Initials HD

Tracey Marie Barnett
Stephen Michael Morgan

LaSonja Henry
Elizabeth Jeanne Polinsky

Rebecca Nicole Humar
Dominique Deshay Spigner

Denied Applications:

None

LCSW Applications:

Approved to take Examination:

Claudia Elizabeth Anderson
Shayna Simeone Fendley
Nona Lawanna Herrell
Lekita W. Lee
Lauren Taylor
Margaret D. Young

Kisha Boston-Mayfield
Karla Rae Gateley
Nicole James
Julian Marcus Schrorer
Jennifer Rachelle Tubbs

Shirley A. Burgess
Fanta L. Gibson
Erica Rochelle Johnson
Elisabeth B. Schwerdtfeger
Brandon Lee Wolfe

Approved for Licensure through Reciprocity:

LaRue H. Jolly

Denied Applications:

None

Tabled Applications:

Jody G. Long

Gary Gray seconded the motion on applications, which carried.

Action Taken on Renewal Applications:

The Board reviewed 106 applications for license renewal. Angela Sanders made a motion to approve 103 of the renewals. Three (3) of the applications are pending clarification or a breakdown of the hours. Gary Gray seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed eight (8) random continuing education audits. Tommie Davis made a motion to approve all eight (8) of the audits. Angela Sanders seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

The Board reviewed 33 Supervision Plan audits. Angela Sanders made a motion to approve all 33 of the supervision plan audits. Tommie Davis seconded the motion, which carried.

Other Business:

Board Chair Initials



Suggestion for Meeting Start Time:

A Board member suggested discussion of the normal start time of meetings. We have changed the process of reviewing paperwork prior to the Board meeting so the suggestion was made that the actual meeting begin at 10:00 am. Gary Gray made a motion to change the time from 11:00 am to 10:00 am. Angela Sanders

There being no other new business, Angela Sanders made a motion to adjourn. Tommie Davis seconded the motion, which carried.