



Asa Hutchinson
Governor

STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

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BOARD MEETING MINUTES

December 14, 2015

The Social Work Licensing Board met Monday, December 14, 2015, at the office of the Attorney General, 323 Center Street, Little Rock, Arkansas. Harold Dean, Chairman of the Board, called the meeting to order.

Board Members Present: Harold Dean Gary Gray Lauren Marquette
Leigh Anne Bennett Angela Sanders Helen Jackson
Tommie Davis Meenakshi Budhraja Debra Gage Hurd

Board Members Absent: None

Board's Attorney: Meredith Rebsamen, Assistant Attorney General

Board's Staff: Ruthie Bain, Executive Director
Petite Powell, Administrative Specialist III

APPROVAL OF MINUTES:

Minutes from the November 2, 2015 Board meeting were reviewed. Angela Sanders made a motion to approve the minutes. Helen Jackson seconded the motion which carried.

Update on Complaint No. 2015-22:

Tommie Davis reported to the Board her finding from an investigation into complaint 2015-22. Leigh Anne Bennett made a motion to offer a Consent Agreement to the social work and a letter to the agency reminding them that they bear the responsibility for educating their practitioners. Gary Gray seconded the motion, which carried.

Update on Complaint No. 2015-24:

A Consent Order was prepared and mailed to the social worker. The social worker replied with a proposal. Tommie Davis made a motion to reject the proposal and move forward with a hearing. Gary Gray seconded the motion which carried.

Update on Complaint No. 2016-02:

A Consent Order was prepared and mailed to the social worker. The social worker appealed the Board's proposal. Gary Gray made a motion to move forward with a hearing. Angela Sanders seconded the motion which carried.

Motion made by: Angela Sanders
2nd by: Harold Dean
Board Chairman: Harold Dean

Update on Complaint No. 2016-03:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2016-04:

Harold Dean reported to the Board his finding from an investigation into complaint 2016-04. Based on the information gathered, Angela Sanders made a motion to dismiss the complaint. Helen Jackson seconded the motion, which carried.

NEW BUSINESS:

Review Request from ASWB for Accommodations:

A request for accommodations was received from the Association of Social Work Boards. After review of the documentation submitted, Lauren Marquette made a motion to approve the request. Angela Sanders seconded the motion, which carried.

Review Request from Michelle Collier:

Michelle Collier had written the Board requesting an extension of her provisional license and time to take the exam. Gary Gray made a motion to deny her request. Tommie Davis seconded the motion, which carried.

Review Case 2013-03:

William Michael Leatherwood successfully completed all requirements of a Board Order. Gary Gray made a motion to remove him probationary status. Leigh Anne Bennett seconded the motion, which carried.

Review Kay C. Hook's Renewal Application:

Kay C. Hook had been granted an extension to complete her social work continuing education due to extenuating circumstances. Ms. Hook submitted the paperwork in a timely manner but the fee was late. Lauren Marquette made a motion to approve the renewal. Leigh Anne Bennett seconded the motion, which carried.

Review Joseph Graham's Audit:

Joseph Graham was selected for random audit of his social work continuing education hours. Mr. Graham failed to submit the documents to the Board. Angela Sanders made a motion to notify Mr. Graham that a hearing will be held or he may agree to a Consent Order in the matter. Lauren Marquette seconded the motion, which carried.

Review Case 2014-02:

Jennifer Dziubanek successfully completed all requirements of a Board Order. Leigh Anne Bennett made a motion to accept her completed documentation and release her from the stipulations. Meenakshi Budhraj seconded the motion, which carried.

Review Request from Pamela Staggs:

Pamela Staggs had written the Board requesting an extension to complete her social work continuing education hours. Lauren Marquette made a motion to grant her request due to the extenuating circumstances. The motion also allows her to complete her remaining hours online. Helen Jackson seconded the motion, which carried.

Update on New Complaints:

The Executive Director reported three (3) new complaints have been received. Two were assigned to Board Members. One is pending receipt of a response.

Update on the ASWB Fall Meeting:

Chairman Harold Dean, Member Dr. Meenakshi Budhraj and Executive Director Ruthie Bain attended the Annual Meeting for the Association of Social Work Board (ASWB). Congratulation to Dr. Budhraj for being elected as Director at Large for the ASWB Board of Directors. Those attending updated the Board.

Board Reviewed Possible Changes to the Laws and Regulations:

House Bill 1293 was signed by the Governor and is now Act 1170 of 2015. The Board will be working on new regulations to match the Law.

Review of Standing Financial Reports:

Leigh Anne Bennett reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from November 2015. Lauren Marquette made a motion to accept the reports as presented. Helen Jackson seconded the motion, which carried.

Action Taken on Applications:

Angela Sanders made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Michael Wayne Branscum Rachel Leigh de Leon Travistine Johnson

Approved to take the Exam:

None

Approved for Licensure through Reciprocity:

None

Denied Applications:

Jessica Lavenia Conedy

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

NeQuaisha Bland	Summer Alexandra Fleetwood Glass	Brittany Lovick
Carin Shea Anderson Martin	Rosemarie Kathleen Villacis	

Approved to take the Exam:

Monique Rochelle Battles	Rhonda Coleman	Carolyn Ann Perkins
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Approved for Licensure through Reciprocity:

Regina Sue Green	Darlana Lynn Peikert	Joyce Ray
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Denied Applications:

None

LCSW Applications:

Approved to take Examination:

Tamera Belin	Rhonda Levette Bohanon	Shelby Land Bourne
Jillian Leigh Carlan	Cydella Marcina Dunn-McKinley	Stephanie Darlene Hanks
Amy Inman	Chasity Renee Jiles	Sarah Luz
Tracey Elizabeth Mallard	Melissa M. Nix	Crystal Dawn Pitts
Ginger Rae Thornton	Angel LaTrista Warren	

Approved for Licensure through Reciprocity:

Michelle Eileen Lind	Charles A. Long	Jody G. Long
Moffett, Ashley Dawn	Elaine M. Wilson	

Denied Applications:

None

Lauren Marquette seconded the motion on applications, which carried.

Action Taken on Renewal Applications:

The Board reviewed 131 applications for license renewal. Angela Sanders made a motion to approve 126 of the renewals. Five (5) of the applications are pending clarification or a breakdown of the hours. Lauren Marquette seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed eleven random continuing education audits. Leigh Anne Bennett made a motion to approve all eleven of the audits. Helen Jackson seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

The Board reviewed 21 Supervision Plan audits. Helen Jackson made a motion to approve all 21 of the supervision plan audits. Debra Hurd seconded the motion, which carried.

Action Taken on Certificates of Registration:

The Board reviewed eleven Certificate of Registration Application. Helen Jackson made a motion to approve all of the applications. Lauren Marquette seconded the motion, which carried.

Other Business:

The Executive Director reminded the Board of the upcoming deadline of January 31, 2016 for the annual Statement of Financial Interest.

There being no other new business, Gary Gray made a motion to adjourn. Angela Sanders seconded the motion, which carried.