

Meeting Minutes

January 12, 2015

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a Consent to Cease and Desist. Lauren Marquette made a motion to accept the Cease and Desist. Laura Printz seconded the motion, which carried.

Update on Complaint No. 2015-13:

The Executive Director reported that this complaint is ongoing.

NEW BUSINESS:

Review Randall Whitaker Application:

Randall Whitaker had written the Board requesting appeal of the Board's decision to deny his application for LCSW due to lack of documentation of supervision. Mr. Whitaker submitted additional information regarding his supervision. The Board tabled the application at the December meeting and requested additional information on the licensure period of the LCSW supervisor. The Executive Director obtained information from the MO Licensing Board that verified the LCSW Supervisor was only licensed as a LCSW for 11 of the months he supervised Mr. Whitaker. Mr. Whitaker had requested that if his LCSW application was not approved that the application be changed to LMSW. Helen Jackson made a motion to deny the LCSW application but to approve the application for LMSW. Laura Printz seconded the motion, which carried.

Board Vote on Reimbursement of Board Expenses and ASWB Conferences:

In accordance with A.C.A. 25-16-901, the Board approved a motion to authorize the reimbursement of expenses for each board member for performing official board duties. The rate of reimbursement shall not exceed the rate established for state employees by state travel regulations. Gary Gray made a motion to approve the reimbursement for expenses and for the Board's Chairman and Executive Director to be representatives at the ASWB Annual Spring Education Meeting, ASWB Annual Fall Meeting and if funds allow, the FARB Forum and to reimburse fees. The Board also approves to pay expenses incurred that are above the government rate for lodging at the Associational meetings. Helen Jackson seconded the motion, which carried.

Board Vote to Pay Stipend Payments to Eligible Board Members:

Act 281 of 2009 allows eligible Board members to receive stipend payments. Leigh Anne Bennett made a motion to grant payment of stipends in the amount of \$85 to board members in accordance with the law and the budget. Gary Gray seconded the motion, which carried.

Board Elected Officers:

Gary Gray made a motion to keep Harold Dean as Chairman of the Board, Laura Printz as Vice-Chairman of the Board and Leigh Anne Bennett as Secretary of the Board. Helen Jackson seconded the motion, which carried.

Board Members Sign Code of Ethics:

Board Members signed the 2015 Code of Ethics for Board Members. Copies will be maintained in the Board's office.

Board Members Reminded to Complete Statement of Financial Interest:

Board Chair Initials

LP

Board Members were reminded they are required to complete the Statement of Financial Interest by January 31, 2015.

Reminder of Board's Mission Statement:

The Board's Mission Statement was read.

Review ASWB Accommodations Request:

An applicant for licensure has made a request with the Association of Social Work Boards for special accommodations. Laura Printz made a motion to grant the request since it fell within the acceptable qualifications. Lauren Marquette seconded the motion, which carried.

Review Information Received from Elizabeth Hickey:

Elizabeth Hickey wrote the Board expressing regret that required documentation had not been submitted in a timely manner as required in the Board's Order. Lauren Marquette made a motion to notify Ms. Hickey that it is her responsibility to comply with the terms of the Consent Order. The letter will notify Ms. Hickey that from this date forward there will be no leniency or exceptions. Laura Printz seconded the motion, which carried.

Update on New Complaints:

The Executive Director reported two (2) new complaints have been received. The complaints are pending a response.

Board Reviewed Possible Changes to the Laws and Regulations:

The Board is continuing to review possible changes to the Laws and Regulations. This process is ongoing.

Review of Standing Financial Reports:

Leigh Anne Bennett reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from December 2014. Laura Printz made a motion to accept the reports as presented. Helen Jackson seconded the motion, which carried.

Action Taken on Applications:

Laura Printz made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Glenda Blake

Laney DeAnn Burgess

Approved to take the Exam:

None

Board Chair Initials

LD

Approved for Licensure through Reciprocity:

None

Denied Applications:

None

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Michael Brooks Higginbotham LaTrina Rochelle Joyner James Boyd Skinner
Randall A. Whitaker

Approved to take the Exam:

None

Approved for Licensure through Reciprocity:

None

Denied Applications:

None

LCSW Applications:

Approved to take Examination:

April Berryman	Donavon Alexandre Derusse	Karen A. Keefe
Keisha Shaeree Kennedy	Christine Lindsey	Richard J. Martin
Kiley Patterson Steele	Hien Thanh Thi Vu	Wade A. Watts

Approved for Licensure through Reciprocity:

Shannon N. Lynn Molly Anne McHenry Trish I. Waltz

Denied Applications:

None

Tabled Applications:

None

Gary Gray seconded the motion, which carried.

Action Taken on Renewal Applications:

Board Chair Initials AD

The Board reviewed 190 applications for license renewal. Laura Printz made a motion to approve 169 of the renewals. Twenty-One of the applications are pending clarification or a breakdown of the hours. Lauren Marquette seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed ten (10) random continuing education audits. Lauren Marquette made a motion to approve nine (9) of the audits. One audit is pending additional information. Helen Jackson seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

The Board reviewed thirteen (13) random Supervision Plan audits. Lauren Marquette made a motion to approve all thirteen (13) of the audits. Leigh Anne Bennett seconded the motion, which carried.

Action Taken on Certificate of Registrations:

The Board reviewed five (5) Certificate of Registration Renewal applications. Helen Jackson made a motion to approve all of the renewals. Lauren Marquette seconded the motion, which carried.

Other Business:

There being no other new business, Laura Printz made a motion to adjourn. Helen Jackson seconded the motion, which carried.