



Asa Hutchinson
Governor

STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

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BOARD MEETING MINUTES

August 10, 2015

The Social Work Licensing Board met Monday, August 10, 2015 at the office of the Attorney General, 323 Center Street, Little Rock, Arkansas. Harold Dean, Chairman of the Board, called the meeting to order.

HEARING:

CASE 2015-:14 Tausha Helton, LMSW

A hearing was held in answer to an Order and Notice of Hearing in the matter of Tausha Helton.

Board Members Present: Harold Dean Helen Jackson Lauren Marquette
Angela Sanders Gary Gray Tommie Davis
Meenakshi Budhraj Leigh Anne Bennett

Board Members Absent: Laura Printz

Board's Attorney: Meredith Rebsamen, Assistant Attorney General

Board's Staff: Ruthie Bain, Executive Director

Witnesses: Kenneth Fields Debra Willis Tausha Helton
Holly Shelton

Board Action: Harold Dean made a motion for the following disciplinary action. Ms. Helton's license will be suspended for one week (5 consecutive days) within 30-days of today's hearing. Ms. Helton will be required to obtain weekly supervision by a LCSW. Focus on but not limited to Self-Care, Professionalism, Ethics, Documentation, and Conflict Resolution. Supervision shall be for a period of one year. Supervisor will complete weekly reports. Supervision report must be submitted to the Board by the 5th day of the month. Ms. Helton's supervision will begin in September of 2015 so her first report is due in the Board's office by October 5th. It is the social workers responsibility to make sure the report is submitted. Ms. Helton must also complete 6 hours of social work continuing education on Ethics. These 6 hours are in addition to the three hours required for renewal of her license. Gary Gray seconded the motion, which carried.

BOARD MEETING:

Board Members Present: Harold Dean Helen Jackson Lauren Marquette
Gary Gray Tommie Davis Meenakshi Budhraj
Leigh Anne Bennett

Motion made by: [Signature]
2nd by: [Signature]
Board Chairman: [Signature], (LMSW)

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Board Members Absent: Angela Sanders, Laura Printz

Board's Attorney: Meredith Rebsamen, Assistant Attorney General

Board's Staff: Ruthie Bain, Executive Director

APPROVAL OF MINUTES:

Minutes from the July 13, 2015 Board meeting were reviewed. Leigh Anne Bennett made a motion to approve the minutes. Helen Jackson seconded the motion which carried.

Update on Complaint No. 2015-03:

Leigh Anne Bennett gave her investigation report on Complaint 2015-03. Lauren Marquette made a motion to dismiss the complaint since the complainant has not returned phone calls. The complaint file may be opened at a later date if the complainant returns the calls. Gary Gray seconded the motion, which carried.

Update on Complaint No. 2015-17:

A tentative hearing date of September 14, 2015 has been set.

Update on Complaint No. 2015-22:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-23:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-24:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2016-01:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2016-02:

The Executive Director reported that this complaint is ongoing.

NEW BUSINESS:

Review Request from Karen Andrade:

Karen Andrade had written the Board requesting acceptance of the LCSW Supervision she received prior to the acceptance date on her supervision plan. Ms. Andrade submitted a supervision plan but it was not received within 60-days of the beginning date of the supervision as required on the form. Gary Gray made a motion to deny the request. Gary Gray seconded the motion, which carried.

Board Chair Initials HD

Review Request from Virginia Mitchell:

Virginia Mitchell had written the Board requesting review and approval of her application for LMSW. Tommie Davis made a motion to table her application pending a letter from CSWE. Ms. Mitchell will contact CSWE and responsible for the letter being sent to the Board. Gary Gray seconded the motion, which carried.

Review Request from Jamie Deere.

Jamie Deere had written the board requesting to voluntarily withdraw her application. Lauren Marquette made a motion to send Ms. Deere a Consent Order. Should Ms. Deere apply for license in the future she would have to comply with the current stipulations the Board has placed on her license. Helen Jackson seconded the motion, which carried.

Review Request from Candace Brown:

Candace Brown had written the Board requesting an extension to complete her social work continuing education hours. Meenakshi Budhraj made a motion to deny the request. Lauren Marquette seconded the motion, which carried.

Review Continuing Education Audit for Kenya Duncan:

The Board reviewed documentation of social work continuing education submitted by Kenya Duncan as a result of an audit. Ms. Duncan failed to submit proof of three (3) hours of Ethics. Leigh Anne Bennett made a motion to give Ms. Duncan to August 31, 2015 to submit the proper documentation. If not received by August 31, 2015 Ms. Duncan's license will expire August 31, 2015. Lauren Marquette seconded the motion, which carried.

Review Request from Bobbie A. Brooks:

Bobbie A. Brooks had written the Board requesting an extension to complete her social work continuing education hours. Gary Gray made a motion to deny the request. Helen Jackson seconded the motion, which carried.

Review Letter from Lucinda Harris:

Lucinda Harris had written the Board in response to a request the Board made April 13, 2015. Ms. Harris' due date for response and submitting the required information was April 30, 2015. Ms. Harris' letter was dated August 3, 2015 and did not include the requested documentation. Gary Gray made a motion to notify Ms. Harris that her social work license expired on April 30, 2015. Helen Jackson seconded the motion, which carried.

Review Request from Rogenia Parker:

Rogenia Parker had written the Board requesting acceptance of her supervision completed in Georgia. Lauren Marquette made a motion to deny the documentation submitted. The Board requested that Ms. Parker send documentation of her supervision to the Georgia Board for approval. Once Georgia has approved her supervision they should mail the Arkansas Board confirmation. Gary Gray seconded the motion, which carried.

Update on New Complaints:

The Executive Director reported one new complaint has been received.

Board Reviewed Possible Changes to the Laws and Regulations:

House Bill 1293 was signed by the Governor and is now Act 1170 of 2015. The Board will be working on new regulations to match the Law.

Review of Standing Financial Reports:

Leigh Anne Bennett reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from July 2015. Gary Gray made a motion to accept the reports as presented. Lauren Marquette seconded the motion, which carried.

Editor's Note: Leigh Anne Bennett left the meeting at this time.

Action Taken on Applications:

Helen Jackson made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Shae Marie Brewer

Approved to take the Exam:

LaJuana K. Guy
Sharon Patterson

Regina Erin Murphy

Elcy Parker

Approved for Licensure through Reciprocity:

None

Tabled Applications:

Virginia Mitchell

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Louise Bailey
Sheyli Hernandez-Vasquez

Wade Drury
Serena Celeste Loyd

Anna Paige Frein
Sky Marie Tapp

Approved to take the Exam:

Candace A. Baker
Carolyn S. Meadows

William Dufau
Tammy L. Smart

Terri Shree Gardner
Joetta Whitaker

Approved for Licensure through Reciprocity:

Ruth E. Hernandez

Mark Vincent McAlister

Rogenia Parker

Denied Applications:

None

LCSW Applications:

Approved to take Examination:

Margaret Anne Berry

Rachel Suzanne Brown

Amanda Jo Caldwell

Melissa J. Davis

Kelli E. Denton

Whitney Mai Ghassani

Brandi Lace Hiscox

Cecilia M. Hooks

Tia Kyles Jackson

Lesia Dee Kilpatrick

Mary Melissa Odom

Joshua Kirkbride Potts

Bradley Charles Sublette

Nakia Williams

Heather Gail Zelaya

Approved for Licensure through Reciprocity:

Rebecca M. Holman

Denied Applications:

None

Tabled Applications:

None

Gary Gray seconded the motion on applications, which carried.

Action Taken on Renewal Applications:

The Board reviewed 102 applications for license renewal. Gary Gray made a motion to approve 96 of the renewals. Six (6) of the applications are pending clarification or a breakdown of the hours. Helen Jackson seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed four (4) random continuing education audits. Harold Dean made a motion to approve all four (4) of the audits. Gary Gray seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

The Board reviewed 26 Supervision Plan audits. Tommie Davis made a motion to approve all 26 of the supervision plan audits. Gary Gray seconded the motion, which carried.

Other Business:

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The Board reviewed the Board Meeting Calendar, specifically the November date. The original date of the meeting is directly after the ASWB Fall Delegate Meeting. Board members and the Executive Director have experienced travel delays after the last several meetings. The Executive Director will also be on vacation that week. Based on this information, Gary Gray made a motion to reschedule the meeting date to November 2, 2015. Lauren Marquette seconded the motion which carried.

The Board Member term for the LSW position expired on June 30, 2015. The LSW currently holds the position of Vice-Chairman of the Board. Harold Dean made a motion to elect Lauren Marquette as Vice-Chairman of the Board. Leigh Anne Bennett seconded the motion, which carried.

There being no other new business, Tommie Davis made a motion to adjourn. Helen Jackson seconded the motion, which carried.

Board Chair Initials

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