Mike Beebe
Governor

STATE OF ARKANSAS
SOCIAL WORK LICENSING BOARD

Ruthie Bain
Executive Director

Mailing Address
P. O. Box 251965
Little Rock, AR 72225

Street Address
2020 West Third, Suite 518
Little Rock, AR 72205

Phone 501-372-5071
Fax 501-372-6301
Email: swlb@arkansas.gov
Website: arkansas.gov/swlb

BOARD MEETING MINUTES
December 8, 2014

The Social Work Licensing Board met Monday, December 8, 2014 at the office of the Attorney General, 323 Center Street, Little Rock, Arkansas. Harold Dean, Chairman of the Board, called the meeting to order.

Board Members Present:	Harold Dean	Helen Jackson	Lauren Marquette
	Meenakshi Budhraja	Laura Printz	Angela Sanders
	Gary Gray	Leigh Anne Bennett	Tommie Davis

Board Members Absent: None

Board's Attorney: Meredith Rebsamen, Assistant Attorney General

Board's Staff: Ruthie Bain, Executive Director

APPROVAL OF MINUTES:

Minutes from the November 10, 2014 Board meeting were reviewed. Angela Sanders made a motion to approve the minutes. Helen Jackson seconded the motion which carried.

Update on Complaint No. 2015-03:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-04:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-05:

A hearing date of Monday, January 12, 2014 has been set.

Update on Complaint No. 2015-06:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-08:

Motion made by: L. Printz LSW
2nd by: L. Bennett LCSW
Board Chairman: Harold Dean, LCSW

Harold Dean gave a report based on his review of the investigation made on complaint 2015-08. Based on the information gathered, he recommended that the complaint be dismissed. Gary Gray made a motion to dismiss the complaint. Leigh Anne Bennett seconded the motion, which carried.

Update on Complaint No. 2015-09:

Harold Dean gave a report based on his review of the investigation made on complaint 2015-08. Based on the information gathered, he recommended that the complaint be dismissed. Gary Gray made a motion to dismiss the complaint. Leigh Anne Bennett seconded the motion, which carried.

Update on Complaint No. 2015-10:

Harold Dean gave a report based on his review of the investigation made on complaint 2015-08. Based on the information gathered, he recommended that the complaint be dismissed. Gary Gray made a motion to dismiss the complaint. Leigh Anne Bennett seconded the motion, which carried.

NEW BUSINESS:

Review Appeal Request from Randall Whitaker:

Randall Whitaker had written the Board requesting appeal of the Board's decision to deny his application for LCSW due to lack of documentation of supervision. Mr. Whitaker also submitted additional information regarding his supervision. The Board requested additional information on the licensure period of the LCSW supervisor. Once the Board has received the additional information the application will be reconsidered at the next meeting.

Review Appeal Request from Elsbeth Fast:

Elsbeth Fast had written the Board requesting appeal of the Board's decision to deny her application for LCSW due to lack of documentation of supervision. Ms. Fast also submitted additional information regarding her supervision. Angela Sanders made a motion to approve the application due to the additional documentation of supervision. Gary Gray seconded the motion, which carried.

Review Request from Hien Vu:

Hien Vu had written the Board requesting approval of her LCSW application and permission to take the Clinical exam prior to the results of her federal background check results being received. Laura Printz made a motion to deny the request. Leigh Anne Bennett seconded the motion, which carried.

Review Request from Jensi Kessler:

Jensi Kessler had written the Board requesting acceptance of her supervision evaluation form under Nancy Webb. Ms. Kessler did not submit a supervision plan when she began supervision under Ms. Webb. Laura Printz made a motion to deny her request. Angela Sanders seconded the motion, which carried. Ms. Kessler also submitted documentation of supervision notes from a supervisor in New Mexico. The former supervisor is now deceased therefore no evaluation is present. Tommie Davis made a motion to accept the signed notes as verification of the supervision that had taken place. Gary Gray seconded the motion, which carried.

Update on New Complaints:

The Executive Director reported two (2) new complaints have been received. Ms. Bain reported that on one of the complaints the individual named is licensed as a counselor and that the complainant was sent the Counseling Board's contact information. The other complaint is pending a response.

Board Reviewed Possible Changes to the Laws and Regulations:

The Board is continuing to review possible changes to the Laws and Regulations. This process is ongoing.

Review of Standing Financial Reports:

Leigh Anne Bennett reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from November 2014. Angela Sanders made a motion to accept the reports as presented. Helen Jackson seconded the motion, which carried.

Action Taken on Applications:

Lauren Marquette made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Diane Locke

Approved to take the Exam:

Rosetta Ross-Crawford

Approved for Licensure through Reciprocity:

None

Denied Applications:

None

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Rhonda M. Barnes Melanie Davenport Loretta A. Jackson

Board Chair Initials HD

Approved to take the Exam:

None

Approved for Licensure through Reciprocity:

Irina Catherine Harper

Denied Applications:

None

LCSW Applications:

Approved to take Examination:

Vanessa Maria Bethell	Nathan Lee Chennault	Maya Damet-Powell
Celes A. Echere	Jennifer Lynn Franklin	Paula Ann Lodwick
Julie Moore	Arielle R. Murdock	Lorraine Smith
Leslie Ann Tullos	Adam Brubaker Watkins	Donna R. Williams

Approved for Licensure through Reciprocity:

Elsbeth Fast	Kizer Contrel Neal	Shelley Kay Parrett

Denied Applications:

None

Tabled Applications:

Randall Whitaker

Gary Gray seconded the motion, which carried.

Action Taken on Renewal Applications:

The Board reviewed 119 applications for license renewal. Lauren Marquette made a motion to approve 113 of the renewals. Six (6) of the applications are pending clarification or a breakdown of the hours. Gary Gray seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed ten (10) random continuing education audits. Angela Sanders made a motion to approve all ten (10) of the audits. Lauren Marquette seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

The Board reviewed seventeen (17) random Supervision Plan audits. Gary Gray made a motion to approve all seventeen (17) of the audits. Leigh Anne Bennett seconded the motion, which carried.

Action Taken on Certificate of Registrations:

The Board reviewed eleven (11) Certificate of Registration Renewal applications. Tommie Davis made a motion to approve all of the renewal applications. Helen Jackson seconded the motion, which carried.

Other Business:

The Board reviewed information regarding the Federation of Associations of Regulatory Boards 2015 FARB Forum brochure and agenda. Gary Gray made a motion to send the Executive Director to the Forum and to reimburse expenses. Helen Jackson seconded the motion, which carried.

Harold Dean and Ruthie Bain gave a report on the recent Association of Social Work Board's Annual (ASWB) Meeting which was held in Boise Idaho. ASWB presented Ruthie Bain with the Board Administrator Award.

There being no other new business, Angela Sanders made a motion to adjourn. Helen Jackson seconded the motion, which carried.

Board Chair Initials HD