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Governor

STATE OF ARKANSAS
SOCIAL WORK LICENSING BOARD

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BOARD MEETING MINUTES

November 10, 2014

The Social Work Licensing Board met Monday, November 10, 2014 at the office of the Attorney General, 323 Center Street, Little Rock, Arkansas. Harold Dean, Chairman of the Board, called the meeting to order.

Board Members Present:	Harold Dean	Helen Jackson	Lauren Marquette
	Meenakshi Budhraja	Laura Printz	Angela Sanders
Board Members Absent:	Gary Gray	Leigh Anne Bennett	Tommie Davis
Board's Attorney:	Meredith Rebsamen, Assistant Attorney General		
Board's Staff:	Ruthie Bain, Executive Director		

APPROVAL OF MINUTES:

Minutes from the October 13, 2014 Board meeting were reviewed. Angela Sanders made a motion to approve the minutes. Helen Jackson seconded the motion which carried.

Update on Complaint No. 2015-03:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-04:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-05:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-06:

Motion made by: Angela Sanders
2nd by: Helen N Jackson
Board Chairman: Harold Dean

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2015-07:

The Executive Director reported that the individual listed on the complaint is not currently licensed in Arkansas. Laura Printz made a motion to dismiss the complaint. Angela Sanders seconded the motion, which carried.

NEW BUSINESS:

Review Supervision Request from Randall Whitaker:

Randall Whitaker had written the Board requesting acceptance of his out-of-state supervision experience for license as a LCSW. Angela Sanders made a motion to deny the application for LCSW licensure since there was not adequate documentation of supervision. Lauren Marquette seconded the motion, which carried.

Review Appeal Request from Jessica Hagan:

Jessica Hagan had written the Board requesting appeal of the denial of her social work license application. Angela Sanders made a motion to overturn the denial based on the information provided. The motion also included sending Ms. Hagan a letter letting her know that as a licensee governed by this Board, the Board expects that she fully complies with requests for information from the Board in a timely manner. Untimely responses will not be acceptable in the future. Lauren Marquette seconded the motion, which carried.

Review Request from Mary Dennise Pollyea:

Mary Dennise Pollyea had written the Board requesting acceptance of Peer Review for CEU's. Angela Sanders made a motion to deny her request. Laura Printz seconded the motion, which carried.

Review Supervision Question:

A question was recently asked at a social work presentation at the Veterans Administration Hospital in North Little Rock. The question was regarding supervision documentation of VA Hospital social workers. After consideration the Board determined that the Arkansas Social Work Licensing Board should not be responsible for keeping supervision documentation if the social worker was not licensed in Arkansas. The social worker would need to follow guidelines for the state in which they hold a license and file supervision documentation with that states board. The Board would like to highly encourage all VA Social Workers to apply for licensure in Arkansas.

Review Request from Tresa Hooks:

Tressa Hooks submitted a Supervision Evaluation Form and there was not a supervision plan on file with the Board as required. Laura Printz made a motion to deny acceptance of the Evaluation Form. Angela Sanders seconded the motion, which carried.

Review Supervision Request from Elsbeth Fast:

Elsbeth Fast had written the Board requesting acceptance of her out-of-state supervision experience for license as a LCSW. Laura Printz made a motion to deny the application for LCSW licensure since there was not adequate documentation of supervision. Meenakshi Budhraja seconded the motion, which carried.

Update on New Complaints:

The Executive Director reported three (3) new complaints have been received. The Board reviewed one (1) file where a webpage listing showed LCSW as a credential. The individual was contacted and the credential was removed. No additional action is required.

Board Reviewed Possible Changes to the Laws and Regulations:

The Board is continuing to review possible changes to the Laws and Regulations. This process is ongoing.

Review of Standing Financial Reports:

Laura Printz reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from October 2014. Meenakshi Budhraja made a motion to accept the reports as presented. Helen Jackson seconded the motion, which carried.

Action Taken on Applications:

Lauren Marquette made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Stephanie Ann Gillihan Mandy Lynette Hood

Approved to take the Exam:

Marsue Caines LaKisha Dixon Sarah Kingsbury Gillis

Approved for Licensure through Reciprocity:

None

Denied Applications:

None

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Michelle Elaine Collier
Kelsey B. Sundara
Colleen Marie Weigle

Approved to take the Exam:

Brandi Alexandria Leaks

Approved for Licensure through Reciprocity:

Jami Lynn Gardner

Denied Applications:

None

LCSW Applications:

Approved to take Examination:

Saima Tiffany Chauhan
Russell Edwin DeGroat
Tosha Fougerousse
Lindsay Anne Grissom
Mandy Head
Elizabeth Annette Hodde
Jennifer Leigh Kronkow
Sherry Kay Rosebrough
Penny Parham Stokes
Andrew Joseph Stover
Tonya R. Swann
Nicholas L. Tew

Approved for Licensure through Reciprocity:

Tracy Harmon Griffith
Kathy Lewellin
Margaret Susan Probst

Denied Applications:

Elsbeth Fast
Randall Whitaker

Tabled Applications:

Shannon Lynn

Helen Jackson seconded the motion, which carried.

Board Chair Initials HP

Action Taken on Renewal Applications:

The Board reviewed 118 applications for license renewal. Helen Jackson made a motion to approve all 118 of the renewals. Angela Sanders seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed nine (9) random continuing education audits. Lauren Marquette made a motion to approve eight (8) of the audits. One audit is pending additional information. Angela Sanders seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

The Board reviewed nineteen (19) random Supervision Plan audits. Angela Sanders made a motion to approve all nineteen (19) of the audits. Lauren Marquette seconded the motion, which carried.

Action Taken on Certificate of Registrations:

The Board reviewed one (1) Certificate of Registration Renewal application. Laura Printz made a motion to approve the renewal. Lauren Marquette seconded the motion, which carried.

Other Business:

There being no other new business, Laura Printz made a motion to adjourn. Helen Jackson seconded the motion, which carried.

Board Chair Initials HD