



Mike Beebe
Governor

STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

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BOARD MEETING MINUTES

January 13, 2014

The Social Work Licensing Board met Monday, January 13, 2014 at the office of the Attorney General, 323 Center Street, Little Rock, Arkansas. Kelley Williams, Chairman of the Board, called the meeting to order.

Board Members Present: Kelley Williams Leigh Anne Bennett Harold Dean
Lauren Marquette Angela Sanders Laura Printz
Gary Gray Helen Jackson

Board Members Absent: Meenakshi Budhraja

Board's Attorney: Meredith Rebsamen, Assistant Attorney General

Board's Staff: Ruthie Bain, Executive Director

APPROVAL OF MINUTES:

Minutes from the December Board meeting were reviewed. Laura Printz made a motion to approve the minutes. Helen Jackson seconded the motion which carried.

Update on Complaint No. 2013-02:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2013-25:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2014-04:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2014-05:

Motion made by: Harold Dean, Esq.
2nd by: Lauren Marquette, MSW
Board Chairman: Kelley Williams, Esq.

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2014-06:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2014-07:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2014-09:

The Executive Director reported that this complaint is ongoing.

NEW BUSINESS:

Board Vote on Reimbursement of Board Expenses and ASWB Conferences:

In accordance with A.C.A. 25-16-901, the Board approved a motion to authorize the reimbursement of expenses for each board member for performing official board duties. The rate of reimbursement shall not exceed the rate established for state employees by state travel regulations. Angela Sanders made a motion to approve the reimbursement for expenses and for the Board's Chairman and Executive Director to be representatives at the ASWB Annual Spring Education Meeting and the ASWB Annual Fall Meeting and reimburse fees. The Board also approves to pay expenses incurred that above the government rate for lodging at the Associational meetings. Leigh Anne Bennett seconded the motion, which carried.

Board Vote to Pay Stipend Payments to Eligible Board Members:

Act 281 of 2009 allows eligible Board members to receive stipend payments. Helen Jackson made a motion to grant payment of stipends in the amount of \$85 to board members in accordance with the law and the budget. Gary Gray seconded the motion, which carried.

Board Elected Officers:

Angela Sanders made a motion to keep Kelley Williams, as the Chairman of the Board. Harold Dean seconded the motion, which carried. Gary Gray made a motion to elect ~~Kelley~~ ^{error} Laura Printz as the Vice-Chairman of the Board. Leigh Anne Bennett seconded the motion, which carried. Gary Gray made a motion to elect Leigh Anne Bennett as the Secretary of the Board. Angela Sanders seconded the motion, which carried. KW

Board Members Sign Code of Ethics:

Board Members signed the 2012 Code of Ethics for Board Members. Copies will be maintained in the Board's office.

Board Chair Initials *KW*

Board Members Reminded to Complete Statement of Financial Interest:

Board Members were reminded they are required to complete the Statement of Financial Interest by January 31, 2014.

Reminder of Board's Mission Statement:

The Board's Mission Statement was read.

Review Background Check Waiver #7123:

The Board reviewed a social worker's request for a waiver (#7123) of the requirements of A.C.A. (17-103-307(f), the law that requires criminal history checks for social workers. Angela Sanders made a motion to approve the request. Laura Printz seconded the motion, which carried.

Review Background Check Waiver #7128:

The Board reviewed a social worker's request for a waiver (#7128) of the requirements of A.C.A. (17-103-307(f), the law that requires criminal history checks for social workers. Laura Printz made a motion to approve the request. Gary Gray seconded the motion, which carried.

Review Drug Screening Request:

The Executive Director report that drug screening request had been made on two social workers who are under Board Order to submit to random drug screening. In both cases the individual did not report for screening within the allotted time frame. Letters were submitted from each individual as to why the screening was not completed in a timely manner. Leigh Anne Bennett made a motion to send letters to the social workers letting them know from this date forward that the call from the Board is the notification. No exceptions will be made in the future. The social worker will be responsible for following the Board order regardless of time of day or location. Angela Sanders seconded the motion, which carried.

Review Extension Request from Melinda Fulton:

Melinda Fulton had written the Board requesting an extension to complete the required Social Work Continuing Education required for renewal of her license. Laura Printz made a motion to deny the request. Leigh Anne Bennett seconded the motion, which carried.

Update on New Complaints:

The Executive Director reported one new complaint has been received.

Board Reviewed Possible Changes to the Laws and Regulations:

Board Chair Initials 

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The Board is continuing to review possible changes to the Laws and Regulations. This process is ongoing.

Review of Standing Financial Reports:

Laura Printz reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from December of 2013. Harold Dean made a motion to accept the reports as presented. Gary Gray seconded the motion, which carried.

Action Taken on Applications:

Harold Dean made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Myriam Ann Carter Jamiah T. Chatman

Approved to take the Exam:

None

Approved for Licensure through Reciprocity:

None

Denied Applications:

None

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

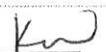
Joey Jamar Gardner Catherine LeCompte Rachel Weber
Jonathan Earl Wilson

Approved to take the Exam:

Jennifer Rizzo

Approved for Licensure through Reciprocity:

None

Board Chair Initials 

Denied Applications:

None

LCSW Applications:

Approved to take Examination:

Andrea Jordan Foerster	Jennifer Lee Goodman	Lashonda Evett Hollins
Susan Marie Jegley	Wendy A. Logsdon	Shelia Denise Sanders
Lorena Scott	Lindsey Gail Suitt	Melissa D. Thigpen
Janice J. Wheeler		

Approved for Licensure through Reciprocity:

None

Denied Applications:

None

Gary Gray seconded the motion, which carried.

Action Taken on Renewal Applications:

The Board reviewed 143 applications for license renewal. Angela Sanders made a motion to approve 131 of the renewals. Twelve (12) of the renewals are pending clarification. Harold Dean seconded the motion, which carried.

Action Taken on Continuing Education Audits:

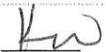
The Board reviewed eight (8) random continuing education audits. Harold Dean made a motion to approve seven (7) of the audits. One audit is pending additional clarification. Leigh Anne Bennett seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

The Board reviewed 26 random Supervision Plan audits. Angela Sanders made a motion to approve all 26 of the audits. Gary Gray seconded the motion, which carried.

Action Taken on Certificate of Registration Renewal Applications:

The Board reviewed six (6) Certificate of Registration Renewal Applications. Harold Dean made a motion to approve all of the applications. Leigh Anne Bennett seconded the motion, which carried.

Board Chair Initials 

Other Business:

Review Information on Pamela Harness:

The Executive Director reported information regarding the expiration date of Pamela Harness's LMSW and the issued date of her LCSW. Ms. Harness's LMSW expired on December 31, 2013. Ms. Harness's LCSW was issued January 7, 2014. Ms. Harness was employed and worked as a social worker from January 1, 2014 until January 6, 2014 without holding a valid social work license. Gary Gray made a motion to offer Ms. Harness a Consent Order to a Letter of Reprimand. Leigh Anne Bennett seconded the motion, which carried.

Review Extension Request from Melba Sandifer:

Melba Sandifer had written the Board requesting an extension to complete a clarification request that was due December 31, 2013. Laura Printz made a motion to deny the request. Helen Jackson seconded the motion, which carried.

There being no other new business, Laura Printz made a motion to adjourn. Harold Dean seconded the motion, which carried.