



Mike Beebe  
Governor

# STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

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## BOARD MEETING MINUTES

September 9, 2013

The Social Work Licensing Board met Monday, September 9, 2013, at the office of the Attorney General, 323 Center Street, Little Rock, Arkansas. Kelley Williams, Chairman of the Board, called the meeting to order.

**Board Members Present:** Kelley Williams      Gary Gray      Leigh Anne Bennett  
Harold Dean      Helen Jackson      Meenakshi Budhraj  
Lauren Marquette

**Board Members Absent:** Laura Printz      Angela Sanders

**Board's Attorney:** Meredith Rebsamen, Assistant Attorney General

**Board's Staff:** Ruthie Bain, Executive Director

### APPROVAL OF MINUTES:

Gary Gray made a motion to approve the minutes of the August 12, 2013, board meeting. Leigh Anne Bennett seconded the motion, which carried.

### Update on Complaint No. 2013-02:

The Executive Director reported that this complaint is ongoing.

### Update on Complaint No. 2013-06:

The Executive Director reported that the social work license for this individual has expired as of January 31, 2013. Harold Dean made a motion that a letter be sent to the social worker informing her that the complaint file will show outstanding. If the social worker ever applies for licensure in Arkansas, the complaint file will be opened and must be resolved prior to licensure. A copy of the letter will also be kept in her file and attached to any verification of licensure request. Leigh Anne Bennett seconded the motion, which carried.

Motion made by: Harold Dean  
2<sup>nd</sup> by: Meredith Rebsamen  
Board Chairman: Kelley Williams

**Update on Complaint No. 2013-18:**

The Executive Director reported that the social work license for this individual has expired as of June 30, 2013. Harold Dean made a motion that a letter be sent to the social worker informing her that the complaint file will show outstanding. If the social worker ever applies for licensure in Arkansas, the complaint file will be opened and must be resolved prior to licensure. A copy of the letter will also be kept in her file and attached to any verification of licensure request. Helen Jackson seconded the motion, which carried.

**Update on Complaint No. 2013-25:**

The Executive Director reported that this complaint is ongoing.

**Update on Complaint No. 2013-32:**

The Executive Director reported that this complaint is ongoing.

**Update on Complaint No. 2014-02:**

The Executive Director reported that this complaint is ongoing.

**Update on Case No. 2014-03:**

The Executive Director reported that the individual who filed for appeal of the Board's decision to deny her license renewal has withdrawn her appeal. She has applied for license and been approved to take the exam for licensure. The case will be closed.

**NEW BUSINESS:**

**Welcome New Board Members:**

Governor Mike Beebe recently appointed Lauren Marquette to the Social Work Licensing Board. The Board would like to welcome Ms. Marquette.

**Review Letter from Sharon Marcum:**

The Board received a letter from Sharon Marcum. Ms. Marcum was requesting the Board consider her employment status as a LMSW and her supervision plan. Leigh Anne Bennett made a motion to send Ms. Marcum a letter that the Board found she was representing herself as an independent contractor as opposed to an employee and that she would have 30-days to come into compliance. Harold Dean seconded the motion, which carried.

**Review Private Practice Question:**

The Board received a letter requesting clarification about a LMSW being a partner in a company. The Board requested additional information in order to properly consider the question.

**Review Request from Alison Van Hecke:**

Alison Van Hecke had written the Board regarding her employment with an international adoption company and a supervision question. Ms. Van Hecke submitted a copy of her contract with the adoption company. Harold Dean made a motion issue a cease and desist letter to Ms. Van Hecke as she is representing herself as an independent contractor and appears to be practicing independently without being properly licensed to do so. Leigh Anne Bennett seconded the motion, which carried. Gary Gray made a motion that the supervision question appeared to meet the guidelines published by the Board and Ms. Van Hecke will need to submit a Supervision Plan to document the beginning of her LCSW Supervision. Harold Dean seconded the motion, which carried.

**Review Request from Becky Taylor:**

Becky Taylor had written the Board regarding signing off on home studies. As a LCSW, Ms. Taylor had been asked to sign off on home studies without being allowed to see the actual documentation. Ms. Taylor wanted to know if the Board had Regulations that addressed this issue. Gary Gray made a motion to notify Ms. Taylor that there are no circumstances in which a social worker would sign off on a Home Study you did not conduct or review the documentation on which it was based. Harold Dean seconded the motion, which carried.

**Review Question About Foreign Degree:**

A potential applicant had written the Board requesting additional consideration of her social work degree. The Board will be requesting additional information from the Council on Social Work Education prior to reviewing the information.

**Update on New Board Member Training:**

Dr. Leigh Anne Bennett recently attended and gave a report on The Association of Social Work Boards (ASWB) New Board Member Training.

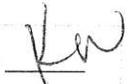
**Review Request from ASWB Regarding a Scope of Practice Survey:**

The Association of Social Work Boards (ASWB) is working on a comparison report and requested completion of a scope of practice survey. The board is continuing to review the survey questions.

**Review Request from Nicole Peterson:**

Nicole Peterson had written the Board requesting acceptance of her supervision plans which were submitted late. Harold Dean made a motion to accept the late forms. Gary Gray seconded the motion, which carried.

**Review Question from Mid-South Health Systems:**

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Roland Irwin had written the Board regarding permission and access given to LCSW's who were not employed by MidSouth but would be providing LCSW Supervision for LMSW's employed at MidSouth. Gary Gray made a motion to accept the wording proposed by Mr. Irwin. Helen Jackson seconded the motion, which carried.

**Update on New Complaints:**

The Executive Director reported one new complaint has been received. This complaint is pending.

**Board Reviewed Possible Changes to the Laws and Regulations:**

The Board is continuing to review possible changes to the Laws and Regulations. This process is ongoing.

**Review of Standing Financial Reports:**

Gary Gray, LCSW, reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from August 2013. Harold Dean made a motion to accept the reports as presented. Helen Jackson seconded the motion, which carried.

**Action Taken on Applications:**

Harold Dean made a motion to approve the action taken on the applications for licensure. Names marked with an (\*) were approved pending the results of the background check. This exception was made due to a processing delay with the Arkansas State Police and is a one-time exception.

**LSW Applications:**

**Provisionally Licensed and Approved to Take the Exam:**

Jessica Beaudry*	Amanda Lee Frankenberger*	Karen Renee Hawkins
Gabrielle Michelle Jeffery*	Sara Moore*	Emily Parks
Lettricia Jean Robinson*	Sheyli Y. Hernandez-Vasques*	

**Approved to take the Exam:**

Rita Devine*	Gloria L. Regalado*
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**Approved for Licensure through Reciprocity:**

Ashley S. Sanders\*

**Denied Applications:**

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None

**LMSW Applications:**

**Provisionally Licensed and Approved to take Examination:**

Carey James Dobbins*	Melissa Renee Hitt*	Whitney Paige Rosenbaum
Shirley Ann Vallery	Audie Weatherford	

**Approved to take the Exam:**

Erin M. DeGostin	Whitney Knox	Myka Chantal Perry
Mary Jo Turner		

**Approved for Licensure through Reciprocity:**

None

**Denied Applications:**

None

**LCSW Applications:**

**Approved to take Examination:**

Elizabeth A. Bell	Connie Lynn Bromley	Saima Tiffany Chauhan*
Laura Schieffler Crone*	Mealnie L. Cook Dobbins*	Jennifer L. Hein*
Lakia Lynn Jordan	Heather Renee Morrow*	Bambi Marie Parks*
Kendall Kip Sentimore*	Lorraine N. Smith*	Pamela Marlene Woodson*
Jeremy Michael Wooldridge*		

**Approved for Licensure through Reciprocity:**

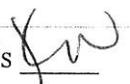
None

**Denied Applications:**

None

Helen Jackson seconded the motion, which carried.

**Action Taken on Renewal Applications:**

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The Board reviewed 108 applications for license renewal. Leigh Anne Bennett made a motion to approve 100 of the renewals. Eight (8) of the renewals are pending clarification. Harold Dean seconded the motion, which carried.

**Action Taken on Continuing Education Audits:**

The Board reviewed six (6) random continuing education audits. Harold Dean made a motion to approve all six (6) of the audits. Helen Jackson seconded the motion, which carried.

**Action Taken on Supervision Plan Audits:**

The Board reviewed 72 random Supervision Plan audits. Gary Gray made a motion to approve 68 of the audits. Four (4) of the plans are pending clarification. Helen Jackson seconded the motion, which carried.

**Other Business:**

**Review Question from Wendy Logsdon:**

Wendy Logsdon had written the Board regarding being able to count hours worked on call towards her LCSW Supervision hours. Gary Gray made a motion to notify Ms. Logsdon that the actual hours worked with a client or the actual hours engaged in social work practice could be counted. Hours on call but not actually engaged in the practice of social work could not be counted. Harold Dean seconded the motion, which carried.

**Review Question from Lindsay Grissom:**

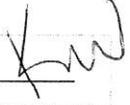
Lindsay Grissom had written the Board regarding providing photography services for a client as a part of a separate business she operates. Harold Dean made a motion to notify Ms. Grissom that this would appear to be a dual relationship with a client and should be avoided. Helen Jackson seconded the motion, which carried.

**Review Question from Melissa Ortega:**

Melissa Ortega had written the Board regarding scope of practice for LSW's. The Board had additional questions and will review the question again once Ms. Ortega provides the answers.

**Review Website Information Posted By a Licensed Social Worker:**

In reviewing a topic on the web, the Executive Director discovered what appeared to be a Licensed Social Worker (LSW) practicing independently without being properly licensed. Leigh Anne Bennett made a motion to notify the social worker that the information posted constitutes social work practice for which she is not properly licensed. Harold Dean seconded the motion, which carried.

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There being no other new business, Leigh Anne Bennett made a motion to adjourn. Harold Dean seconded the motion, which carried.

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