



Mike Beebe  
Governor

# STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

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## BOARD MEETING MINUTES

October 14, 2013

The Social Work Licensing Board met Monday, October 14, 2013, at the office of the Attorney General, 323 Center Street, Little Rock, Arkansas. Kelley Williams, Chairman of the Board, called the meeting to order.

**Board Members Present:** Kelley Williams      Gary Gray      Leigh Anne Bennett  
Harold Dean      Helen Jackson      Meenakshi Budhreja  
Lauren Marquette      Angela Sanders

**Board Members Absent:** Laura Printz

**Board's Attorney:** Meredith Rebsamen, Assistant Attorney General

**Board's Staff:** Ruthie Bain, Executive Director

### APPROVAL OF MINUTES:

Minutes from the September Board meeting were not available at the time of the meeting.

### Update on Complaint No. 2013-02:

The Executive Director reported that this complaint is ongoing.

### Update on Complaint No. 2013-25:

The Executive Director reported that this complaint is ongoing.

### Update on Complaint No. 2013-32:

The Executive Director reported that this complaint is ongoing.

### Update on Complaint No. 2014-02:

The Executive Director reported that this complaint is ongoing.

**Update on Complaint No. 2014-04:**

The Executive Director reported that this complaint is ongoing.

**Update on Complaint No. 2014-05:**

The Executive Director reported that this complaint is ongoing.

**Update on Complaint No. 2014-06:**

The Executive Director reported that this complaint is ongoing.

**NEW BUSINESS:**

**Review Request from ASWB Regarding a Scope of Practice Survey:**

The Association of Social Work Boards (ASWB) is working on a comparison report and requested completion of a scope of practice survey. The board collectively answered the survey questions.

**Review ASWB Accommodations Request:**

An applicant for licensure has made a request with the Association of Social Work Boards for special accommodations. Angela Sanders made a motion to grant the request since it fell within the acceptable qualifications. Leigh Anne Bennett seconded the motion, which carried.

**Review Question Regarding Foreign Degree:**

A potential applicant had written the Board requesting additional consideration of her social work degree. Gary Gray made a motion to notify the individual that for the purpose of the requirement for licensure, the Board finds that the degree meets the qualification. Leigh Anne Bennett seconded the motion, which carried.

**Review Letter From Sharon Marcum:**

The Board received a letter from Sharon Marcum appealing the Board's decision on September 14, 2013. Gary Gray made a motion to send Ms. Marcum a letter that referring to the previous letter which states she may amend her contract and to answer her supervision questions. Lauren Marquette seconded the motion, which carried.

**Review Private Practice Question:**

The Board received a letter requesting clarification about a LMSW being a partner in a company and supervision. Harold Dean made a motion to notify the social workers that they may

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*Handwritten initials*

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advertise as long as they represent their proper credentials. Angela Sanders seconded the motion, which carried.

**Review Question from Melissa Ortega:**

Melissa Ortega had written the Board with a scope of practice question regarding a LSW. Harold Dean made a motion to notify Ms. Ortega that if she feels there is a violation of the Social Work Licensing Laws or Regulations then she should complete a formal complaint and submit it to the Board for review. Gary Gray seconded the motion, which carried.

**Review Extension Request from Barbara D. Weaver:**

Barbara D. Weaver had written the Board requesting an extension of time to complete the required social work continuing education hours needed for renewal of her license. Gary Gray made a motion to acknowledge Ms. Weaver's timely request but to table the extension request until the next meeting. A letter will be sent to Ms. Weaver stating the steps she will need to take prior to her expiration date. If needed, her request will be reviewed at the next Board meeting. Helen Jackson seconded the motion, which carried.

**Review Response from Mary Marcom:**

The Social Work Licensing Board had written Ms. Marcom in September regarding the representation of her licensing credential on a website. Ms. Marcom made the requested changes. Angela Sanders made a motion to accept the notification that the changes have been made and that Ms. Marcom is aware of proper representation of her credentials. Gary Gray seconded the motion, which carried.

**Review Background Check Waiver #7094:**

The Board reviewed a social worker's request for a waiver (#7094) of the requirements of A.C.A. (17-103-307(f), the law that requires criminal history checks for social workers. Gary Gray made a motion to request a final disposition of one of the charges listed. Upon proper documentation showing the dismissal, the waiver request is approved since she met the requirements for a waiver according to A.C.A. 17-103-307(h). Harold Dean seconded the motion, which carried.

**Update on New Complaints:**

The Executive Director reported no new complaints have been received.

**Board Reviewed Possible Changes to the Laws and Regulations:**

The Board is continuing to review possible changes to the Laws and Regulations. This process is ongoing.

**Review of Standing Financial Reports:**

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Financial Reports were not finalized at the time of the meeting. All reports will be reviewed at the December meeting.

**Action Taken on Applications:**

Angela Sanders made a motion to approve the action taken on the applications for licensure.

**LSW Applications:**

**Provisionally Licensed and Approved to Take the Exam:**

Kerri L. Adams                      Emily Aaron Galloway              Leslie Ryan Stallcup  
Felicia Williams

**Approved to take the Exam:**

Fredrick Tyrone Webb

**Approved for Licensure through Reciprocity:**

None

**Denied Applications:**

None

**LMSW Applications:**

**Provisionally Licensed and Approved to take Examination:**

Ebonie L. Anderson              Amanda Jo Everett              Morgan Alita Gray  
Michelle Wannemacher

**Approved to take the Exam:**

Sandra Juarez Carranza              Tamara Cooper              Sara Jailyn Creecy

**Approved for Licensure through Reciprocity:**

Lathy Lewellin                      Betty Jane Witherspoon

**Denied Applications:**

None

**LCSW Applications:**

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**Approved to take Examination:**

Courtney Lynn Armstrong	Coty Camille Bahler	Robin Leslie Edmiston
Glenda Sue Eversole	Melanie Donna Fulton	Lilly Mae Jackson
Donald Gregory Martin	Colleen Suzanne Mest	David J. Namir
Jennifer Leah Rawls	Terri A. Rowe	Gary Wayne Taber
Jennifer King Walls		

**Approved for Licensure through Reciprocity:**

None

**Denied Applications:**

None

Harold Dean seconded the motion, which carried.

**Action Taken on Renewal Applications:**

The Board reviewed 109 applications for license renewal. Harold Dean made a motion to approve 105 of the renewals. Four (4) of the renewals are pending clarification. Helen Jackson seconded the motion, which carried.

**Action Taken on Continuing Education Audits:**

The Board reviewed twelve (12) random continuing education audits. Helen Jackson made a motion to approve all twelve (12) of the audits. Gary Gray seconded the motion, which carried.

**Action Taken on Supervision Plan Audits:**

The Board reviewed 36 random Supervision Plan audits. Harold Dean made a motion to approve all 36 of the audits. Gary Gray seconded the motion, which carried.

**Action Taken on Certificate of Registration Application:**

The Board reviewed one (1) Certificate of Registration Application. Gary Gray made a motion to approve the application. Angela Sanders seconded the motion, which carried.

**Other Business:**

There being no other new business, Angela Sanders made a motion to adjourn. Harold Dean seconded the motion, which carried.

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