



Mike Beebe
Governor

STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

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BOARD MEETING MINUTES

September 13, 2010

The Social Work Licensing Board met Monday, September 13, 2010, in the second floor conference room of the Attorney General's Offices at 323 Center Street, Little Rock, Arkansas. Chairperson Sandra Brown called the meeting to order.

Board Members Present:

Sandra Brown	Kaylynn Barrett	Betty Rhodes
Laura Printz	Tealisa Allen	Steven Domon
Kelley Williams	Mae Isom	

Board Members Absent: Nancy Streit

Approval of Minutes:

Betty Rhodes made a motion to approve the minutes of the August 9, 2010 board meeting. Kaylynn Barrett seconded the motion, which carried.

Approval of Cheri Hill Hearing Minutes:

Kaylynn Barrett made a motion to approve the minutes of the August 9, 2010 hearing for Cheri Hill. Mae Isom seconded the motion, which carried.

OLD BUSINESS:

Update on Complaint No. 2010-18:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2010-21:

The Executive Director reported that this complaint is ongoing.

Update on Complaint No. 2010-23:

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The Board's attorney has finalized an agreeable consent order with Matthew Coven to surrender his license. Dr. Steven Domon made a motion to designate the Board's Executive Director to sign off on the order once Mr. Coven has signed it. Betty Rhodes seconded the motion, which carried.

Update on Complaint No. 2011-01:

Dr. Steven Domon reported on his investigation on complaint 2011-01. Based on the information gathered, he recommended that the complaint be dismissed. Betty Rhodes made a motion to dismiss the complaint. Kaylynn Barrett seconded the motion, which carried.

Update on Complaint No. 2010-11:

The Board reviewed a letter from Cheri Hill's attorney requesting clarification regarding supervision. The Board deliberated and advised the board's attorney how to word the Amended Order. Kelley Williams made a motion to accept the Amended Order as read. Kaylynn Barrett seconded the motion, which carried. Betty Rhodes made a motion to delegate the Executive Director to sign the amended order. Tealisa Allen seconded the motion, which carried.

NEW BUSINESS:

Discuss Dispensing Medications:

Board member Kaylynn Barrett requested the Board discuss the practice of social workers dispensing medications to clients, students or patients. Tealisa Allen made a motion for Dr. Domon to contact the individual and inform them the Board Regulations prohibit social workers from dispensing medication without the appropriate license. Kaylynn Barrett seconded the motion, which carried.

Review ASWB Conscience Clauses:

ASWB informed its membership of legal actions that have occurred involving the ASWB Model Law and the Conscience Clause. The Board reviewed and discussed this matter and will consider this while looking at Law and Regulation changes.

Update on ASWB New Board Member Training:

Laura Printz, LSW and Amanda Abernethy, attorney for the Board, recently attended the Association of Social Work Board's New Member Training. Each gave a report to the Board.

Review Waiver Request # 65:

The Board reviewed a social worker's request for a waiver (#65) of the requirements of A.C.A. (17-103-307(f)), the law that requires criminal history checks for social workers. Laura Printz made a motion to request that this individual appear in person before the Board to answer

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specific questions the Board has. Mae Isom seconded the motion, which carried. A request will be made for her to appear on October 11, 2010 at 11:00 am.

Review Waiver Request # 67:

The Board reviewed a social worker's request for a waiver (#67) of the requirements of A.C.A. (17-103-307(f), the law that requires criminal history checks for social workers. Mae Isom made a motion to grant the social worker's request since she met the requirements for a waiver according to A.C.A. 17-103-307(h). Betty Rhodes seconded the motion, which carried.

Review Waiver Request # 68:

The Board reviewed a social worker's request for a waiver (#68) of the requirements of A.C.A. (17-103-307(f), the law that requires criminal history checks for social workers. Laura Printz made a motion to grant the social worker's request since she met the requirements for a waiver according to A.C.A. 17-103-307(h). Betty Rhodes seconded the motion, which carried.

Update on New Complaints:

The Executive Director reported that no new complaints have been received. One concern was brought to the Board's attention but no actual complaint has been filed. Board members suggested a complaint should be filed. If a complaint is not filed, the Board will look into the matter and if necessary, file a complaint on behalf of the Board.

Discuss Duplicate Certificates:

The Executive Director brought the question of duplicate wall certificates to the Board's attention to question the process of the signature lines. The Board agreed that the current Board officers would be able to sign the duplicate certificates.

Review Halee Roberts File:

The Board received a final recommendation from Ms. Roberts board approved counselor. Kelley Williams made a motion to accept the final report. Kaylynn Barrett seconded the motion, which carried.

Update on ASWB Testing Vendor Contract:

The Executive Director update the Board on the new vendor contract that ASWB has in signed with Pearson VUE. This contract will begin on January 1, 2011.

Review Request From Sandy Bauer, LMSW:

Sandy K. Bauer, LMSW, had written the board requesting an extension to take the exam. Kaylynn Barrett made a motion to deny the request. Betty Rhodes seconded the motion, which carried.

Board Reviewed Possible Changes to the Laws and Regulations:

The Board is in the process of reviewing the current Laws and Regulations. Kaylynn Barrett reported that this process is ongoing.

Review of Standing Financial Reports:

Tealisa Allen, LMSW, reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. Mae Isom made a motion to accept the reports as presented. Betty Rhodes seconded the motion, which carried.

Action Taken on Applications:

Kaylynn Barrett made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Norlecia O'Brelle Govan Ronny Nicole Mankin

Approved to take the Exam:

Bethany Fulbright Ball Penny L. Britt Dayla Ann Gilpin
Nakeisha Willingham

Approved for Licensure through Reciprocity:

None

Denied Applications:

None

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Jaren Steven Barker Sharon Denise Battle Meaghan E. Fitzgerald
Sherri Lynn Gansz Ashley Lynn Brooke Petray Keri Smith

Approved to take the Exam:

Sandra Juarez-Carranza Victoria Jean Matlock Annie Michelle Matthews

Kasi B. Townes Andreka Loreshall Walker Lori Anne Warhurst

Approved for Licensure through Reciprocity:

Shairna Nicole Branum Ryan Youngblood Davis Kelsey M. Lewis

Denied or Pending Applications:

None

LCSW Applications:

Approved to take Examination:

Lauren Kathryn Barefield	Leilani F. Beagle	Cathy Delane Byars
Eric Ty Crutchfield	Jared Eugene Hartman	Allison Elisabeth Ledet
Dwight F. Merritt	Jennifer Dorreen Nelson	Frances Carolyn Philip
Jessica Nicole Richardson	Gloria Jean Rodgers	Adrienne R. Scott
Megan C. Shumake	Dawna Bishop Stevens	Rose Mary Thompson

Approved for Licensure through Reciprocity:

Susan H. Giron

Betty Rhodes seconded the motion, which carried.

Action Taken on Renewal Applications:

The Board reviewed 90 applications for license renewal. Kaylynn Barrett made a motion to approve 88 of the applications. Two (2) of the applications are pending clarification. Kelley Williams seconded the motion, which carried.

Action Taken on Certificate of Registration Application:

The Board reviewed one (1) Certificate of Registration Application. Kaylynn Barrett made a motion to approve the application. Mae Isom seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed five (5) continuing education audits. Kaylynn Barrett made a motion to approve all five (5) of the audits and issue a Letter of Reprimand to one of the audits due to inaccurate reporting of her hours. Betty Rhodes seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

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The Board reviewed ten (10) Supervision Plan audits. Dr. Steven Domon made a motion to approve all ten of the audits. Kaylynn Barrett seconded the motion, which carried.

Other Business:

There being no new business, Dr. Steven Domon made a motion to adjourn. Betty Rhodes seconded the motion, which carried.