



**Mike Beebe**  
Governor

# STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

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## BOARD MEETING MINUTES

September 14, 2009

The Social Work Licensing Board met Monday, September 14, 2009, in Room 200 of the Attorney General's Offices at 323 Center Street, Little Rock, Arkansas. Chairperson Sandra Taylor called the meeting to order.

**Board Members Present:** Sandra Taylor      Betty Rhodes      Kaylynn Barrett  
Kelley Williams      Dr. Steven Domon      Nancy Streit  
Mae Isom      Laura Printz

**Board Members Absent:** Tealisa Allen

### Approval of Minutes:

Kaylynn Barrett made a motion to approve the minutes of the August 10, 2009 board meeting. Nancy Streit seconded the motion, which carried.

### Approval of Stricker Hearing Minutes:

Nancy Streit made a motion to approve the August 10, 2009 Patricia Stricker Hearing minutes. Betty Rhodes seconded the motion, which carried.

### OLD BUSINESS:

#### Update on Complaint No. 2009-10:

The Executive Director reported that the investigation into Complaint #2009-10 would be continued.

#### Update on Complaint No. 2009-11:

The Executive Director presented information from the Board's investigator on Complaint 2009-11. Based on the information presented, Kaylynn Barrett made a motion that no violation of the Social Work Licensing Act or the Rules and Regulations promulgated by the Board had occurred and the complaint should be dismissed. Betty Rhodes seconded the motion, which carried.

#### Update on Complaint No. 2010-01:

The Executive Director presented information from the Board's investigator on Complaint 2010-01. Based on the information presented, Dr. Steven Domon made a motion to hold a hearing. Kaylynn Barrett seconded the motion, which carried. A hearing date of November 9, 2009 was set.

**Update on Complaint No. 2010-03:**

The Board reviewed information received on Complaint 2010-03. Information provided indicated that Keri McIntosh had provided a Home Study and that she is not licensed as a social worker in the State of Arkansas. Ms. McIntosh was issued a Cease and Desist letter. Dr. Steven Domon made a motion stating that the Cease and Desist letter is sufficient to resolve this complaint. Kaylynn Barrett seconded the motion, which carried.

**NEW BUSINESS:**

**Appeal Hearing – Melody Duke:**

Please see the minutes from the Hearing.

**Review Scope of Practice Question from Dr. Hope Hartz and Carolyn Wheeler:**

Dr. Hartz and Ms. Wheeler had presented information and questioned the scope of practice and care management services. The Board cannot make a decision on a regulation other than social work. Based on the information the Board received, the Board agrees it is acceptable for a LSW to make referrals, assessments and provide support and education. The Board would advise Dr. Hartz and Ms. Wheeler to check with the other state(s) in which they may be practicing for clarification of their laws and regulations.

**Appeal – William Fuller:**

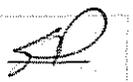
Please see the minutes from the Hearing.

**Board Reviewed Request from Mr. Kim Jones:**

Kim Jones had written the Board requesting the review of an academic course and requested that the Board allow more social work continuing education hours than that specified in the Boards Regulations. Nancy Streit made a motion to deny the request. Betty Rhodes seconded the motion, which carried.

**Board Reviewed Request from Tammerah Copeland:**

Tammerah Copeland had written the Board regarding her Supervision Documentation. Ms. Copeland's supervisor died unexpectedly and was not able to complete the Evaluation Form to verify Ms. Copeland's supervision. Ms. Copeland submitted copies of letters from her work supervisor verifying her LCSW supervision. Dr. Steven Domon made a motion to accept the

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forms and allow it to count towards her LCSW supervision. Kelley Williams seconded the motion, which carried.

**Board Reviewed Reporting Information Submitted to the Board:**

A Licensed Master Social Worker had reported charges made against her to the Board. Dr. Steven Domon made a motion to accept the letter and request that a letter be mailed to the social worker asking her to keep the Board apprized of the case. Mae Isom seconded the motion, which carried.

**Board Reviewed Request from Christina Sherman:**

Christina Sherman, LMSW had written the Board requesting an additional extension on her license due to extenuating circumstances. A decision on this request was tabled pending additional information.

**Board Reviewed Request from Bobbie A. Brooks:**

Bobbie A. Brooks had written the Board requesting an extension of time to take her LCSW examination due to extenuating circumstances Nancy Streit made a motion to deny her request. Betty Rhodes seconded the motion, which carried.

**Update on New Complaint:**

The Executive Director reported that a one new complaint has been received and the Board is waiting on the social workers response before turning it over to the investigator.

**Board Reviewed Possible Changes to the Laws and Regulations:**

Kaylynn Barrett updated the Board regarding the progress on possible changes to be made to the Law. Research is continuing.

**Update on ASWB New Board Member Training:**

Kelley Williams and Ruthie Bain reported on their recent completion of the ASWB New Board Member Training Session.

**Board Reviewed ASWB Information Regarding Proposed Increase For Examination Fees:**

The Association of Social Work Boards will be proposing a rate change for the examination fee at the Annual Meeting to be held in October. Board members were asked to review and consider the information. The Board will vote at the October Board meeting on what stance the Arkansas Board would take at the ASWB Annual Meeting.

**Board Reviewed Request from Jacquelyn Doenges:**

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Jacquelyn Doenges had written the Board requesting acceptance of her Supervision Evaluation Form after the 60-day time limit. Dr. Steven Domon made a motion to accept the Form. Kaylynn Barrett seconded the motion, which carried.

**Board Reviewed Request from Cynthia Marzette:**

Cynthia Marzette had written the Board requesting acceptance of her Supervision Plan after the 60-day time limit. Dr. Steven Domon made a motion to adhere to the Board's regulation that the plan must be submitted within 60-days. The Board will reset her beginning date to reflect 60-days prior to receiving the plan. Kaylynn Barrett seconded the motion, which carried.

Dr. Domon also made a motion to allow the Executive Director to reset the beginning date of supervision to 60-days prior to the postmarked date when the plan is submitted. A letter will be sent to social workers that have submitted late plans advising them of the new beginning date of their supervision. Kaylynn Barrett seconded the motion, which carried.

**Board Reviewed Request from Tiffany Felty:**

Tiffany Felty had written the Board requesting acceptance of her Supervision Evaluation Plan after the 60-day time limit. Dr. Steven Domon made a motion to accept the Form. Betty Rhodes seconded the motion, which carried.

**Board Reviewed Request from Mary Ellen Boucher:**

Mary Ellen Boucher had written the Board requesting acceptance of her Supervision Evaluation Plan after the 60-day time limit. Kaylynn Barrett made a motion to accept the Form. Nancy Streit seconded the motion, which carried.

**Board Reviewed Request from Lisa Holloway:**

Lisa Holloway had written the Board requesting acceptance of her Supervision Evaluation Plan after the 60-day time limit. Kaylynn Barrett made a motion to accept the Form. Betty Rhodes seconded the motion, which carried.

**Review of Standing Financial Reports:**

Kaylynn Barrett, LMSW, reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. Nancy Streit made a motion to accept the reports as presented. Betty Rhodes seconded the motion, which carried.

**Action Taken on Applications:**

Dr. Steven Domon made a motion to approve the action taken on the applications for licensure.

**LSW Applications:**

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**Provisionally Licensed and Approved to take Examination:**

Mary E. Bolden	Richard B. Gossett	Shelley Hart
Rebecca Michelle Odom	Holly Christine Wallace	

**Approved to take the Exam:**

Cecilia Suzann Alexander	Gloria Boswell	Paula Coleman
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**Approved for Licensure through Reciprocity:**

None

**LMSW Applications:**

**Provisionally Licensed and Approved to take Examination:**

Elisabeth Ann Bostian	Maria Teresa Chapa	John Kenneth Proctor
Jennie Linn Wilkinson		

**Approved to take the Exam:**

Sara E. Black	Kisha Boston-Mayfield	Connie Lynn Bromley
Shirley A. Burgess	Jennifer L. Hein	Lilly Mae Jackson
Talitha Arlette McHenry	Andreka Loreshall Walker	Pearson Watson
Mary Elizabeth Williams	Gregory A. Young, Sr.	

**Approved for Licensure through Reciprocity:**

Holly Rachelle Strother

**LCSW Applications:**

**Approved to take Examination:**

Sandra K Bauer	Jennifer J. Beck	Sabrina L. Blevins
Mary Ellen N. Boucher	Pamela Hill Brown	Amy B. Floyd
William S. Fuller	Lisa Holloway	Karen A. Keefe
Sara E. Martin	Vickie Marie Pendergraft	Alexis Falon Sanghera
Adrienne R. Scott	Donna R. Williams	Harrison D. Williams

**Approved for Licensure through Reciprocity:**

Kelli Cook	Shawn C. Dennis	Cynthia DeAnn Harney
Sue Bruner Hicks	John F. Holt	Tracee Coleman Paulson

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Betty Rhodes seconded the motion, which carried.

**Action Taken on Renewal Applications:**

The Board reviewed 93 applications for license renewal. Dr. Steven Domon made a motion to approve 88 of the applications. Five (5) of the renewal applications were tabled pending clarification or additional continuing education hours. Kaylynn Barrett seconded the motion, which carried.

**Action Taken on Continuing Education Audits:**

The Board reviewed four (4) continuing education audits. Betty Rhodes made a motion to approve all four of the audits. Nancy Streit seconded the motion, which carried.

**Action Taken on Supervision Plan Audits:**

The Board reviewed two (2) continuing education audits. Nancy Streit made a motion to approve both of the audits. Kaylynn Barrett seconded the motion, which carried.

**Other Business:**

There being no other business, Kaylynn Barrett made a motion to adjourn. Nancy Streit seconded the motion, which carried.