



Mike Beebe
Governor

STATE OF ARKANSAS
SOCIAL WORK LICENSING BOARD

2020 West Third, Suite 503
P.O. Box 250381
Little Rock, Arkansas 72225-0381

Ruthie Bain
Executive Director

Phone 501-372-5071
Fax 501-372-6301
Email: swlb@arkansas.gov
Website: arkansas.gov/swlb

BOARD MEETING MINUTES

April 13, 2009

The Social Work Licensing Board met Monday, April 13, 2009, in Room 200 of the Attorney General's Offices at 323 Center Street, Little Rock, Arkansas. Chairperson Sandra Taylor called the meeting to order.

Board Members Present: Sandra Taylor Betty Rhodes Kaylynn Barrett
 Nancy Streit Mae Isom Kelley Williams
 Tealisa Allen Dr. Steven Domon

Board Members Absent: Melanie Sletten

Approval of Minutes:

Nancy Streit made a motion to approve the minutes of the March 9, 2009 board meeting. Betty Rhodes seconded the motion, which carried.

OLD BUSINESS:

Update on Complaint No. 2008-14:

Amanda Abernethy, attorney for the Board, reported that Patricia Sticker, LCSW, signed the consent agreement. Steven Domon made a motion to accept the consent agreement effective today's date. A roll call vote was taken with the following results. Dr. Steven Domon – accept; Tealisa Allen – accept; Kelley Williams – accept; Betty Rhodes – accept; Mae Isom – accept; Nancy Streit – accept; Kaylynn Barrett – abstained. Mae Isom seconded the motion, which carried.

Update on Complaint No. 2009-08:

Tealisa Allen reported that her findings into Complaint No. 2009-08 did not reveal sufficient evidence to believe a violation of the Social Work Licensing Law or Regulations had occurred. Kaylynn Barrett a motion to dismiss the complaint. Betty Rhodes seconded the motion, which carried.

Update on Complaint No. 2009-09:

Nancy Streit reported that the investigation into Complaint #2009-09 would be continued.

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Update on Complaint No. 2009-10:

The Executive Director reported that the investigation into Complaint #2009-10 would be continued.

Update on Complaint No. 2009-11:

The Executive Director reported that the investigation into Complaint #2009-11 would be continued.

Update on Complaint No. 2009-13:

The Executive Director presented information from the Board's investigator on Complaint 2009-13. Dr. Steven Domon made a motion to accept the investigator's report that no violation of the Social Work Licensing Act or the Rules and Regulations promulgated by the Board has occurred and the complaint should be dismissed. Betty Rhodes seconded the motion, which carried.

Update on Complaint No. 2009-14:

The Executive Director reported that the investigation into Complaint #2009-14 would be continued.

NEW BUSINESS:

Board Reviewed Request from Joy Figarsky:

Joy Figarsky had written the Board requesting an extension to her provisional license and time to take the exam due to extenuating circumstances. Kelley Williams made a motion to deny Ms. Figarsky's request for an extension. Kaylynn Barrett seconded the motion, which carried.

Board Reviewed Letter from Rebecca Horner, LCSW:

Rebecca Horner, LCSW had written the Board regarding termination of her supervision of an LMSW. Board members requested the Executive Director send the Supervision Evaluation Plan to the LMSW along with a letter and the guidelines for LMSW supervision.

Board Reviewed Supervision Question on Behalf of Jessica Allen:

Charles Gibbs, LCSW, had written the Board regarding supervision of Jessica Allen. Kelley Williams made a motion to accept the letter as verification of Ms. Allen's supervision. Kaylynn Barrett seconded the motion, which carried.

Review of Changes to the Social Work Licensing Board Website:

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The Executive Director presented information to the Board regarding some enhancements that have been made to the Board's website. Board Meeting dates and examples of social work continuing education have been added.

Board Reviewed Request from Hyginus Ukadike:

Hyginus Ukadike had written the Board requesting an extension of the eligibility date for taking the exam for licensure due to extenuating circumstances. Nancy Streit made a motion to deny Mr. Ukadike's extension because this was an untimely request. Dr. Steven Domon seconded the motion, which carried.

Board Reviewed Tiffany McCullough's Audit and Renewal:

Tiffany McCullough was selected for audit of her social work continuing education hours. Ms. McCullough failed to submit proof of attendance at all courses listed. Dr. Steven Domon made a motion to suspend Ms. McCullough's license immediately. Since all of the requirements for licensure have not been met, Dr. Domon also motioned to consider her licensed lapsed as of November 30, 2008. Kaylynn Barrett seconded the motion, which carried.

Board Reviewed Question from Carolyn S. Wheeler, LCSW:

Carolyn Wheeler, LCSW, had written the board requesting clarification regarding protection of her licensure and working as a Care Manager Certified. The Board feels more information is needed before they are able to comment on this request. Additional information will be requested.

Board Reviewed Question from Sandy Warden, LCSW:

Sandy Warden, LCSW, had written the board requesting the board's definition of face-to-face in regards to supervision. Dr. Steven Domon made a motion to notify Ms. Warden that the Board does not currently have a policy for on-line therapy or on-line supervision. At the present time, supervision via the Internet is not accepted. The Board is considering changes to the law and regulations and welcomes any comments or suggestions on this topic. Betty Rhodes seconded the motion, which carried.

Board Reviewed Request from Judith A. Harvey, LMSW:

Judith A. Harvey, LMSW, had written the board requesting an extension to take the exam due to extenuation circumstances. Mae Isom made a motion to honor Ms. Harvey's extension due to the timeliness of the request. Nancy Streit seconded the motion, which carried.

Board Reviewed Request from Pamela Johnson, LCSW:

Pamela Johnson, LCSW, had written the board requesting acceptance of social work continuing education hours taken outside of the renewal date period. Dr. Steven Domon made a motion to deny Ms. Johnson's request. Nancy Streit seconded the motion, which carried.

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Board Reviewed Request from Megan Schroeder, LMSW:

Megan Schroeder, LMSW, had written the board requesting approval of her face-to-face LCSW supervision using the Internet. Dr. Steven Domon made a motion to notify Ms. Warden that the Board does not currently have a policy for on-line therapy or on-line supervision. At the present time, supervision via the Internet is not accepted. The Board is considering changes to the law and regulations and welcomes any comments or suggestions on this topic. Kaylynn Barrett seconded the motion, which carried.

Board Reviewed Request from Tedford C. Newman:

Tedford C. Newman had written the board requesting an extension to the renewal period for his LCSW license due to extenuation circumstances. Dr. Steven Domon made a motion to deny Mr. Newman's request. Kaylynn Barrett seconded the motion, which carried.

Board Reviewed Risk Assessment Plan:

The board reviewed the updated Risk Assessment Plan. Kaylynn Barrett made a motion to accept the plan as presented. Mae Isom seconded the motion, which carried. The Board Chairman acknowledged the updates by signing the certification letter dated August 11, 2008.

Review of Standing Financial Reports:

Tealisa Allen, secretary of the Board, reviewed and approved the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. Betty Rhodes made a motion to accept the reports as presented. Nancy Streit seconded the motion, which carried.

Action Taken on Applications:

Kaylynn Barrett made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to take Examination:

Sondra Lee Ajasin
Betty Jean Morris

Peggy Sue Goodwin
Andrea Gaye Reeves

Milinda Kay Houlette
Michele Nicole Sutton

Approved to take the Exam:

Catherine Stiles

Approved for Licensure through Reciprocity:

None

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LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Rotunda Caldwell Gorman Dorothy Anna Mae Lantz Karnilla Anne Schingoehde

Approved to take the Exam:

Bret James Ryan

Approved for Licensure through Reciprocity:

Lisa McEntire

LCSW Applications:

Approved to take Examination:

David Wayne Bailey	Jesse Ray Carothers	Nicole Alison Holtz Graff
Carol L. Gray	Hilary Denae' Harber	Amy Stiles Harding
Amy D. Harper	Christina Kehn	Tiffany Ann Jenkin Leeker
Louise Carol Levin	Robert McCabe	Leslie Dianne Reed

Approved for Licensure through Reciprocity:

Barbara Dooty Lillian Marshall

Dr. Steven Domon seconded the motion, which carried.

Action Taken on Renewal Applications:

The Board reviewed 58 applications for license renewal. Dr. Steven Domon made a motion to approve 53 of the applications. Five of the renewal applications were tabled pending clarification or additional continuing education hours. Betty Rhodes seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed ten continuing education audits. Dr. Steven Domon made a motion to approve ten of the audits. One audit, Tiffany McCullough, was incomplete and action was taken earlier in the Board meeting. Kaylynn Barrett seconded the motion, which carried.

Action Taken on Supervision Plan Audits:

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The Board reviewed two supervision plan audits. Nancy Streit made a motion to approve one of the plans. One of the plans is pending clarification. Mae Isom seconded the motion, which carried.

Other Business:

The Board discussed the Pass/Fail scores given to candidates after they have completed the ASWB exam. Dr. Steven Domon made a motion to have ASWB notify the candidate of their score. Dr. Domon also authorized the Executive Director to release the scores to past candidates who request the information. Kaylynn Barrett seconded the motion, which carried.

Kaylynn Barrett made the motion to adjourn. Mae Isom seconded the motion, which carried.

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