Arkansas State Board of Embalmers & Funeral Directors

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Ark. Code Ann. §17-29-305
(b) (1) (A) An owner of a funeral establishment shall:
(i) Notify the board in writing at least thirty (30) days before a change of ownership of the funeral establishment occurs,; and
(ii) Supply information requested by the board concerning the change of ownership.
(2) If there is a change in the name of the establishment, a new license shall be issued in the new name if the requirements for licenses as established in this section are met.

Notification of Ownership Change Form

Date _____

I/or we , _____ plan to sale _____
Name of Owner or Corporation Name of Establishment

Located at _____ City, _____

Board ID #_____ License# _____ to _____
Potential Buyer if known

Owner or Corporate Representatives Printed Name_____

Owner or Corporate Representative Signature_____

Effective date of change _____

STATE OF _____

COUNTY OF _____

Subscribed and sworn to before me this _____ ***day of*** _____

Year of _____.

_____ ***My Commission Expires:*** _____
Notary Public

We should receive a copy of the "Letter of Intent" along with this form. If not received, it could cause information to be returned.

Does this funeral establishment have a Burial Association?_____ . If yes, have you contacted the Arkansas Burial Association Board for assistance in transferring the burial association to the new owner? _____.

Does this funeral establishment have Pre-Need Funeral Contracts?_____. If yes, have you contacted the Arkansas Insurance Dept. Finance Division?_____