Arkansas State Board of Embalmers & Funeral Directors

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That the establishment is under the general management and supervision of a duly licensed funeral director.
If the funeral director serving as the general manager of a funeral establishment shall leave the employment of the establishment, for any reason, the establishment shall notify the Board of the management change within ten (10) working days, and of his/her successor within thirty (30) days. **Rule IV-2(a)(1)(b)**

Manager Change/Acceptance of Manager Position Form

Date _____

I, _____ knowingly accept the position and responsibility as
Name of Licensee

Manager of _____
Name of Establishment

Located at _____ City, _____

Establishment License #_____ Establishment Board ID#_____

Printed Name _____

Signature _____

Effective date of change _____

Board ID#_____

Replaces Manager _____

STATE OF _____

COUNTY OF _____

Subscribed and sworn to before me this _____ ***day of*** _____

Year of _____.

_____ ***My Commission Expires:*** _____
Notary Public

25. FUNERAL DIRECTOR. A person required to be licensed to practice the business of funeral directing under the laws of this State, who meets the public, displays and sells or offers to sell funeral merchandise or supplies; who plans details of funeral services with members of the family and minister or any other person responsible for such planning, or who directs, is in charge, or apparent charge of, and supervises such service in a funeral home, church or other places; who enters into the making, negotiation or completion of financial arrangements for funerals, including, but not limited to, the sale and selection of funeral supplies, or who uses in connection with the business of funeral directing the words or terms "Funeral Director", "Undertaker", " Funeral Counselor", "Mortician", or any other word, term or picture or combination thereof when considered in context in which used, from which person using such word, term or picture can be implied to be holding himself out to the public as being engaged in the business of funeral directing.