

## **Notice of Teleconference Meeting– Board Agenda**

**Meeting Place:** Arkansas State Board of Embalmers & Funeral Directors office building  
101 East Capitol Avenue  
Tobacco Settlement Conference Room  
Little Rock, AR 72201

**Date & Time:** **Wednesday, April 13, 2016 – 1:00 PM**

**Order of Business:** The Board may discuss, vote to approve, vote to disapprove, vote to table, change the order of any agenda item, or decide not to discuss any item on the agenda.

1. ***Call to Order-*** Introduction of Board members and anyone wishing to speak before the Board today.
2. ***Agenda Adoption***
3. ***New Business discussion – New Establishment license***
  - a. ***Russellville Family Funeral, Inc. “Formerly Broussard Funeral Home” – 3323 East 6<sup>th</sup> Street, Russellville, AR– Inspected 4/11/2016. Manager and owner of record is Pam Smith. Embalming will be done by Kathy Gillespie at Cornwell Funeral Home.***
4. ***Meeting dates and location:***
  - a. ***May 11, 2016 – Annual meeting and regular meeting to follow – 1 PM***
  - b. ***May 12, 2016 – Regular meeting – 9am***
  - c. ***July 21, 2016 – 9 am***
  - d. ***September 15, 2016 – 9 am***
  - e. ***November 10, 2016 – 9 am***
    - i. ***All meetings will be held in the Arkansas River Room on the 3<sup>rd</sup> floor.***
5. ***Adjournment***