

Arkansas State Board of Embalmers and Funeral Directors  
Board Meeting

MINUTES

Wednesday, June 22, 2016  
101 East Capitol Avenue  
Arkansas River Room, 3<sup>rd</sup> Floor  
Little Rock, AR  
Approximately 9 a.m. - 2 p.m.

Vice-President Bobby Thurman called the meeting to order. Members present were: Bobby Burns, Patricia Roberts, Sylvester Smith, and John Wilkerson. Board members absent were: President James Terry Woodard and 4<sup>th</sup> district position is still vacant. Staff that were present: Amy Goode, Executive Secretary, Tammy Leakey, Inspector, and Daniel Faulkner, Assistant Attorney General which served as Board Counsel.

1. **Call to Order**- Introduction of Board members and anyone wishing to speak before the Board today.
2. **Agenda Adoption** - Motion made by Burns to adopt the agenda as printed, seconded by Roberts, all in favor. Motion carried.
3. **Administrative**
  - a. **Approval of the May 11, 2016 Board Minutes** – Motion made by Burns to approve the May 11, 2016 minutes as delivered, seconded by Roberts, all in favor. Motion carried.
  - b. **Approval of the May 2016 DF & A financial reports and trial balance** – Motion made by Burns to approve the May 2016 DF&A financial reports as delivered, seconded by Wilkerson, all in favor. Motion carried.
4. **Old Business**
  - a. **In the matter of Robinson Mortuary, a Type A Funeral Establishment and Kenneth Robinson, a Licensed Funeral Director and Manager – Case #15-38** Motion made by Wilkerson, that based on staffs investigation and recommendation that the Board dismiss charges against Robinson in Case #15-38, seconded by Roberts, all in favor. Motion carried.
  - b. **Executive Secretary attending CLEAR Conference UPDATE**
    - i. **Inspector/Investigator could attend National Certified Investigator & Inspector Training in Murfreesboro, TN on August 2, 2016** – Motion made by Roberts to allow both inspectors to attend the training in Murfreesboro, TN, seconded by Burns, all in favor. Motion carried.
5. **New Business**
  - a. **Talmadge Hardy request** – Board counsel recommendation is that pursuant to Ark. Code Ann. §17-29-310 he shall be required to take the ARLRR exam.
  - b. **Rule and Regulation Workshop** – Board worked on the working draft presented the remainder of the meeting.
6. **Lunch** – Board continued to work through lunch served at 11am.

**7. Meeting dates**

- a. July 21, 2016 – 9 am**
- b. September 15, 2016 – 9 am**
- c. November 10, 2016 – 9 am**

**8. Adjournment**

Motion made by Thurman to adjourn at 1:30 p.m., seconded by Smith, all in favor. Motion carried.