

Arkansas State Board of Embalmers and Funeral Directors
Teleconference Board Meeting

MINUTES

Thursday, December 17, 2015
101 East Capitol Avenue
Tobacco Settlement Conference Room, 1st Floor
Little Rock, AR
9:00 a.m. – 10:00 a.m.

Chairman James Terry Woodard called the teleconference meeting to order. Members present were: Vice Chairman Bobby Thurman, Bobby Burns, Patricia Roberts, and Sylvester Smith. Members absent were: Ben Brazzel and John Wilkerson. Staff that were present: Amy Goode, Executive Secretary, Leslie Stokes, Investigator/Inspector, and Nina Carter, Board Counsel.

1. Call to order

2. Adoption of the agenda

Motion made by Burns to adopt the agenda to follow for today's meeting as printed, seconded by Thurman, all in favor. Motion carried.

3. Establishment Licenses seeking approval – Inspector Stokes

- a. **Paradise Funeral Home and Cremation Service – located at 612 W. 5th Avenue – Pine Bluff, AR. Manager of record is Ivory Roper and Pine Bluff Mortuary will be the embalmer of record. Inspector Stokes inspected 12-14-2015 and packet was emailed 12-16-2015.** The Board had concern about the name, but the owner explained that their intent was to inform the public that they offer cremation. Motion made by Thurman to approve their request for a Type A establishment, seconded by Roberts, all in favor. Motion carried.
- b. **Samuel L. Vance and Sons Funeral Directors –previously Johnson Funeral home – located at 413 Page Ave, Malvern, AR. Manager and embalmer of record is Samuel Vance. The prep room and facility was inspected on 12-14-2015 and packet was emailed 12-16-2015.** Mr. Vance explained his intent to continue renovations, but there has been updates to the prep room. Motion made by Smith to approve their request for a Type A establishment, seconded by Burns, all in favor. Motion carried.
- c. **Brandon's Mortuary – BID#20290 – located 905 Pleasant Street, Hot Springs, AR. The Board directed Ms. Alberta Brandon to begin construction or relinquish license at the November 2014 board meeting. Please find the motion from the November 2014 meeting.** Motion made by Burns to grant Brandon's Mortuary in Hot Springs a temporary Malvern location for one (1) year beginning from 1/1/2015 to 12/31/2015 and if construction has not begun or completed then they will be required to surrender their license, seconded by Roberts, all in favor. Motion carried. Inspector Stokes did visit the Hot Springs location on December 14, 2015 and at that time there was no indication of construction. Her last day will be December 18, 2015, therefore Board member Roberts will inspect location at the end of December, since she was the closest Board member.

4. Meeting dates:

- a. **January 21, 2016 – 9 am**
- b. **March 17, 2016 – 9 am**
- c. **May 12, 2016 - Regular meeting – 9 am**
- d. **May 12, 2016 – Annual meeting – 1 pm**
- e. **July 21, 2016 – 9 am**
- f. **September 15, 2016 – 9 am**
- g. **November 10, 2016 – 9 am**

5. **Adjournment**

Motion made by Burns to adjourn, seconded by Roberts, all in favor. Motion carried.