

Notice of Regular Meeting– Board Agenda

Meeting Place: Arkansas State Board of Embalmer and Funeral Directors
101 East Capitol
AR River Room, 3rd Floor
Little Rock, AR 72201

Date & Time: Thursday, September 10, 2015 – 9:00 AM

Order of Business: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the order of any agenda item, or decide not to discuss any item on the agenda.

1. **Call to Order-** Introduction of Board members and anyone wishing to speak before the Board today.
2. **Agenda Adoption**
3. **Reinstatements**
 - a. **Christina Sykes – BID#21537** - Ms. Sykes is seeking reinstatement of her Funeral Director license #4545 and Embalmer #2456. The licenses have not been renewed since 2011. Ms. Sykes is required to appear before the board for reinstatement; however, since it has not been over the period of five years Ms. Sykes is only required to pay the delinquent fees of \$920.00.
 - b. **Ryan Brown – BID#22872** – Mr. Brown is seeking reinstatement of his Funeral Director license #2506. The license has not been renewed since 2005. Mr. Brown is required to take and pass the ARLRR exam and pay the delinquent fees of \$460.00. Mr. Brown passed his ARLRR on August 17, 2015. If approved only needs to pay the fees.
 - c. **Dianne G. Cain – BID#21998** – Ms. Cain is seeking reinstatement of her Funeral Director license #3301. The license has not been renewed since 2008. Ms. Cain is required to take and pass the ARLRR exam and pay the delinquent fees of \$460.00, in addition to appearing before the Board.
 - d. **Michael Spears – BID#22085** – Mr. Spears is seeking reinstatement of his Funeral Director license #2677. The license has not been renewed since 2011. Mr. Spears is

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required to appear before the board for reinstatement; however, since it has not been over the period of five years Mr. Spears is only required to pay the delinquent fees of \$460.00.

4. Establishment Licenses seeking approval – Inspector Stokes

- a. Tri-City, LLC, Manila, AR – Inspected August 27, 2015** – Manager of record will be Ryan Brown, Embalmer of record is Arkansas Central Mortuary Service and the owners are listed as Susan Robertson dba Tri-City, LLC.

5. Hearings

- a. In the matter of: Glenda Beard, a Licensed Funeral Director and Embalmer – Case#15-16**

6. Administrative

- a. Approval of July 2015 Board Minutes**
- b. Approval of July – August 2015 DF&A financial reports and Trial Balance**

7. Complaints

- a. Case #15-31 – Board V. W. H. Johnson, Jr. and W. H. Johnson Funeral Home**
- b. Case#15-32 – Ali, Mahdi V. Alberta Brandon and Brandon’s Mortuary**
- c. Case#15-33 – Williams, Jacqueline V. Lafonce Latham and Wilson Funeral Home**

8. Inspector Updates – see attached Word document.

9. Attorney updates – Nina Carter

- a. 2014 Appeal status - Javier Buck and Richardson Memorial Funeral Home – update since last meeting.**
- b. 2014 Appeal status– Effie Collins and Collins Chapel**
- c. 2011 Appeal Status - Elmer Davis**

10. New Business discussion

- a. Vickie Kelly** – A Natural Burial Association – I have emailed articles and have included articles. There is are some concerns she plans to do home funerals and cremations. Board should address and send some written correspondence.
- b. Survey ideas for October 8th seminar**

11. Old business discussion

- a. Bernice Johnson V. W. H. Johnson – Case#15-30 – update** – Mr. Johnson has met with the insurance dept. and told them he had trouble getting some responses from

policyholders, but agreed to get in touch with them and refund their money. No deadline was given. Additionally, the funding life insurance company has agreed to honor the contracts. He is to submit proof when refunded.

12. Meeting dates:

- a. November 12, 2015 – 9 am**
- b. January 14, 2016 – 9 am**
- c. March 10, 2016 – 9 am**
- d. May 12, 2016 - Regular meeting – 9 am**
- e. May 12, 2016 – Annual meeting – 1 pm**
- f. July 21, 2016 – 9 am**
- g. September 15, 2016 – 9 am**

13. Adjournment