

Notice of Regular Meeting– Board Agenda

Meeting Place: Arkansas State Board of Embalmer and Funeral Directors
101 East Capitol
AR River Room, 3rd Floor
Little Rock, AR 72201

Date & Time: Thursday, January 21, 2016 – 9:00 AM

Order of Business: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the order of any agenda item, or decide not to discuss any item on the agenda.

1. ***Call to Order***- Introduction of Board members and anyone wishing to speak before the Board today.
2. ***Agenda Adoption***
3. ***Reinstatements – None***
4. ***Hiring committee recommendation to hiring official***
5. ***Establishment Licenses seeking approval – Inspector - none***
6. ***Hearings***
 - a. ***Case#15-36 – In the Matter of: Brandon’s Mortuary, a Type A License Funeral Establishment and Alberta Brandon, a Licensed Funeral Director and Manager***
7. ***Administrative***
 - a. ***Approval of November 2015 Board minutes***
 - b. ***Approval of December and January teleconference minutes***
 - c. ***Approval of November – December 2015 DF&A financial reports and trial balance***
8. ***Complaints***
 - a. ***Case#15-38 – Farr, Keith V. Kenneth Robinson and Robinson Mortuary***
 - b. ***Case#15-39 – Bretherick, Gwen V. Angela Rhodes and Rhodes & Sons Funeral Home***
 - c. ***Case#15-40 – Shoemake, James, Dallas Institute of Funeral Service V. Terrio Williams***
 - d. ***Case#15-41 – Gunn, Derrick V. Christopher D. Ross***
 - e. ***Case#15-42 – Thrower, Sallie V. Na’Keena Brown and Reddick Funeral Home***
 - f. ***Case#15-43 – Board V. Beulah Kincaid and Kincaid Funeral Service***
 - g. ***Case#15-44 – Board V. Jeff Crites and Bishop-Crites Crematory***

- h. Case #15-45 – Board V. Blake Ruff and Ruff Mortuary*
- 9. Inspector Updates – None**
- 10. Attorney updates – Nina Carter**
 - a. 2014 Appeal status - Javier Buck and Richardson Memorial Funeral Home – update since last meeting.*
 - b. 2014 Appeal status– Effie Collins and Collins Chapel*
 - c. 2011 Appeal Status - Elmer Davis*
- 11. Lunch break (12pm)**
- 12. New Business discussion**
 - a. 2016 Annual ICFSEB Convention February 22 – 24, 2016*
 - i. Executive Secretary Amy Goode and one other board member to attend. We need to consider ones who have not ever had the opportunity to go in the past. The room cost is \$169 (plus tax and fees). The Board needs motion to approve the room rate that exceeds standards and travel from February 22-26, 2016.*
 - b. 2016 Annual Board Stipends and travel reimbursement in accordance with A. C. A §25-16-904*
 - c. Bailey Funeral Home Request – Request renewal fee to be reimbursed.*
 - d. 2015-2016 Rule Promulgation*
 - e. Any other new business*
- 13. Old business discussion**
 - a. Bernice Johnson V. W. H. Johnson – Case#15-30 – update – Arkansas Insurance Department closed case on 12/15/15. Recommendation dismiss for no violations.*
 - b. Any other old business*
- 14. Meeting dates:**
 - a. March 17, 2016 – 9 am*
 - b. May 12, 2016 - Regular meeting – 9 am*
 - c. May 12, 2016 – Annual meeting – 1 pm*
 - d. July 21, 2016 – 9 am*
 - e. September 15, 2016 – 9 am*
 - f. November 10, 2016 – 9 am*
- 15. Adjournment**

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