

Arkansas Burial Association Board
Board Meeting Minutes
Wednesday, April 22, 2015 – 11:00 a.m.
101 East Capitol, AR River Room
Little Rock, AR

Chairman Steve Ballard called the meeting to order. Members present were: Normal Gilchrest, Scott Berna, Barbara Hovarter, Janet McDonald, Chuck Dearman, and R. W. Ocker. Members absent were Vice Chair Haylee Harris-Hill and Sammie Turner James. Staff that were present: Amy Goode, Executive Secretary and Nina Carter, Board Counsel.

1. **Call to Order**
2. **Approval of minutes of the January 28, 2015 Board meeting and transcript of Drew County Burial Association.** Motion made by Gilchrest to approve the minutes of the January 28, 2015 as delivered electronically and the transcript of Drew County hearing, seconded by Berna, all in favor. Motion carried.
3. **Approval of January - March 2015 Trial Balance and DF&A Financial documents.** Motion made by Dearman to approve the January through March 2015 trial balance and DF&A financial documents as delivered electronically, seconded by McDonald, all in favor. Motion carried.
4. **Board Discussion**
 - a. **Drew County Burial Association.** Motion made by Berna to give Amy Goode and Nina Carter the authority to issue a request for a formal Attorney General Opinion to specifically answer the question concerning the authority to approve a dissolution of a burial association taking into consideration any Board or written public comment, seconded by Gilchrest, all in favor. Motion carried. Members of the Drew County Burial Association did give verbal public comment to the Board.
 - b. **HB1549 and Act 1030 of 2015 legislative session**– Motion made by Dearman to form a rule committee with the following members Steve Ballard, Normal Gilchrest, Haylee Harris-Hill, Amy Goode, and Nina Carter to help with drafting rules, seconded by Hovarter, all in favor. Motion carried.
 - c. **Hammons Burial Association** – Motion made by Berna to send Mr. Hammons a request to submit proof of the funds being properly federally insured, seconded by Ocker, all in favor. Motion carried.
 - d. **Payne Family v. South Arkansas Burial Association** – Motion made by Gilchrest to dismiss and deny the complaint against South Arkansas Burial Association, seconded by McDonald, all in favor. Motion carried.
 - e. **Church Burial Association** – Executive Secretary gave an update about some issues we have been having with the association. They fail to communicate requests or do not wait for a response from this office before proceeding forward with disbursements. Currently, going through bank statements to verify check information and rectify the current situation. Last report was not submitted correctly and that is one thing we like to see happen before control is released.
5. **Next meeting**
 - a. **July 22, 2015 - 11:00AM**
 - b. **October 28, 2015 – 11:00AM**
 - c. **December 7, 2015 – 10:30AM -Club of Burial Associations Meeting**

- d. ***December 7, 2015 – 10:30AM – Arkansas Burial Association Board regular meeting to follow.***

6. **Adjournment**

Motion made by Berna to adjourn the meeting, seconded by Dearman, all in favor. Motion carried.

ATTEST:

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