

Notice of Regular Meeting- Board Agenda

**Meeting Place: AR Burial Association Board Office Building
101 E. Capitol Ave, Suite 108
Tobacco Settlement Conference Room
Little Rock, AR 72201
Meeting via teleconference**

Date & Time: 11:00AM, Wednesday, October 28, 2015

Order of Business: The Board may discuss, vote to approve, vote to disapprove, vote to table, change the order of any agenda item, or decide not to discuss any item on the agenda.

1. **Call to Order** – Introduction of members and anyone wishing to speak before the board
2. **Administrative**
 - a. **Approval of minutes of the July 22, 2015 Board**
 - b. **Approval of July – September 2015 Trial Balance and DF&A Financial documents.**
3. **Board Discussion**
 - a. **Late reports**
 - i. **Ruebel Burial Association** – Report was received on August 24th which we concluded was five days late. Mr. Wittenberg is requesting the Board waive his late fee. (see enclosed letter)
4. **New Business**
 - a. **Herndon-Cornelius Burial Association** – Please see enclosed policy. This is an old business policy; however, it appears the family was given a new policy in 1992. They did not add any new members, but what I think happened is they came in for a duplicate copy of policy and this was generated. It does say duplicate at the top. It has the 100% language in the policy and the family is wanting their benefit to be paid at 100% even though the contract funeral home was not used. What does the Board suggest?
5. **Old Business**
 - a. **Drew County Burial (Joseph Cavaness) Request** – Mr. Cavaness is asking the Board to refund their annual fee.
 - b. **Church Burial Association** – Complaint filed by James Tyler see enclosed documents.

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- i. Board office also had to help correct June report. Mr. Strickland will work to send a correct report in December and then ask the Board to release their hold on the association.

6. Next meeting

- a. ***December 7, 2015 – Club of Burial Associations Meeting – 10:30 am***
- b. ***December 7, 2015 – Regular Burial Board Meeting immediately following the Club (if necessary)***
- c. ***January 27, 2016 – Regular Burial Board Meeting – 11:00 am (may not to meet due to December meeting)***
- d. ***April 27, 2016 – Regular Burial Board Meeting – 11:00 am***
- e. ***July 27, 2016 – Regular Burial Board Meeting – 11:00 am***
- f. ***October 26, 2016 – Regular Burial Board Meeting – 11:00 am***
- g. ***December 5, 2016 – Club of Burial Associations Meeting – 10:30 am***
- h. ***December 5, 2016 – Regular Burial Board Meeting immediately following the Club***

7. Adjournment