EMPLOYMENT ASSISTANCE
ISSUANCE PY 01-11

Ed Rolle, Director **December 14, 2001**

TO: Local Workforce Investment Areas/Service Providers/Career Development Center Networks (One-Stop)

SUBJECT: Workforce Investment Act Property Available for Transfer

1. **Purpose**: To provide a list of Workforce Investment Act (WIA) property available for transfer to local Workforce Investment Areas, WIA Service Providers and/or Career Development Center Networks (One-Stops).

2. **General Information**: A Local Workforce Investment Area has submitted a list of property to be returned to the Arkansas Employment Security Department (AESD) as surplus property. Before the property is returned to the AESD Warehouse or to the Marketing and Redistribution Center, the property is being made available to other entities operating with Workforce Investment Act funds. This property is also available for use in Career Development Centers (One-Stops) who are in need of the available property.

   The property available for transfer is listed on the attached sheets. If your agency is interested in receiving any of the listed property, please contact your Workforce Development Specialist to check on availability and make arrangements for transfer/pick-up of the property. The property will be provided on a "first come" basis.

3. **Action Required**: Please submit written or e-mail requests for the available property to our office by close-of-business on January 7, 2002 (to the attention of your Workforce Development Specialist). The written request should be submitted to:

   Arkansas Employment Security Department
   Office of Employment Assistance OR

Post Office Box 2981	#1 Pershing Circle
Little Rock, Arkansas 72203-2981	North Little Rock, Arkansas 72114

4. **Inquiries**: Contact your Workforce Development Specialist.

5. **Attachment**: List of WIA Property available for transfer.

6. **Expiration Date**: January 7, 2002.