

AGENDA

SEPTEMBER 25, 2015

ARKANSAS WORKFORCE DEVELOPMENT BOARD STRATEGIC PLANNING COMMITTEE MEETING

10:00 A.M.

Call to Order and Introductions Brian Itzkowitz, SP Committee Chair

Approval of Minutes of July 20, 2015 Meeting..... Brian Itzkowitz, SP Committee Chair

Chairman’s Comments Brian Itzkowitz, SP Committee Chair

Report of the July 21-22, 2015 Training
and Strategic Planning Meeting Cindy Varner, ADWS

Review of the State Workforce Plan Requirements..... Cindy Varner, ADWS

Report of Assistance Offered by U.S. DOL for Strategic Planning..... Cindy Varner, ADWS

Committee Discussion –Development of State Workforce Plan

Announcements

Adjournment

NEXT MEETING DATES

October 13, 2015	10:00 a.m.	Committees	Little Rock
	1:00 p.m.	Full Board Meeting	Little Rock
January 12, 2016	10:00 a.m.	Committees	Little Rock
	1:00 p.m.	Full Board Meeting	Little Rock

Arkansas Workforce Center
TANF Training Room
5401 S. University Avenue
Little Rock, Arkansas



**For Consideration of the
Arkansas Workforce Development Board
Strategic Planning Committee**

September 25, 2015

AGENDA ITEM 1 – ACTION: Minutes of the July 20, 2015 Strategic Planning Committee

RECOMMENDATION: It is recommended that the Arkansas Workforce Development Board Strategic Planning Committee approve the minutes of the July 20, 2015 committee meeting.

INFORMATION/RATIONALE: Minutes of the meeting are attached.

UNOFFICIAL

MINUTES
ARKANSAS WORKFORCE DEVELOPMENT BOARD
Strategic Planning Committee
July 20, 2015

The first meeting of the Arkansas Workforce Development Board (AWDB) Strategic Planning Committee was held on July 20, 2015, beginning at 10:30 a.m., at the Arkansas Department of Workforce Services, Two Capitol Mall, in Little Rock, Arkansas. Chairman Brian Itzkowitz presided with the following members present: Mr. Chad Bishop, Ms. Karen Breashears, Dr. Charisse Childers, Ms. Diane Hilburn, Mr. Brian Itzkowitz, Mr. Michael Newcity (by teleconference), Mayor Harold Perrin (by teleconference), and Mr. Mike Preston (by proxy Mr. Steve Sparks.) Ms. Melissa Hanesworth, Mr. Dean Inman, and Ms. Katy Morris were unable to attend. Also in attendance was AWDB Chair Charles Clark.

Chair Itzkowitz called the meeting to order at 10:31 a.m. and welcomed members to the first meeting of the Arkansas Workforce Development Board Strategic Planning Committee.

Chair Itzkowitz directed the committee's attention to a PowerPoint presentation (included in the official board file) and asked that Ms. Cindy Varner provide an overview of committee responsibilities and existing resources. Ms. Varner gave a brief overview of the committee roles and responsibilities; detailed the planning timeline; research and data collection methods; federal guidelines; provided an overview of the information needed to create the state plan with the option for it to be a unified plan with all Workforce Innovation and Opportunity Act (WIOA) programs or a combined plan with all WIOA partners; information needed to create the State strategic vision; public comment period for all policies created by the committee; how each committee member can help; and committee priorities.

Ms. Varner discussed different methods of planning to be utilized, resources and information needed for planning. The consensus of the committee was to bring in an outside facilitator to assist in the strategic planning process.

Chair Itzkowitz announced the next meeting of the Arkansas Workforce Development Board was scheduled for 9:00 a.m. on July 21, 2015, at the DoubleTree Hotel in Little Rock. He stated that the meeting would be followed by a two-day training event on *Implementing WIOA in Arkansas*.

Adjourn: Chair Itzkowitz adjourned the meeting at 11:23 a.m., on a **motion made by Mr. Chad Bishop, seconded by Dr. Charisse Childers, and carried unanimously.**

Brian Itzkowitz, Committee Chair

Daryl Bassett, Director
Department of Workforce Services

*Minutes recorded by Kim Kight
Department of Workforce Services Staff*