

AGENDA

JANUARY 19, 2016

ARKANSAS WORKFORCE DEVELOPMENT BOARD STRATEGIC PLANNING COMMITTEE MEETING

10:00 A.M.

Call to Order and Introductions Brian Itzkowitz, SP Committee Chair

ACTION Item 1: Approval of Minutes of December 16, 2015 Meeting

Chairman's Comments Brian Itzkowitz, SP Committee Chair

Report from the Staff Cindy Varner, ADWS

Report on Employer Information Gathered at
CTE Regional Advisory Council Meetings Brian Rogers, ACE

Review of Draft Vision

Review of the PY 2016 – 2019 WIOA Combined State Plan Cindy Varner, ADWS

Announcements

Adjournment

NEXT MEETING DATES

March 8, 2016	10:00 a.m.	Committees	Little Rock (Cancelled)
	1:00 p.m.	Full Board Meeting	Little Rock
April 12, 2016	10:00 a.m.	Committees	Little Rock
	1:00 p.m.	Full Board Meeting	Little Rock

Crowne Plaza Hotel
201 S. Shackleford Road
Little Rock, Arkansas



July 12, 2016	10:00 a.m. 1:00 p.m.	Committees Full Board Meeting	Little Rock Little Rock
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October 11, 2016	10:00 a.m. 1:00 p.m.	Committees Full Board Meeting	Little Rock Little Rock
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Crowne Plaza Hotel
201 S. Shackleford Road
Little Rock, Arkansas



**For Consideration of the
Arkansas Workforce Development Board
Strategic Planning Committee**

January 19, 2016

AGENDA ITEM 1 – ACTION: Minutes of the December 16, 2015 Committee Meeting

RECOMMENDATION: It is recommended that the Strategic Planning Committee approve the minutes of the December 16, 2015 committee meeting.

INFORMATION/RATIONALE: Minutes of the meeting are attached.

UNOFFICIAL

MINUTES

ARKANSAS WORKFORCE DEVELOPMENT BOARD

Strategic Planning Committee

December 16, 2015

The Arkansas Workforce Development Board (AWDB) Strategic Planning Committee was held on December 16, 2015, beginning at 1:44 p.m., at Goodwill Industries, 7400 Scott Hamilton Road in Little Rock, Arkansas. Chairman Brian Itzkowitz presided with the following members present: Ms. Karen Breashears, Dr. Charisse Childers, Mr. Robert East, Mr. Dean Inman, Ms. Katy Morris, and Mr. Mike Preston. Mr. Chad Bishop, Ms. Diane Hilburn, Ms. Melissa Hanesworth, Mr. Michael Newcity, and Mayor Harold Perrin were unable to attend. Also in attendance was AWDB Chair Charles Clark.

Chair Itzkowitz, recognized a quorum being present, called the meeting to order. He first welcomed Mr. Robert East as a new board member and committee member, he thanked the members for their participation in the Board Strategic Planning session held November 30 – December 1, 2015, and called for the first item of business.

Agenda Item 1 – ACTION – Minutes of the October 13, 2015 Strategic Planning Committee:

Chair Itzkowitz proceeded to Agenda Item 1, asking if there were any additions or corrections to the minutes. The minutes were approved on a **motion by Ms. Karen Breashears, seconded by Mr. Dean Inman and carried unanimously.**

Report from the Staff: Ms. Varner began again thanking everyone for their participation in the recent strategic planning session. Next, she provided an update on the activities of the WIOA Inter-Agency Policy Committee. She stated that they have been meeting and have identified twenty-four policies. She directed the member's attention to a handout listing the priority policies as well as those that are currently on hold.

Report on Board Strategic Planning Event: Ms. Varner began reporting that the Strategic Planning Session was attended by 32 board members, including 25 AWDB members and seven from the Arkansas Career Education and Workforce Development Board. The facilitators were Maher & Maher, LLC, from Washington, DC. She stated that the session was funded jointly by the U.S. Department of Labor and the Arkansas Department of Workforce Services. She stated that the session included review of the strengths, weaknesses, opportunities and threats of the existing workforce development system, as well as, input on the vision/mission statement. Three goal areas were identified on the first day of the session and the members broke up into groups on the second day to discuss and set objectives for the three areas, which were Partnerships, Service Delivery and Awareness.

Review of Draft Board Goals: Ms. Varner presented a PowerPoint with information gathered during the strategic planning session held November 30 – December 1. The PowerPoint of information is included in the official meeting file. The following changes were made to the material presented:

- § The words “Government not at the table as an employer” was added to the weaknesses of the SWOT Analysis.
- § The Skills Gap Issues were added as a fourth goal.
- 1. Added the words “adult education” to Goal 1, objective number 8, to read “Partner with K12 education, higher education, career and technical education, and adult education to provide consistent rules and eliminate barriers to implementing training programs around the State.”
- 2. Objective number nine from Goal 1, which reads, “Explore data sharing opportunities with non-governmental organizations that are committed partners to the state’s workforce center system that will lead to improved intake, referral, and case management for customers served by multiple agencies (both public and private)” was added to Goal 2 since it supports both goals

Following discussion the draft goals were approved, as amended, to be submitted to the full board, on ***a motion made by Mr. Dean Inman, seconded by Ms. Karen Breashears, and carried unanimously.***

Review of Draft Vision/Mission Statements: Ms. Varner continued in the PowerPoint presentation to the vision/mission information, and the committee discussed and made changes based on consensus. Following discussion the draft mission statement and proposed philosophy was approved, as amended, for submittal to the full board on ***a motion made by Ms. Karen Breashears, seconded by Mr. Mike Preston, and carried unanimously.*** The committee did not feel the draft vision statement was representative of where the Arkansas workforce system should be in the next four years and asked staff to do further research and examples from other states to be provided to the committee by email prior to the next meeting.

Defining Regions for WIOA Planning Purposes: Ms. Varner directed the committee’s attention to the last slide in the PowerPoint reflecting the proposed WIOA Regions. Following discussion the proposed regions were approved as presented on ***a motion made by Ms. Karen Breashears, seconded by Mr. Dean Inman, and carried unanimously.***

Announcement: Chair Itzkowitz announced that the next meeting of the Strategic Planning Committee will be at 10:00 a.m. on January 19, 2016.

Adjourn: Chair Itzkowitz adjourned the meeting at 3:09 p.m., on ***a motion made by Mr. Robert East, seconded by Mr. Dean Inman, and carried unanimously.***

Brian Itzkowitz, Committee Chair

Daryl Bassett, Director
Department of Workforce Services

*Minutes recorded by Kim Kight
Department of Workforce Services Staff*