

AGENDA

OCTOBER 13, 2015

ARKANSAS WORKFORCE DEVELOPMENT BOARD PROGRAM AND PERFORMANCE EVALUATION COMMITTEE MEETING

10:00 A.M.

Call to Order.....Scott Bull, PPE Committee Chair

Chairman's Comments.....Scott Bull, PPE Committee Chair

- I. Do we have a process or system that promotes continuous improvement in and best practices between locals and regions?
 - a) In relation to activities regarding the one-stop center delivery system?
 - b) In relation to local boards?
 - c) In relation to partners?
- II. Report on updated state performance – Are we winning?
 - a) Business outreach
 - b) Partnerships
 - c) Service delivery strategies
 - d) Individuals with barriers to employment
- III. How do we rate local boards?
 - a) Effectiveness
 - b) Fiscal integrity
 - c) Operational integrity
 - d) Supportive of best practice sharing
 - e) Progressive

Embassy Suites Hotel
11301 Financial Centre Pkwy
Little Rock, Arkansas



- IV. How do we measure and evaluate our ability to measure and evaluate individuals for prior knowledge, skills, competencies, and experience so that we understand their adaptability for certain employment or career pathway?
- V. Report on our accountability metrics. Do they assess effectiveness?
- VI. Do we believe local boards have objective criteria and procedures to assess the one-stop shops?
- VII. Is there any value in a survey of local boards and one-stop centers that asks, "How can we help you?"
- VIII. Any new policies that would enhance performance of the system?
- IX. Are we satisfied with our data collection and technology?
- X. Establish a set of metrics to review at each committee meeting to allow for productive discussions that meet our responsibilities.
- XI. Adjournment

NEXT MEETING DATES

Nov 30- Dec 1, 2015	All Day	Board Strategic Planning	Little Rock
January 12, 2016	10:00 a.m.	Committees	Little Rock
	1:00 p.m.	Full Board Meeting	Little Rock
March 8, 2016	10:00 a.m.	Committees	Little Rock
	1:00 p.m.	Full Board Meeting	Little Rock

**For Consideration of the
Arkansas Workforce Development Board
Program and Performance Evaluation Committee**

October 13, 2015

AGENDA ITEM 1 – ACTION: Minutes of the July 14, 2015 Committee Meeting

RECOMMENDATION: It is recommended that the Program and Performance Evaluation Committee approve the minutes of the July 14, 2015 committee meeting.

INFORMATION/RATIONALE: Minutes of the meeting are attached.

UNOFFICIAL

MINUTES ARKANSAS WORKFORCE DEVELOPMENT BOARD Program & Performance Evaluation Committee July 14, 2015

The initial meeting of the Program & Performance Evaluation Committee of the Arkansas Workforce Development Board was held on July 14, 2015, beginning at 10:36 a.m., at the Arkansas Workforce Center, Little Rock, Arkansas. Chair Scott Bull presided with the following members present: Mr. Gary Sams, Mr. Alan McClain, Mr. Alan Hughes, Mr. Bret Powell, and Ms. Abby Houseworth (by teleconference). Mr. Charlie Clark, Chairman of the Arkansas Workforce Development Board was also present. Ms. Holley Little and Mr. Bart Langley were unable to attend.

A quorum being present, Chair Bull called the meeting to order and began by thanking the members for being present for the first meeting of the Program and Performance Evaluation Committee. He requested that each member introduce themselves and recognized the presence of Mr. Charlie Clark, Chairman of the Arkansas Workforce Development Board.

Overview of Committee Responsibilities and Existing Resources: Chair Bull called upon Ms. Tammy Dragon, Program Operations Manager with the Arkansas Department of Workforce Services (DWS) and WIOA Implementation Team member, to provide an overview of the Program and Performance Evaluation Committee's responsibilities and existing resources. Ms. Dragon called the committee's attention to a PowerPoint presentation (included in the official board meeting file) and detailed the Committee's responsibility to act in an advisory capacity to the Arkansas Workforce Development Board as outlined on pages six and seven of the PowerPoint presentation. She facilitated discussion on the Arkansas Workforce Centers – Purpose and Services.

Chair Bull acknowledged the arrival of Mr. Alan Hughes.

Ms. Dragon continued her presentation by reporting on the availability of existing data; the kinds of best practices sharing currently occurring; who will do the work; the federal guidelines to be followed; and how committee members can help.

The floor was turned over to Ms. Lily Kersh, DWS Division Chief, to discuss Performance Accountability. Ms. Kersh provided details on performance indicators; core programs; statistical models; background information; hard to serve jobseekers; transparency; and sanctions as outlined on pages 9-18 of the PowerPoint presentation included in the official meeting file. She also provided comparative performance information on WIA and the new WIOA.

Mr. Elroy Willoughby, Division Chief TANF Program, was called on to provide an overview on Performance Accountability. Mr. Willoughby provided details concerning the core measures that will be used to measure all core programs.

Individual Committee Members Comment on Their Personal Perspectives: Chair Bull and the committee members shared their perspectives. The consensus of the committee was the importance of receiving timely information and developing corrective actions when necessary.

Announcements: Chair Bull announced the next meeting of the Program and Performance Evaluation Committee will be determined and announced at a later date.

Adjourn: Chair Bull adjourned the meeting at 12:49 p.m. on **a motion made by Mr. Gary Sams, seconded by Mr. Alan McClain, and carried unanimously.**

Scott Bull, Program & Performance
Evaluation Committee Chair

Daryl Bassett, Director
Department of Workforce Services

*Minutes recorded by Darlister Mitchell
Department of Workforce Services Staff*