

**SOUTHEAST ARKANSAS WORKFORCE DEVELOPMENT BOARD
P. O. BOX 6806
PINE BLUFF, AR 71611**

Phone (870) 536-1971

Fax (870) 536-7718

MEMORANDUM

TO: Southeast Arkansas Workforce Development Board Members
FROM: Larry Livingston, Chairperson *LL BY DS*
SUBJECT: Workforce Development Board Meeting
DATE: April 11, 2016

Please be advised that the Southeast Arkansas Workforce Development Board will meet on Wednesday, April 20, 2016. The meeting will be held at the Southeast Arkansas Economic Development District, Inc., office. This office is located at 721 Walnut Street in Pine Bluff, Arkansas.

All committees will meet at 1:00 p.m. and the full Board will meet at 1:45 p.m.

Should you have any questions or comments, please contact the staff at your convenience.

AGENDA
SOUTHEAST ARKANSAS WORKFORCE DEVELOPMENT BOARD
April 20, 2016

- I. Call to Order**

- II. Roll Call**

- III. Approval of Minutes of Previous Meeting**

- IV. Youth Services Committee Report -**
 - Youth Services Update
 - Sixth Barrier Policy Discussion
 - Local Plan Update

- V. Disability Services Committee Report -**
 - Local Plan Update

- VI. Planning Committee Report -**
 - Local Plan Update

- VII. One Stop Committee Report -**
 - Center Status Update
 - Nullification of RFQ Process
 - Local Plan Update

- VIII. One Stop Operator Report**
 - David Dempsey - Deputy Director
 - Eddie Thomas - Area Manager

- IX. Other Business**
 - Tentative Next Meeting – May 18, 2016

- XV. Adjourn**

**SOUTHEAST ARKANSAS
WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES**

January 20, 2016

A meeting of the Southeast Arkansas Workforce Development Board (WDB) was held on January 20, 2016, at the Southeast Arkansas Economic Development District Office, in Pine Bluff. The meeting began at approximately 1:45 p.m.

Mr. Larry Livingston, Chairperson, was unable to attend the meeting. Ms. Stacy Midwell, Board Secretary, called the meeting to order.

Mr. David Dempsey conducted a roll call of the members present. It was noted that there was a quorum, with proxies.

Ms. Midwell asked if there were any corrections or additions to the Minutes of the meeting held on November 18, 2015, as mailed. There being none, Mrs. Lillie Edwards made a motion to approve the Minutes of that meeting. Motion seconded by Mr. Bob Ware. Motion carried.

Ms. Midwell introduced special guest, Mr. Charlie Clark, Chairperson of the Arkansas Workforce Development Board (AWDB), who gave a few brief comments regarding the Board's work on the first draft of the State Plan and urged everyone to read it when they can.

Ms. Midwell called on Mrs. Lillie Edwards for a report from the Youth Services Committee. Mrs. Edwards called on the Youth Advocates for the WIOA program, Ms. LaTina Myers and Mrs. Henryetter Curtis, who gave an update of youth services activities throughout the District. The Youth Advocates also stated that they are continuing to try and recruit the older youth, between the ages of 16-24, who are out of school, but not gainfully employed or in a training program. Mrs. Edwards stated that the Youth Services Committee recommended that the Board authorize establishing a Limited Work Experience program and called on Mr. Dempsey for a further explanation of that program. Mr. Dempsey stated that this program would provide ten weeks of paid work experience of 15 hours per week, with participation in Adult Education classes. Mrs. Edwards made a motion that the Board authorize the staff to draft the procedures and operate a Limited Work Experience program, exclusively for the Out of School Youth. Seconded by Ms. Sharon Burns. Motion carried.

Ms. Midwell called on Mr. Sterling Hughes for a report from Disability Services Committee. Mr. Hughes stated that the committee met, with a Quorum of members attending, and discussed several items regarding veteran programs and disability services.

Ms. Midwell called on Dr. Dewayne Haynes and Mr. William Campbell for a report from the Planning Committee. Dr. Haynes stated that the committee reviewed a portion of the draft of the AWDB State Plan. He stated that the committee also reviewed the draft for the Request for Qualifications (RFQ) for Administrative Services and made a motion that the Board accept the draft. Seconded by Mrs. Lillie Edwards. Motion carried.

Ms. Midwell called on Ms. Linda Rushing for a report from the One Stop Committee. Mrs. Rushing stated that the One Stop Committee reviewed and recommended approval of the draft of

the Request for Qualifications for the One Stop Operator and made a motion that the Board approve the draft and advertise for Request for Qualifications for the One Stop Operator. Seconded by Mr. Tommy Butcher. Motion carried.

Ms. Rushing also announced that Dr. Carla Hughes has recently been appointed as the Chancellor for the University of Arkansas at Monticello system.

Ms. Midwell called on Mr. Dempsey for a One Stop Operator report. Mr. Dempsey stated that copies of the draft of the State Plan were not made available prior to the meeting because it was not available when the mail out was sent, however copies were available at the front. He also stated that if anyone was interested in reviewing the copy online, they could provide an email address to us and we would send them a link to the Arkansas Workforce Services website to view the complete document. Also, with a March 8th deadline, the State Plan would be finalized and submitted to the federal government by our next meeting, so the staff would be sending out an abbreviated copy of the Southeast draft to all the Board members in the next mail out.

Mr. Dempsey stated that we are continuing to work with the staff on placing the “hard to serve” juveniles. He stated that the staff be pushing the registered apprenticeship program to get them into a skilled trade. He stated that the staff was also hopeful that developing a Limited Work Experience program would provide the needed incentives for these individuals to participate and ultimately obtain gainful employment.

Mr. Dempsey also reported that the staff was exploring the possibility of applying for a National Emergency Grant (NEG) available for disasters that would assist displaced workers from the recent flooding in several of our counties.

Mr. Dempsey called on Mr. Eddie Thomas, WIOA Area Manager, who gave a brief overview of the activities of the workforce centers and referred to handouts which included the Southeast Arkansas Workforce Centers Service Report and a compilation of training sites and participants for Program Year 2015.

Ms. Midwell stated that the next scheduled meeting was tentatively set for March 16, 2016.

There being no further business, Mr. Tommy Butcher made a motion to adjourn. Seconded by Mrs. Lillie Edwards. Motion carried and the meeting was adjourned.

Respectfully Submitted:

Approved:

Stacie Midwell, Secretary

Larry Livingston, Chairman



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MEMORANDUM

TO: ALL SOUTHEAST ARKANSAS WORKFORCE DEVELOPMENT BOARD MEMBERS

FROM: David Dempsey, Deputy Director *DD*

SUBJECT: Nullification of One Stop Procurement Process

DATE: April 8, 2016

Please find attached, a copy of the memorandum sent to the One Stop Committee on April 6th, requesting action to nullify the current procurement process. The members voted to nullify the process, prior to the submission deadline of noon, Friday April 8th.

Should you have any questions or comments, please contact me at your earliest convenience.

/dd

COUNTIES: ARKANSAS ■ ASHLEY ■ BRADLEY ■ CHICOT ■ CLEVELAND ■ DESHA ■ DREW ■ GRANT ■ JEFFERSON ■ LINCOLN
Gene Yarbrough, President ■ Kemp Nall, 1st Vice President ■ Dutch King, 2nd Vice President ■ Gary Spears, Secretary
Dorothy Henderson, Assistant Secretary ■ JoAnne H. Bush, Treasurer ■ Glenn E. Bell, Executive Director

EQUAL OPPORTUNITY EMPLOYER



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MEMORANDUM

TO: ALL SOUTHEAST ARKANSAS WORKFORCE DEVELOPMENT BOARD
ONE STOP COMMITTEE MEMBERS

FROM: David Dempsey, Deputy Director 

SUBJECT: Current Procurement Process

DATE: April 6, 2016

It has come to our attention that the State would like the Southeast Arkansas Workforce Development Board One Stop Committee to nullify the current procurement process for the One Stop Operator, due to a problem with the Request for Qualifications document.

SEAEDD has had a number of conversations with various Department of Workforce Services staff, including Ms. Cindy Varner, Deputy Director and, after thoughtful consideration, are inclined to follow their recommendation. The State staff will assist the Board in the development and submission of a new RFQ which will meet their standards. While it will be a tight time line, they have assured us that everything will be accomplished by June 30th.

We have attached a proxy ballot, as this needs to occur before noon Friday.

Should you have any questions or comments, please contact me at your earliest convenience.

/dd

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One Stop Committee

AGENDA
ONE STOP COMMITTEE
April 20, 2016

1. Call to Order
2. Roll Call
3. Approval of Previous Minutes
4. One Stop Report
 - A. David Dempsey
 - B. Eddie Thomas
5. Youth Advocate Reports
 - A. LaTina Myers
 - B.H. Curtis
6. Other Business
7. Adjourn

Southeast Arkansas Workforce Development Board
One Stop Committee Minutes
January 20, 2016

One Stop Committee Chairperson, Ms. Linda Rushing called the meeting to order at 1:00 pm. Mr. Rickey Works, SEAWDB Staff, conducted a roll call of the members present, a quorum was present. Those in attendance are on the attached sheet.

Ms. Rushing welcomed guests then called upon AR WFC Area Manager, Mr. Eddie Thomas for the Workforce Service report. Mr. Thomas reported that at the current time the Nursing and Truck Driving classes have the most students enrolled. When asked about the number of office visits being down Mr. Thomas explained how the Thanksgiving, Christmas and New Year's holidays affect the office hours and the number of customer visits. Ms. Rushing cited the locations of the Workforce Centers and how they are working to increase the amount of eligible referrals.

The committee discussed the procedures for acquiring a One Stop Operator and after going over the Request for Qualifications, Ms. Rushing called for a vote. Mr. Bob Ware made a motion that the committee recommend the RFQ be submitted to the full board. Mr. Tom Butcher seconded the motion. Motion passed.

There being no further business, the meeting was adjourned.

Approved: _____

Southeast Arkansas Workforce Development Board
 One Stop Committee
 January 20, 2016

Name	Agency	E-Mail Address
Linda Rushing	VAM College of Technology - Gossett	Lrushing@vament.edu
Katie Priddy	VAM College of Technology - Gossett	katie@vament.edu
Shirley	WVCC	shirley@wvcc.edu
Dana Whitman	Adult Ed.	gwhitman@seark.edu
Dok Weber	VAM College of Technology	dweber@vament.edu
Tommy Butcher	Burrin	tomlyn6@tds.net
Sarahonda Sullivan	S GARK Adult Ed	gwhitman@seark.edu
Kelli Leggett	AR ESC	kleggett@arcs.k12.ar.us



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Southwest Arkansas Workforce Centers Service Report

PY' 15: January-March 2016

**The Numbers reflected above exclude clients who have recently completed the WIOA program and are in "follow-up" status. Services are provided to these clients but on an "as-needed" basis.*

Miscellaneous Reporting:

Workforce Center Location	Customer Visits- JANUARY	Customer Visits- FEBRUARY	Customer Visits- MARCH	Total Number of ADULT Clients	Total Number of DLW Clients	Total Number of YOUTH Clients	Total Number of Clients Enrolled in Training
CROSSETT	204	243	245	4	0	6	4
DUMAS	145	124	125	8	1	16	7
LAKE VILLAGE	322	317	320	7	0	12	7
MONTICELLO	213	221	217	11	1	16	8
PINE BLUFF	276	229	211	14	3	43	8
TOTALS	1160	1134	1118	44	6	93	34
				Total Number of Active WIOA Clients: 143*			

Number of Clients Expected to Attain Credentials at the end of PY' 15: 89 (based on current enrollments)

**This number should increase with new enrollees for the Spr. 2016 semester and short-term training participants enrolled between now and Jun. 30 2016.*



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SEAEDD

SOUTHEAST ARKANSAS WORKFORCE CENTERS



AR WORKFORCE CENTER AT PINE BLUFF

SERVING JEFFERSON, CLEVELAND, & GRANT COUNTIES

Eddie Thomas-WIA Area Manager- Email: eddie.thomas@seaedd.org

Latina Myers-Youth Advocate- Email: latina.myers@seaedd.org

Kathy Halley-Case Manager-Email: kathy.halley@seaedd.org

Courtney Story- Case Manager - Email: courtney.story@seaedd.org

P.O. Box 9028 (Zip 71611)

1001 Tennessee St. (Zip 71601)

Phone: 870. 619.4803

Fax: 501.476.4430

AR WORKFORCE CENTER AT DUMAS AR WORKFORCE CENTER AT MONTICELLO

SERVING DESHA & ARKANSAS COUNTIES

Patty Bush- Case Manager

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Alison Mankin- Case Manager

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Fax: 870.382.1029

SERVING DREW, BRADLEY, & LINCOLN COUNTIES

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AR WORKFORCE CENTER AT LAKE VILLAGE AR WORKFORCE CENTER AT CROSSETT

SERVING CHICOT COUNTY

Carla Curtis McFadden-Case Manager

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