CENTRAL ARKANSAS
Planning & Development District, Inc.

Serving The Counties of:
- Faulkner
- Lonoke
- Monroe
- Prairie
- Pulaski
- Saline

M E M O

To: Central Arkansas Workforce Development Board of Directors

From: Rodney Larsen
CAPDD, Executive Director

Date: May 10, 2016

Re: CAWDB Directors meeting

The Central Arkansas Workforce Development Board of Directors will meet **Tuesday, May 17, 2016 at 4:00 p.m.** (A working meal will be provided during the meeting.) The meeting will be held at the office of Central Arkansas Planning and Development District located at 902 North Center Street in Lonoke, Arkansas.

If you are unable to attend, please send the proxy that is enclosed in your packet and/or designate someone to represent you at the meeting.

If special accommodations or auxiliary aides are needed for the meeting, please contact us three days in advance of the meeting.

If you have any questions or if we could provide any additional information, please feel free to contact my office at 501-676-2721.

Enclosures

902 N. Center Street • P.O. Box 300 • Lonoke, Arkansas 72086
Phone 501-676-2721 ☎ FAX 501-676-5020 ☎ TDD Only: 711

"Equal Opportunity Employer / Program"

ATTENTION: Marsha Sebourn
Fax Number: 501-676-5020

PROXY

Central Arkansas Workforce Development
Board of Directors Meeting
Tuesday, May 17, 2016
4:00 p.m.

Pursuant to the By-Laws of the Central Arkansas Workforce Development Board, I, the undersigned member of the Central Arkansas Workforce Development Board, do hereby make, designate and appoint _____ as my proxy, in my place and stead, to vote the following matters to be presented at the meeting of the Central Arkansas Workforce Development Board to be held ***Tuesday, May 17, 2016, at 4:00 p.m.*** *at the Central Arkansas Planning and Development District in Lonoke, Arkansas effective upon presentation to the Secretary only for the above mentioned meeting and none other.*

AGENDA ITEM	For	Against	Use Your Judgment
1. Approval of March 15, 2016, WDB Minutes	_____	_____	_____
2. 2016 – 2017 Operational Budget	_____	_____	_____
3. Board Committee Recommendations	_____	_____	_____
4. Eligible Training Providers	_____	_____	_____

Dated this _____ day of _____, 2016

The proxy shall designate another eligible board member to vote as proxy

_____
Signature of CAWDB Member

_____
Representing County

Agenda
Central Arkansas Workforce Development Board
May 17, 2016
4:00 p.m.

1. Call to Order at 4:00 p.m. (Please get your meal and have a seat)
2. Approval of March 15, 2016, WDB Minutes
3. Proposed Operational Budget 2016-2017 (Rodney Larsen)
4. Board Committee Recommendations (Rodney Larsen)
5. Eligible Training Providers (Rodney Larsen)
6. www.WorkforceAR.com (Devin Howland)
7. WIOA Program Reports (John Brunson)
8. Business Service Report (Shawntel Brown)
9. Financial Report (Jeanne Haltom)
10. Old Business
11. New Business
12. Adjourn

Chairman: Michele Allgood
Vice-Chairman: Mark Perry
Secretary: Michael Gerfen

MINUTES
CENTRAL ARKANSAS WORKFORCE DEVELOPMENT BOARD
March 15, 2016

The Central Arkansas Workforce Development Board of Directors met Tuesday, March 15, 2016, at the office of Central Arkansas Planning and Development District, located at 902 North Center Street in Lonoke, Arkansas.

Chairman Michele Allgood called the meeting to order at 4:00 p.m. and dinner was served as the business portion of the meeting commenced.

Those members in attendance were Michele Allgood, Deandriea Bass, Lois Bethards, Brent Dozier, Barry Farris, Michael Florence, Michael Gerfen, Jonathon Graham, David Heffington, Sam High, Diana Kirkdoffer, Holley Little, Christy Manning, Gary Padget, Mark Perry, Joyce Surratt, Molly Walker, and Clevon Young.

Those members represented by proxy were Byrum Kelly and Ruth Ann Williams.

CAPDD staff present were Rodney Larsen, Tina Roush, Dorine Smith, Geanice Hunter, Shawntel Brown, John Brunson, Bobby Strobel, Devin Howland, Jeanne Haltom, Marilyn Roby, Janet Spivey, Marsha Sebourn and Cynthia Terry.

Also present was Debbie Shelton with the Adult Education Center, Charles Danner with Department of Workforce Services, and Vicki Shadell with UACCM.

Chairman Michele Allgood called for approval of the December 10, 2015, WDB Minutes. After discussion, Micheal Gerfen moved to accept the minutes as presented; Joyce Surratt seconded the motion; Motion carried.

Rodney Larsen requested the consideration to delete the following sentence from "Article Ten-Committees" of the Central Arkansas Workforce Development Board By-Laws,
"The membership of the standing committees established herein shall consist of a least one member from each of the counties represented by the Central Arkansas Workforce Development Area and shall maintain the required "fifty-one percent (51%) Business Representation." By deleting this sentence, the Committee structure will be much easier to set up and maintain. After discussion, Clevon Young moved to approve the revision of the By-Laws; Michael Florence seconded the motion; Motion carried.

Rodney Larsen presented the Memorandum of Understanding. The MOU is part of the local plan which is due to the state by December 31, 2016. After discussion, Micheal Gerfen moved to adopt the current MOU to extend until December 31, 2016; Joyce Surratt seconded the motion; Motion carried.

Rodney Larsen discussed local board training will be available in Little Rock on April 27, 2016. A location and agenda will be provided to the Board upon receipt from the State.

Rodney Larsen presented the Board Committees. A copy of the Board Committees will be sent to each board member. The board members will review and volunteer or recruit volunteers to serve on the Committees.

Devin Howland presented a timeline for the development of the Central Arkansas Workforce Development Area's Five Year Plan. After discussion, Clevon Young moved to adopt the timeline as presented; Lois Bethards seconded the motion; Motion carried.

Devin Howland presented the One-Stop Operator Request for Qaulifications (RFQ) Process Timeline. After discussion, Joyce Surratt moved to adopt the RFQ Timeline; David Heffington seconded the motion; Motion carried.

Devin Howland presented a Website Proposal. After discussion, Mark Perry moved to approve the website proposal; Lois Bethards seconded the motion; Motion carried.

John Brunson presented the WIOA Program Reports.

Dorine Smith presented the Year Round Youth Program Design. After discussion, Joyce Surratt moved to approve the design as presented; Gary Padget seconded the motion; Motion carried.

Shawntel Brown presented a Business Service Report.

Jeanne Haltom presented the Financial Report.

Chairman Michele Allgood called for Old Business.

Devin Howland discussed the options for a Virtual Meeting. After discussion, Michael Florence moved to proceed with setting up a GoToMeeting account for any future virtual meetings; Mark Perry seconded the motion; Motion carried.

Chairman Michele Allgood called for New Business.

Devin Howland discussed sending board members digital board packets for future meetings.

The next Board meeting will be May 17, 2016, at 4:00 p.m.

Being no other business, the meeting was declared adjourned at 6:00 p.m.

_____
Michele Allgood, Chairman
CAWDB

_____
Michael, Gerfen, Secretary
CAWDB

Attest: _____
Rodney Larsen
CAPDD

Dated: _____

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MEMO

To: Central Arkansas Workforce Development Board

From: Rodney Larsen Rodney

RE: Proposed Operational Budget 2016-2017
Workforce Innovation and Opportunity Act

Date: May 10, 2016

The attached "Proposed Operational Budget 2016-2017" is provided for your review and consideration.

Overall, the proposed budget is designed to maintain our current network of Workforce Centers located in North Little Rock, Conway, Benton, Lonoke and Brinkley with level funding for "Training/Educational Services"; to maintain a "budgeted carry-over" to ensure financial stability moving forward next year and to further enhance our services to the business and industrial employers of our service area.

The revenue projections are based upon the Arkansas Department of Workforce Service and the U. S. Department of Labor by "Program Year". On the negative side, the total Workforce allocation decreased from last year by $396,364. After receiving a revenue increase the first year of WIOA of approximately $220,000; this year's reduction in revenue takes us back to approximately $200,000 less than the last year of WIA!!

On the expenditure side of the budget, an increase over last year in total spending of $279,599 is recommended. This increase will fund two more positions over the last year's budget, proposed cost of living/merit salary increase not to exceed 5%, an increase in "travel" due to the Promise Grant expansion and an increase in "professional fees" to cover increase audit costs. The cost of living salary increase is based on the CPI of 2.2% the past twelve months and a maximum merit increase of three percent (3%) based upon performance review.

As is evident, the increase in expenditures combined with a decrease in revenue results in a reduction in the "budgeted carryover". This "carryover" is designed to provide a cushion for funding cuts as our program transitions from one funding year to the next to maintain service levels without drastic cuts required to meet budget parameters.

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"Equal Opportunity Employer / Program"

The WIOA program, as we have discussed, has an increased role for ensuring the "business/industrial community" is more aware of our services and is more involved with the program. In furtherance of that goal, a new position is recommended to be added to our staff again this year to help meet the requirements for a "Business Relations Program" for our Workforce Area. The new position title is "Outreach Support Specialist" and will provide backup support to our Business Services Director.

This recommended Operational Budget plan will achieve our stated goals to:

1) Maintain the current Workforce Center operations and increase the number of clients served and enhance the services provided throughout our six county service area;

2) Maintain the funding levels for direct client "training/education services";

3) Maintain an adequate "budgeted carryover" to ensure financial stability from program year to program year; and

4) Further develop the "Business Relations" component of our program to enhance services to the business and industry (the employers) in our area.

Thank you for your consideration.

CAPDD
Central Workforce – Budgeted Expenditures
Program Year Ending June 30, 2017

Revenue Projections	**2015-2016**	**2016-2017**
PY-14	$1,998,884	$0
PY-15 *Estimated Carryover	$2,664,416	$2,273,320
PY-16		$2,268,052
Partner Income	$70,502	$79,633
Promise Grant (Central) *Estimated Carryover	$151,573	$269,396
Promise Grant (White)	$19,910	$0
NEG Winter Storms	$22,000	$0
ASP NEG *Estimated Carryover		$8,814
Total Revenue Projections	**$4,927,285**	**$4,899,215**

Expenditures	**2015-2016**	**2016-2017**
Personnel	$1,423,930	$1,612,241
M &O	$450,000	$450,000
Communications	$30,000	$30,000
Travel & Staff Training	$50,000	$60,000
Professional Fees	$60,000	$70,000
Equipment/Repair	$32,500	$32,500
Training/Education Services	*$600,000*	*$600,000*
NEG Storms	*$22,000*	*$0*
SYEOP	*$144,000*	*$144,000*
Promise Grant - Central, White, Cleburne	*$151,573*	*$264,771*
Promise Grant - White County	*$19,910*	*$0*
Total Training/Education Services	**$937,483**	**$1,008,771**
Total Budget Expenditures	**$2,983,913**	**$3,263,512**
Budget Carryover	**$1,943,372**	**$1,635,703**

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MEMO

To: Central Arkansas Workforce Development Board Members

From: Rodney Larsen, Executive Director Rodney

Date: May 10, 2016

Re: Central Arkansas Workforce Standing Committee Recommendations

During the March 15, 2016, Board Meeting, we discussed the membership makeup of the four "Standing Committees" and drew attention to Section 107(b)(4)(A) in reference to Standing Committees which reads "…and **shall** include other individuals appointed by the local board who are not members of the local board and who the local board determines have appropriate experience and expertise.

On March 29, 2016, we emailed you to request your recommendations of non-board members to appoint to the various committees in order to satisfy the Section 107(b)(4)(A) requirement. To date, we have received three such recommendations and they are highlighted in yellow on the attached committee list which consist of the Executive, Compliance, Youth, and One-Stop Committee.

To ensure compliance with Section 107(b) (4) (A), there are several positions which remain to be filled on each committee. If candidates to fill these committee positions have not been found by the Board meeting date, we propose, that staff be authorize to reach out to our partners and acquire commitments to fill the remaining openings on the Standing Committees.

Thank you for your recommendations and consideration.

If you have any questions, please give me a call at (501) 676-2721

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"Equal Opportunity Employer / Program"

Central Arkansas Workforce Development Board
Executive Committee
Chair: Michele Allgood
Vice Chair: Mark Perry
Secretary: Michael Gerfen

The Executive Committee shall consist of the Board Officers and other members appointed by Chairperson. The Chairperson of the Board shall serve as Chair of the Executive Committee.

The Executive Committee shall consist of the Board Officers and other members appointed by Chairperson. The Chairperson of the Board shall serve as Chair of the Executive Committee. The Executive Committee may act on behalf of the Board between regularly scheduled meetings of the Board. Such action by the Executive Committee shall be reported to the Board and shall be ratified by affirmative vote of the full Board at its next regularly scheduled meeting. The Executive Committee shall review and coordinate the work of the other committees between regular Board meetings.

Shall consist of Board Officers

Representative	Category Representing	County
Allen, Daniel	Business	Faulkner
Allgood, Michele (Chair)	Business	Faulkner
Farris, Barry	Education Entity	Pulaski
Gerfen, Michael (Secretary)	Government and Economic Development	Pulaski
Perry, Mark (Vice-Chair)	Business	Pulaski

Central Arkansas Workforce Development Board
Compliance Committee
Chair:
Vice Chair:
Secretary:

A committee to provide information and to assist with operational and other issues relating to the provision of services to individuals with disabilities, including without limitation issues relating to compliance with Section 188 of the Workforce Innovation and Opportunity Act, Pub. Law No. 113-128, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990, 42. U.S.C. §12101 et seq., regarding providing programmatic and physical access to the services, programs, and activities of the one-stop delivery system, as well as appropriate training for staff on finding employment opportunities for individuals with disabilities, including providing the appropriate supports and accommodations to employment for individuals with disabilities.

Representative	Category	Representation
Bass, Deandria	Rehabilitation Services - ARS	Board Member
Bethards, Lois	Representative of the Workforce	Board Member
Dozier, Brent	Government and Economic Development	Board Member
High, Sam	Veteran	Board Member
McCalister, Jimmy	Organized Labor	Board Member
Terrell, Lori	Business	Board Member
Walker, Molly	Business	Board Member
Jones-Washington, Gaye	Other	Non Board Member
Murphy, Sara	Other	Non Board Member

Central Arkansas Workforce Development Board
Youth Committee
Chair:
Vice Chair:
Secretary:

A committee to provide information and to assist with planning, operational, and other issues relating to the provisions of services to youth. This committee shall include community-based organizations with demonstrated record of success in serving eligible youth.

Representative	Category	Representation
Blaty, Richard	Labor-Apprenticeship Partnership	Board Member
Graham, Jonathon	Organized Labor	Board Member
Harrell, Rocky	Business	Board Member
Heffington, David	Business	Board Member
Little, Holley	Business	Board Member
Surratt, Joyce	Business	Board Member
Young, Clevon	Community Based	Board Member
Compass, Carol	Other	Non Board Member
VACANT		

Central Arkansas Workforce Development Board
One-Stop Committee
Chair:
Vice-Chair:
Secretary:

A committee to provide information and assist with the operational and other issues related to the one-stop delivery system. This committee may include one-stop operator partners as

Representative	Category	Repsesentation
Danner, Charles	One-Stop Partner	Board Member
Florence, Michael	Business	Board Member
Kelly, Byrum	Business	Board Member
Kirkdoffer, Diana	Government and Economic Development	Board Member
Manning, Christy	Representative of the Workforce	Board Member
Padget, Gary	Business	Board Member
Roedel, Rob	Business	Board Member
Shope, Mary Ann	Insitution of Higher Education	Board Member
Williams, Ruth Ann	Education Entity	Board Member
VACANT		Non Board Member
VACANT		Non Board Member

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MEMO

To: Central Arkansas Workforce Development Board

From: Rodney Larsen Rodney

RE: Eligible Training Provider Approval Process
Current Applications for Consideration

Date: May 10, 2016

The Workforce Innovation and Opportunity Act (WIOA) requires that local boards approve training providers before WIOA funds can be used to pay for training. A revised Policy Statement is attached for your review and consideration. The proposed process is designed to ensure all applications are reviewed by the Board on a quarterly basis.

In addition, the attached list of "providers" have submitted program applications to the Arkansas Consumer Reporting System (ACRS). The applications have "pending status" until reviewed and approved by this Board. If the Board approves these applications, the training providers and programs will go on the ACRS list of eligible training providers for a period of one year.

Please consider for approval both the attached "Policy Statement" and the attached list of eligible training providers and programs. Both are recommended by staff for approval.

Thank you for your consideration.

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"Equal Opportunity Employer / Program"

Central Arkansas Workforce Development Board
Eligible Training Provider
Policy Statement

The Central Arkansas Workforce Development Board (CAWDB) has passed and approved the following "Policy Statement" to serve as the process for submission, review and renewal of applications to become an Eligible Training Provider for the Central Arkansas Workforce Development Area (CAWDA).

Policy Statement: Any CAWDA Eligible Training Provider application received from the Arkansas Consumer Reporting System (ACRS):

1. Shall be reviewed by the Administrative Staff for compliance with all mandated WIOA requirements (state-supported and/or private) to be placed on the Eligible Training Provider List.

2. All applications which meet such requirements shall be submitted to the CAWDB for consideration.

3. Administrative Staff shall update and maintain the approved Eligible Provider List as prescribed by the CAWDB.

Provider Name	Program Name	City	State	CIPCode	Training Level	Application Date	Program Cost	Book Cost
Central Arkansas Workforce Development Area								
ABC Home Inspection Institute	Home Inspection	Conway	AR	46.0403	Certificate of Proficiency	04/29/16	$2,245.00	$1,750.00
Arkansas Welding Academy	Master Pipe and Structural Welding Course	Jacksonville	AR	48.0508	Industry Recognized Certification	04/28/16	$15,810.00	$100.00
Diesel Driving Academy, Inc.	Basic Tractor Trailer Driver Training	Little Rock	AR	49.0205	Certificate of Proficiency	04/15/16	$5,900.00	$0.00
Heritage College	Medical Assisting	Little Rock	AR	51.0801	Occupational Skills Certificate/Credential	04/14/16	$14,857.00	$643.00
Medlinc, Inc.	MedLinc Inc.	Conway	AR	51.3902	Advanced Certificate	04/21/16	$950.00	$150.00
University of Arkansas at Little Rock - Benton	General Studies	Benton	AR	45.0101	Associate Degree	04/04/16	$15,000.00	$2,000.00
University of Central Arkansas	Addiction Studies - Treatment (BS), also offered at MSCC	Conway	AR	51.1501	Baccalaureate Degree	09/14/15	$31,992.70	$4,800.00
Out of Central Arkansas Workforce Development Area								
Arkansas State University	Associate of Science in Occupational Therapy	State University	AR	51.0803	Associate Degree	01/25/16	$16,100.00	$2,600.00
Henderson State University	History	Arkadelphia	AR	54.0101	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Accounting	Arkadelphia	AR	52.0301	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Business Administration	Arkadelphia	AR	52.0101	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Nursing	Arkadelphia	AR	51.3801	Baccalaureate Degree	04/29/16	$33,800.00	$8,000.00
Henderson State University	Medical Technology	Arkadelphia	AR	51.1005	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Music (Non-Education Option)	Arkadelphia	AR	50.0903	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Music	Arkadelphia	AR	50.0901	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Studio Art	Arkadelphia	AR	50.0701	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Aviation	Arkadelphia	AR	49.0101	Baccalaureate Degree	04/29/16	$79,200.00	$6,400.00
Henderson State University	Human Services	Arkadelphia	AR	44.0701	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Public Administration	Arkadelphia	AR	44.0401	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Psychology	Arkadelphia	AR	42.0101	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Physics	Arkadelphia	AR	40.0801	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Mathematics	Arkadelphia	AR	27.0101	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Biology	Arkadelphia	AR	26.0101	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Family and Consumer Sciences	Arkadelphia	AR	19.0101	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Physical Education	Arkadelphia	AR	13.1314	Baccalaureate Degree	04/29/16	$34,670.00	$6,400.00
Henderson State University	Art	Arkadelphia	AR	13.1302	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Mid Level Education	Arkadelphia	AR	13.1203	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Computer Science - Mathematics	Arkadelphia	AR	11.0101	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Henderson State University	Communication	Arkadelphia	AR	09.0101	Baccalaureate Degree	04/29/16	$33,800.00	$6,400.00
Phillips Comm College of the U of A (DeWitt)	Health Sciences	Dewitt	AR	51.2212	Associate Degree	12/17/15	$5,145.00	$3,000.00
Phillips Comm College of the U of A (DeWitt)	Medical Laboratory Technology	Dewitt	AR	51.1004	Associate Degree	12/17/15	$6,002.50	$1,900.00
Phillips Comm College of the U of A (DeWitt)	General Welding Techniques	Dewitt	AR	48.0508	Certificate of Proficiency	12/17/15	$1,286.25	$425.00

Provider Name	Program Name	City	State	CIPCode	Training Level	Application Date	Program Cost	Book Cost
Phillips Comm College of the U of A (DeWitt)	Phlebotomy	Dewitt	AR	51.1099	Technical Certificate	12/17/15	$2,401.00	$950.00
Phillips Comm College of the U of A (DeWitt)	Nursing (ADN)	Dewitt	AR	51.3801	Associate Degree	12/17/15	$5,402.25	$2,500.00
Phillips Comm College of the U of A (DeWitt)	Microsoft Operating Systems Desktop Support	Dewitt	AR	11.0901	Certificate of Proficiency	12/17/15	$771.50	$250.00
Phillips Comm College of the U of A (DeWitt)	Medical Coding	Dewitt	AR	51.0707	Certificate of Proficiency	12/17/15	$1,372.00	$400.00
Phillips Comm College of the U of A (DeWitt)	Maintaining and Managing Personal Computers	Dewitt	AR	52.1201	Certificate of Proficiency	12/17/15	$857.50	$300.00
Phillips Comm College of the U of A (DeWitt)	Graphic Communications-Art&Design	Dewitt	AR	10.0305	Certificate of Proficiency	12/17/15	$1,030.50	$400.00
Phillips Comm College of the U of A (DeWitt)	Cosmetology	Dewitt	AR	12.0401	Technical Certificate	12/17/15	$3,858.75	$800.00
Phillips Comm College of the U of A (DeWitt)	Cosmetology-Manicuring	Dewitt	AR	12.0406	Certificate of Proficiency	12/17/15	$1,543.50	$255.00
Phillips Comm College of the U of A (DeWitt)	Computer Art & Design	Dewitt	AR	10.0305	Certificate of Proficiency	12/17/15	$912.00	$250.00
Phillips Comm College of the U of A (DeWitt)	Childhood Development Associate Assessment Trainin	Dewitt	AR	19.0709	Certificate of Proficiency	12/17/15	$1,457.76	$600.00
Phillips Comm College of the U of A (DeWitt)	Behavioral Health Technology	Dewitt	AR	44.0701	Technical Certificate	12/17/15	$2,829.75	$975.00
Phillips Comm College of the U of A (DeWitt)	Behavioral Health Technology	Dewitt	AR	44.0701	Associate Degree	12/17/15	$5,145.00	$2,040.00
Phillips Comm College of the U of A (Helena)	General Welding Techniques	Helena	AR	48.0508	Certificate of Proficiency	12/17/15	$1,286.25	$425.00
Phillips Comm College of the U of A (Helena)	Phlebotomy	Helena	AR	51.1099	Technical Certificate	12/17/15	$2,198.00	$700.00
Phillips Comm College of the U of A (Helena)	Office Technology-Medical Office	Helena	AR	52.0401	Associate Degree	12/17/15	$5,390.00	$1,955.00
Phillips Comm College of the U of A (Helena)	Practical Nursing	Helena	AR	51.3901	Technical Certificate	12/17/15	$4,630.50	$2,700.00
Phillips Comm College of the U of A (Helena)	Microsoft Operating Systems Desktop Support	Helena	AR	11.0901	Certificate of Proficiency	12/17/15	$771.50	$250.00
Phillips Comm College of the U of A (Helena)	Medical Laboratory Technology	Helena	AR	51.1004	Associate Degree	12/17/15	$6,002.50	$1,900.00
Phillips Comm College of the U of A (Helena)	Medical Coding	Helena	AR	51.0707	Certificate of Proficiency	12/17/15	$1,372.00	$400.00
Phillips Comm College of the U of A (Helena)	Early Childhood Education	Helena	AR	13.121	Technical Certificate	12/16/15	$2,486.75	$1,500.00
Phillips Comm College of the U of A (Helena)	Cosmetology	Helena	AR	12.0401	Technical Certificate	12/16/15	$3,858.75	$800.00
Phillips Comm College of the U of A (Helena)	Cosmetology-Manicuring	Helena	AR	12.0406	Certificate of Proficiency	12/16/15	$1,543.50	$255.00
Phillips Comm College of the U of A (Helena)	Agriculture Mechanics &Equipment Technology	Helena	AR	1.0205	Certificate of Proficiency	12/16/15	$1,029.00	$500.00
Phillips Comm College of the U of A (Helena)	Behavioral Health Technology	Helena	AR	44.0701	Technical Certificate	12/16/15	$2,829.75	$975.00
Phillips Comm College of the U of A (Helena)	Behavioral Health Technology	Helena	AR	44.0701	Associate Degree	12/16/15	$5,145.00	$2,040.00
Phillips Comm College of the U of A (Stuttgart)	Early Childhood Education	Stuttgart	AR	13.121	Technical Certificate	04/20/16	$2,486.75	$1,500.00
Phillips Comm College of the U of A (Stuttgart)	Office Technology-Administrative Support	Stuttgart	AR	52.0401	Associate Degree	12/17/15	$5,145.00	$2,000.00
Phillips Comm College of the U of A (Stuttgart)	Health Sciences	Stuttgart	AR	51.2212	Associate Degree	12/17/15	$5,145.00	$3,000.00
Out of State								
Indian Capital Technology Center - Muskogee	Automotive Service Technician	Muskogee	OK	47.0604	Certificate of Proficiency	04/18/16	$4,200.00	$250.00
Indian Capital Technology Center - Muskogee	Structural Welder	Muskogee	OK	48.0508	Certificate of Proficiency	04/13/16	$4,200.00	$250.00

Provider Name	Program Name	City	State	CIPCode	Training Level	Application Date	Program Cost	Book Cost
Indian Capital Technology Center - Muskogee	Service Careers Building & Grounds Maintenance Technician's Assistant	Muskogee	OK	46.0401	Certificate of Proficiency	04/13/16	$4,200.00	$250.00
Indian Capital Technology Center - Muskogee	Residential HVAC Technician	Muskogee	OK	47.0201	Certificate of Proficiency	04/13/16	$4,200.00	$250.00
Indian Capital Technology Center - Muskogee	Radiologic Technologist	Muskogee	OK	51.0911	Technical Certificate	04/13/16	$11,000.00	$1,800.00
Indian Capital Technology Center - Muskogee	Medical Office Assistant	Muskogee	OK	51.071	Certificate of Proficiency	04/13/16	$4,200.00	$250.00
Indian Capital Technology Center - Muskogee	Medical Insurance Coder	Muskogee	OK	51.0713	Certificate of Proficiency	04/13/16	$4,320.00	$600.00
Indian Capital Technology Center - Muskogee	Mechanical Journeyman	Muskogee	OK	47.0201	Certificate of Proficiency	04/13/16	$7,280.00	$250.00
Indian Capital Technology Center - Muskogee	Manufacturing Technician	Muskogee	OK	48.0501	Certificate of Proficiency	04/13/16	$4,200.00	$250.00
Indian Capital Technology Center - Muskogee	Licensed Practical Nurse	Muskogee	OK	51.3901	Certificate of Proficiency	04/13/16	$5,852.00	$700.00
Indian Capital Technology Center - Muskogee	Graphic Artist	Muskogee	OK	10.0305	Certificate of Proficiency	04/13/16	$4,200.00	$250.00
Indian Capital Technology Center - Muskogee	Executive Administrative Assistant	Muskogee	OK	52.0402	Certificate of Proficiency	04/13/16	$4,200.00	$250.00
Indian Capital Technology Center - Muskogee	Electrician's Assistant	Muskogee	OK	46.0302	Certificate of Proficiency	04/13/16	$4,200.00	$250.00
Indian Capital Technology Center - Muskogee	Culinary Hospitality Assistant	Muskogee	OK	12.05	Certificate of Proficiency	04/13/16	$4,440.00	$250.00
Indian Capital Technology Center - Muskogee	Collision Repair Technician	Muskogee	OK	47.0603	Certificate of Proficiency	04/13/16	$4,200.00	$250.00
Indian Capital Technology Center - Sallisaw	Surgical Technologist - CAAHEP	Sallisaw	OK	51.0909	Certificate of Proficiency	04/11/16	$4,800.00	$2,457.00
Indian Capital Technology Center - Sallisaw	Service Innovations: Service Careers Technician	Sallisaw	OK	1.0605	Certificate of Proficiency	04/11/16	$4,200.00	$250.00
Indian Capital Technology Center - Stillwell	Service Careers: Landscape Designer and Facilities Mainitenance Technician	Stillwell	OK	46.0401	Certificate of Proficiency	04/11/16	$4,200.00	$250.00
Indian Capital Technology Center - Stillwell	Medical Office Assistant	Stillwell	OK	51.071	Certificate of Proficiency	04/11/16	$4,200.00	$250.00
Indian Capital Technology Center - Stillwell	Medical Insurance Coder	Stillwell	OK	51.0713	Certificate of Proficiency	04/11/16	$4,320.00	$600.00
Indian Capital Technology Center - Stillwell	Introduction to Construction Trades	Stillwell	OK	46.0201	Industry Recognized Certification	04/11/16	$4,200.00	$250.00
Indian Capital Technology Center - Stillwell	Diagnostic Aid & Nurse Assistant	Stillwell	OK	51.0801	Certificate of Proficiency	04/11/16	$4,200.00	$250.00
Indian Capital Technology Center - Tahlequah	Residential/Commercial Carpenter	Tahlequah	OK	46.0201	Certificate of Proficiency	04/08/16	$4,200.00	$250.00
Indian Capital Technology Center - Tahlequah	Medical Office Assistant	Tahlequah	OK	51.071	Certificate of Proficiency	04/08/16	$4,200.00	$250.00
Indian Capital Technology Center - Tahlequah	Heavy Equipment Operator I	Tahlequah	OK	49.0202	Certificate of Proficiency	04/08/16	$7,350.00	$250.00
Indian Capital Technology Center - Tahlequah	Legal Office Assistant	Tahlequah	OK	22.0301	Certificate of Proficiency	04/06/16	$4,200.00	$250.00
Indian Capital Technology Center - Tahlequah	Heavy Equipment Operator	Tahlequah	OK	47.0302	Certificate of Proficiency	04/06/16	$7,350.00	$250.00
Indian Capital Technology Center - Tahlequah	Administrative Assistant	Tahlequah	OK	52.0401	Certificate of Proficiency	04/06/16	$4,200.00	$250.00
Texas A&M University-Texarkana	BBA in Business Administration (concentrations available in either Finance, Management, Management Information Systems (MIS), Marketing, or Energy Leadership)	Texarkana	TX	52.0201	Baccalaureate Degree	11/30/15	$28,144.00	$5,600.00

ARKANSAS WORKFORCE CENTERS
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Central Arkansas Workforce Development Area
WIOA Customer Service Report

Reporting Period: April 1, 2016 - April 30, 2016

CENTER LOCATION	Number of Center Visits This Month	Total Number of Clients in AJL	Total Number of Clients in Training	Total Funds Allocated For Training	YTD Funds Obligated	YTD Expenditures	YTD Remaining Funds	Active Youth	YTD Jobs Obtained as a Result of visiting the WFC
BENTON Saline County	723	27	5	$63,650.00	$53,914.97	$36,275.15	$27,374.85	3	346
BRINKLEY Monroe/Prairie County	421	27	14	$83,450.00	$45,764.42	$33,754.17	$49,695.83	11	56
CONWAY Faulkner County	2238	28	19	$142,200.00	$110,897.92	$64,369.67	$77,830.33	12	174
LONOKE Lonoke County	148	28	9	$64,200.00	$45,999.79	$34,263.28	$29,936.72	9	31
NORTH LITTLE ROCK Pulaski County	994	91	41	$246,500.00	$192,110.66	$146,198.33	$100,301.67	25	139
TOTALS	4524	201	88	$600,000.00	$448,687.76	$314,860.60	$285,139.40	60	746

ARKANSAS WORKFORCE CENTERS
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Job Placement Report

Central Arkansas Arkansas Workforce Development Area

April 1, 2016 - April 30, 2016

	Customer	Age	Employer Name	Address	Phone	Hourly Rate of Pay	Job Title	Date of Hire	Referring Staff Member
1	Armstrong, Rhonda	N/A	Transamerica Life	1400 Center View Drive - Little Rock, AR. 72211	501-227-1200	$12.80	Customer Care Rep.	4/4/2016	Charlie Hilton, Jr.
2	Berryman, Garry	N/A	Controlled Automations	15701 West Sardis Road - Bauxite, AR. 72011	501-557-5109	$15.00	Maintenance Mechanic	3/28/2016	Charlie Hilton, Jr.
3	Burris, Kanetra	25	Foxridge Assisted Living	17 Parkstone Circle - NLR, AR72116	501-801-9705	$10.50	Nursing Assistant	4/26/2016	Wanda Lewis
4	Cline, Carlesha	30	Elite Home Care	1500 n Main St.- Brinkley,AR 72021	870-633-0380	$10.00	Home health Aid	4/21/2016	Marilyn Roby
5	Covington, Daniel	39	Kroger Central Defense	201 W. Broadway - LR, AR 72114	501-374-2781	$8.00	Security	4/5/2016	Barbara Carr
6	Crider, Robert	36	GRE Transport	59 Edgemont Rd. - Quitman, AR 72131	501-454-9297	$30.00	CDL Driver	4/29/2016	Lyn Liebich
7	Everheart, Percy	40	City of Little Rock	2900 W. 68th - LR, AR 72209	501-295-7686	$8.00	Waste Mang/Trash Pick Up	3/22/2016	Barbara Carr
8	Farley, John	N/A	Light House Ministries	4806 AR-365 - Little Rock, AR. 72206	501-374-5399	$10.00	Assistant Chaplain - P/T	3/7/2016	Charlie Hilton, Jr.
9	Fields, Byron	57	Carelink	706 W. 4th St. - NLR, AR 72114	501-372-5300	$8.50	Caregiver	4/18/2016	Sheila Sims
10	Gatewood, Chris	25	Marshalls Department Store	4900 Rogers Ave - Fort Smith, AR 72903	479-709-3766	$9.50	Sales	4/12/2016	Barbara Carr
11	Holloway, Derrick	22	Carelink	P. O. Box 5988 - Jacksonville, AR 72078	800-482-6359	$8.50	Caregiver	4/18/2016	Sheila Sims
12	Holloway, Nora	N/A	Startek	1321 Albert Pike Road - Hot Springs, AR. 71913	501-620-5900	$33.66	HR Coordinator	4/19/2016	Charlie Hilton, Jr.
13	Johnson, Ronald	39	Two Pine Landfield	100 Pine Dr. - NLR, AR 72117	501-982-7336	$8.00	Trash/Labor	1/13/2016	Barbara Carr
14	Johnson, Sherae	20	Regions Bank	1801 Filmore St. - Little Rock, AR 72207	501-801-9705	$12.00	Teller	4/25/2016	Wanda Lewis
15	Jones, Micheal	28	Fred's	1311N Charlyne Ave. - Brinkley, AR 72021	870-734-1071	$8.00	Stocker	4/20/2016	Marilyn Roby
16	Kindy, Heather	N/A	LR Diagnostic Clinic	10001 Baptist Health Drive Little Rock, AR. 72205	501-227-8000	$21.77	X-Ray Technician	4/11/2016	Charlie Hilton, Jr.
17	King, James	47	MKT Fastening	#1 Gunnebo Dr. - Lonoke, AR 72086	501-676-2222	$15.00	Manufacturing	4/25/2016	Wanda Lewis
18	Loyd, Bobbie	N/A	Orthopedic Clinic	1900 Malvern Avenue - Hot Springs, AR. 71901	501-321-0555	$12.50	Front Desk Receptionist	4/19/2016	Charlie Hilton, Jr.
19	Marshall,Syerra	23	Fred's	1131 N Charlyne Ave. - Brinkley, AR 72021	870-734-1071	$8.00	Cashier	4/20/2016	Marilyn Roby
20	May, Kayla	25	Fred's	1131 N Charlyne Ave. - Brinkley, AR 72021	870-734-1071	$8.00	Cashier	4/18/2016	Marilyn Roby
21	McCall, Leigh	49	Tyson Foods	3800 Progree St. - NLR, AR 72114	501-945-7131	$8.65	Production	4/9/2016	Barbara Carr
22	Morrison, Leah	N/A	Big Red Store	1611 North Reyonalds Road - Bryant, AR. 72022	501-847-9340	$8.50	Cashier	4/5/2016	Theresa Kelley
23	Onay, Florence	N/A	Papa John's Pizza	3231 Main Street - Bryant, AR. 72022	501-847-0100	$8.00	Delivery Driver	4/10/2016	Theresa Kelley
24	Perkins, Ladonna	21	Addus Homecare.	9712 Interstate 30 - Little Rock, AR 72209	501-565-1679	$9.75	Caregiver	4/25/2016	Lyn Liebich
25	Ray, Rose	47	Windom Riverfront Hotel	2 Riverfront Pl - NLR, AR 72114	501-371-9000	$8.00	Housekeeping	4/6/2016	Barbara Carr
26	Robinson, Aspen	22	Mariot Hotel	3 Statehouse Plz - LR, AR 72201	501-906-4000	$8.50	Housekeeping	4/18/2016	Barbara Carr
27	Rogers, William	30	Jack of All Trades	14718 Sweet Gum Drive - Alexander, AR 72002	501-847-2392	$12.00	Welder	4/22/2016	Wanda Lewis
28	Roush, David	N/A	Flash Oil Company	105 W Harrison Street - West Memphis, AR 72301	870-732-2242	$10.00	Construction Contract	4/1/2016	Theresa Kelley
29	Settles, Wamalya	60	Willow Point	1010 Barnes St. - Lonoke AR 72086	501-676-3103	$10.00	Caregiver	4/15/2016	Sheila Sims
30	Shepherd, Dawn	32	Staffmark for Loreal	11500 Maybelline Rd. - NLR, AR 72117	510-945-3112	$10.00	Line Service Technician	4/18/2016	Sheila Sims
31	Stafford, Raykal	45	DDS Technology	1255 Vandenberg Dr. - LR Airforce Base 72076	501-987-1110	$17.00	Inventory	5/9/2016	Barbara Carr
32	Suell, Malaika	28	McDonalds	600 Broadway - NLR, AR 72114	501-376-0961	$8.00	Cashier	4/27/2016	Barbara Carr
33	Thornberry, Lonnie	N/A	RIC Construction	5505 Scott Hamilton - Little Rock, AR. 72209	501-568-7041	$25.24	Crew Chief	4/11/2016	Charlie Hilton, Jr.
34	Vasser, Scotty	37	KBS Janitoral	Nation Wide/1575 Henthrone Dr. Maumeme OH	800-537-1375	$9.28	Janitor	4/13/2016	Barbara Carr

Central Arkansas Business Service Team Report
Reporting Period: January 2016 – March 2016

Hiring Events / Job Fairs

COUNTY	Employer Name	Attendance
Faulkner	Vilonia Career Expo & Hiring Event	176
Saline	Lowe's Hiring Event Bryant Goodwill Multi-Industry Job Fair Union Pacific Railroad Informational Session	Great attendance on all events
Lonoke	Prospect Steel	9
Pulaski	Watershed / Lennox	110
Prairie/Monroe		

PREP for Success Workshops

County	Workshop Topic	Targeting Demographic	Attendance
Faulkner	Make the Best Impression Resume Development	All All	12 8
Saline	Job Readiness, Interviewing Skills, Resume Development Dealing with Stress Workshop	Unemployed Workers Youth	35 3
Lonoke	Job Readiness Workshop	Youth	1
Pulaski	Career Readiness – Shorter College	Youth – College Bound Seniors	15
Prairie/Monroe			

Business Closure / Layoff Report

County	Company Name	Address	Workers Effected	Status	Effective Date
Faulkner	South Western Energy (SWN)	1000 Southwest Energy Drive Conway, AR 72032	1100	Lay-off	1/21/2016
Lonoke	England Oilfield	265 Windy Lynn Rd. England, AR	30	Lay-off	2/4/2016
Pulaski	Pulaski County Special School District	925 East Dixon Road Little Rock, AR 72206	500	Lay-off	7/1/2016
Pulaski	VA	2200 Fort Roots Drive Blg. 65 NLR, AR 72114	19	Lay Off	8/6/2016
		TOTAL WORKERS EFFECTED	1649		

Project Information:

CAPDD
Central WDB Program Budget
Program Year July 01, 2015 thru June 30, 2016
Reporting Period thru March 31, 2016

				Total Revenue	
Budgeted Revenue PY 2015				4,927,285	
	Monthly Budget	**Monthly Actual**	**YTD Actual**	**Total Budget**	**YTD/Budget %**
Personnel	118,661	99,794	958,106	1,423,930	67%
Maintenance and Operations	37,500	21,705	226,457	450,000	50%
Communications	2,500	1,594	15,736	30,000	52%
Travel and Staff Training	4,167	1,915	35,602	50,000	71%
Professional Fees	5,000	0	55,800	60,000	93%
Equipment	2,708	0	2,140	32,500	7%
Training Services	54,000	53,334	279,145	600,000	47%
NEG Tornadoes	0	0	13,185	22,000	60%
SYEOP	0	0	47,302	144,000	33%
PROMISE Grant - Central	12,631	6,824	99,030	151,573	65%
PROMISE Grant - White Co	1,659	260	7,772	19,910	39%
Total Expenditures	**238,826**	**185,425**	**1,740,275**	**2,983,913**	**58%**
PY2014 Training Expenses		**0**	**20,596**		