

**AUXILIARY AIDS AND SERVICES USED
FOR TESTING AND CERTIFICATION**

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Upon the request of a qualified person with a disability, Arkansas One-Stop operators and partners are providing access to communication through appropriate auxiliary aids and services such as:

Impaired

- note takers
- computer-aided real-time transcription services (CART)
- amplified and hearing-aid compatible telephones
- teletypewriters or telecommunication devices for the deaf

Visual Disabilities

- large print materials
- brailled materials
- voice recognition software
- use of qualified readers
- providing verbal description of action and visual information to enhance the accessibility of performances and presentations
- making a staff member available as a guide to enable a person with limited vision to find his or her way along an unfamiliar route
- jobline (a toll-free telephone service that provides access to both America's Job Bank and participating state job banks)
- Jaws (Job Access with Speech)

Cognitive Disabilities

- screen readers
- tape recorders

Mobility Disabilities

- adjustable workstations
- alternative keyboards
- keyguards that increase keyboard accuracy by stabilizing the user's hand movements