

**ARKANSAS DEPARTMENT OF HUMAN SERVICES
STATE INSTITUTIONAL SYSTEM BOARD**

Mansfield Juvenile Treatment Center
36 Johnny Cake Road
Mansfield, AR 72944

Thursday, July 9, 2009

Members Present: Micheal Burden, Chairman
Mark Tripp, Vice Chairman
Stephen Foti
Toyce Newton

DHS Staff Present: John Selig, Director, Department of Human Services
Ron Angel, Director, Division of Youth Services
Kim Luckett, Assistant Director, Division of Youth Services
Doyle Young, Program Administrator, Division of Youth Services
Brett Smith, Education Director, Division of Youth Services
David Laffoon, Director, Division of Behavioral Health Services
Glen Sago, Division of Behavioral Health Services
Jerry Currence, Taggart Architect
David Raboin, Taggart Architect
Mechelle Harris, Phoenix Youth & Family Services
Liz Ganahl, Admin Asst, Division of Youth Services
Antionette Thomas, Admin Asst, Division of Youth Services

Chairman Micheal Burden called the meeting to order at 1:30 p.m.

Mr. Burden thanked everyone for coming to the meeting and thanked the facility for hosting the meeting and providing a tour and lunch before the meeting.

APPROVAL OF MINUTES FROM APRIL 9, 2009 MEETING

**Ms. Toyce Newton made a motion for the minutes of April 9, 2009 meeting to be approved.
Mr. Mark Tripp seconded the motion. Motion was passed.**

DIVISION OF BEHAVIORAL HEALTH SERVICES REPORT

The Division of Behavioral Health Services Quarterly report had been previously distributed to the Board and is attached to the minutes.

Mr. Glen Sago, Arkansas State Hospital (ASH), Division of Behavioral Health Services, (DBHS) presented the report.

Arkansas State Hospital

Mr. Glen Sago reported ASH is currently working on three Economic Stimulus Package projects that have been approved:

1. Replace the HVAC system for Forensic units 5 and 6.
2. Seal and tuck point Forensic units 5 and 6.
3. Seal and tuck point the Court Building.

Mr. Sago stated the current HVAC system in the Forensic unit requires constant maintenance. He spoke with the architect and engineer and plans to have a preliminary design to replace the whole unit by the first of August, 2009. The project will be done while patients are still in the building. They are going to meet next week with the architects about the sealing and tuck pointing on the Court Building. He stated once things are approved at the preliminary meeting, they will proceed to get bids on these projects.

Mr. Sago reported there is another big problem. The roof on the leased Community Mental Health Center building has deteriorated greatly over the last five years. ASH maintains the roof but cannot keep up with all the leaks. The roof is 20 years old and should be replaced. Mr. Sago reported the engineer gave him an estimate of \$295,000 to replace it. He received another estimate from McNut Roofing for \$70,000 and this estimate was to repair the roof with only a 60 day guarantee. Mr. David Laffoon, DBHS Director, stated the water is swept off the roof after a big rain. He reported the building has other problems. Mr. Laffoon said they hope to figure out a way to repair the building without having to renovate it. Ms Toyce Newton directed her question to Mr. Sago concerning the building that is being leased and asked was there a possibility of using stimulus money for the building. Mr. Sago responded it was not likely that the current stimulus money could be used but if they received additional stimulus money, the roof would be high on the list.

Mr. Stephen Foti asked about the cost and length of the lease on the building. Mr. Sago stated the building is leased on a yearly basis and leased for \$4.00 per square foot which includes gas, water, and electric.

Mr. Micheal Burden stated ASH should lease the building requiring the occupants to do some of the maintenance in lieu of rent. They could lease the building for so many years, if the occupants renting the building put the roof on it. Mr. David Laffoon stated he did have a preliminary meeting and the occupants renting the building want ASH to maintain the building and keep the rent the same. He stated he will have an updated report of the building at the next meeting.

Mr. Sago reported the new outside signs for the hospital have been designed and are ready to be constructed. He believes the minimal cost for the signs will be \$25,000 and plans to purchase them soon.

Arkansas Health Center

Mr. Laffoon reported the roofing projects on Buildings 16, 17 and 18 have been completed and received a final inspection. He believed they passed the inspection.

Cottage #7, the Family House Program, has been renovated. AHC guests can rent this house when they are visiting their family. The project has been completed.

Major Capital Improvement / Stimulus Projects:

The underground utility renovation has been bid out and waiting on a study which should be complete by mid July. The project will be put together once the study is done. Mr. Laffoon stated this project is not funded through the stimulus money.

The HVAC Upgrades for Building 80 are in the design stage and plans should be finalized in the next two weeks. The Governor allotted \$2 million for the project.

The architects and designers have completed the drawings for the flooring in Building 80. The drawings will be submitted to AHC for review.

AHC staff has done extensive research for new food transportation carts. The new carts will be in during the first of the year, 2010.

The upgrade of the dietary equipment in the central kitchen is a major project. Most of the equipment is over 30 years old. AHC staff is looking at a consultant to help them plan out the replacements. He's not sure of a time line. Mr. Burden asked shouldn't they have consulted a consultant before they purchased equipment. Mr. Laffoon stated AHC is using the consultant for the whole project which will involve replacing the HVAC/Fire Suppression System.

The bid for the replacement of resident beds has been completed. Two different kinds of beds are being purchased based on type of patients. Some beds will be electric and some will be crank beds. The beds are expected in November 2009.

Mr. Micheal Burden stated they will make a motion on all of the reports at the end of DYS report

DIVISION OF YOUTH SERVICES REPORT

The Division of Youth Services (DYS) report had been previously distributed to the Board and is attached to the minutes.

Mr. Ron Angel, DYS Director, stated the Taggart Architect Firm was selected to design the new Mansfield facility and will make a presentation today and answer questions. He stated the Stuck

Architect Firm has been selected to design the DYS education facilities in Alexander, Colt, Dermott, Harrisburg, and Lewisville. Mr. Angel said Mr. Doyle Young will give the updates.

Mr. Young reported he will start off with the ARRA money and he provided new drawings of the Alexander facility along with the education facilities schedule and the Lewisville schedule. Mr. Young reported on the following facilities:

Funding: \$5.802M

Alexander

The new building will be approximately 21,500 sq. ft. and will have 13 classrooms, with two resource classrooms with accompanying administrative spaces, meeting rooms, media center and kitchen/dining area. The basic schematic design has been completed and is expected to have 50% submittal done by next week, July 15th. The site selection has been completed. Mr. Young reported they have hired a kitchen consultant who will work with the Stuck Architects to arrange the kitchen equipment they currently have and help decide what new equipment they will need for that building. Mr. Angel reported he hopes to use a lot of the existing Alexander kitchen equipment that is salvageable to cut cost.

Mr. Young said DYS received an additional \$100,000 funding through the legislature to provide improvements in recreational/vocational activities at the Alexander facility. The improvements include updating the current gym, outdoor basketball court and new fence, new dugouts and re-fence the softball field, outdoor volleyball set, two soccer goals, 3 large 42" televisions and game systems, large charcoal grill, deep fryer and dishwasher.

Mr. Young continued with the update of the miscellaneous repairs at the Alexander facility. The kitchen drain repair is completed. The replacement HVAC unit has been installed in the Administration building.

Funding \$3.503M

Dermott

The 5000 sq. ft. new education building in Dermott will have 4 classrooms and work areas for the teachers. The new space will house education and vocational classrooms, bathrooms, and administrative areas needed to comply with the Department of Education requirements. The current spaces were not designed as educational spaces. The schematic design and site selection is completed.

Colt and Harrisburg

The 5000 sq. ft. new education buildings in Colt and Harrisburg are nearing a 100% submittal in August to the State Board. The new space will house education and vocational classrooms, bathrooms, and administrative areas needed to comply with the Department of Education requirements. The current spaces were not designed as educational spaces. The schematic design and site selection is completed. Construction should begin in September or October, 2009.

Lewisville

Mr. Angel stated the Lewisville project has now been changed to be a therapeutic center. DYS was going to build an education center there, but decided to build 2 - 16 room male dorms instead. The current dorm will be remodeled as the education building. The Lewisville project schedule has changed due to change in design. Construction should begin in January, 2010.

Mansfield

The Mansfield project is to construct a replacement facility for the aging facility with the construction of living (single occupancy cottage environments), kitchen/dining, educational, and treatment/administrative spaces. The schematic design and site selection is completed. He stated the Mansfield project is scheduled to be completed in 2010.

Mr. Young continued with the update of the miscellaneous repairs at the Mansfield facility. The new fire main has been completed and will be used to provide water to the sprinkler system for the new construction. The start of the water diversion project will begin soon.

Mr. Micheal Burden made a motion to approve the two reports. Mark Tripp seconded the motion. Motion passed

NEW BUSINESS

Mr. Doyle Young introduced the Taggart Architect Firm as the designers for the Mansfield project. Mr. Jerry Currence is the architect of the project and Mr. David Rabion is the project manager of the Mansfield Project.

Mr. Currence stated they are in the schematic stage of the project and presented a design of the facility. Mr. Currence reported they are in the stage of building a boys and girls bungalow and a commons building. The commons building will consist of education, food service and a recreational space. He stated they are going to provide a visual separation between the boys and girls by using a chain link fence and planting foliage. He opened the floor for questions and concerns.

Mr. Micheal Burden expressed concerns over the open walk way. He felt the walkways should be covered in case of bad weather. Mr. Burden asked if the buildings could be moved closer together. Ms. Toyce Newton asked if DYS has any flexible spending that they could use to put a cover over the walk way. Mr. Angel stated the DYS budget is tight right now and they do not have any flexible spending money. Mr. Young stated they have concerns about moving the buildings closer because of the need to keep the male and female populations separated but will take a closer look at their budget to see if they have any flexibility in their budget for maintenance.

Mr. Jerry Currence stated they were monitoring their budget. Mr. Burden questioned the time and completion schedule. Mr. Currence stated he's looking at starting construction the first of 2010. He has a 50% review at the end of the year and then he has bidding. Mr. Micheal Burden

asked if the new construction will have a metal roof and was told the long building will have one.

Mr. Burden asked where the new Alexander building is going to be built. Mr. Young stated it will be built behind the kitchen where an old cottage, that is not use, will be torn down. Mr. Burden stated DYS needs to look at the latest codes to make sure they do not overlook anything.

Mr. Burden also stated his concerns over the viewing station in the new building. The way the station is currently designed, the restrooms are behind the station and the person in charge does not have a good view of the restrooms. Mr. Burden stated there are too many blind spots. Ms. Newton asked if the staff had any input on the design of the building. Mr. Ron Angel stated Mr. Jerry Walsh, SAYS Director, gave input on the building. Mr. Angel said he will get with the Architects to redesign a 360 degree view of everything.

Mr. Young stated the Stuck Architect Firm will give a presentation at the next meeting.

Mr. Burden asked the new DYS Education Director to introduce himself. Mr. Brett Smith introduced himself and stated he was glad to be a part of the team. Mr. Burden asked if he gave his input on the design of the new education building. Mr. Smith said after reviewing the design, he was in agreement with the design.

Mr. Angel stated Mr. Walsh asked if he could get away from a correctional model at the Lewisville facility and try a more therapeutic model. Ms. Newton questioned the rationale behind changing the Lewisville project to a therapeutic campus and was this what they needed. Mr. Angel indicated that the therapeutic model was the direction the division wanted to move toward. Mr. Angel stated that although the facility will be designed with two new dorms, the budget will allow for the remodeling of the current dorm for educational purposes.

NEXT MEETING

The next meeting will be Thursday, October 8, 2009, 1:30 p.m. at the Dermott Juvenile Correctional Facility at 878 East Gaines Street, Dermott, Arkansas. A tour of the facility will be available before the meeting.

Mr. Michael Burden made a motion to adjourn the meeting. Toyce Newton seconded the motion. Motion passed and the meeting adjourned at 2:45 p.m.

Respectfully Submitted:

Carlton Jones, Secretary