

PROFESSIONAL/CONSULTANT SERVICES CONTRACTS – 2009 Deadlines

Review Month	Due to OSP		PEER & REVIEW	BUDGET	
	Regular Contracts	Sole Source by Justification			
January	CANCELLED				
February	Jan. 14, 2009	Jan 9, 2009	Feb. 4, 2009	Feb. 4, 2009	
March	Feb. 11, 2009	Feb. 6, 2009	March 18, 2009, 8:00 am, Rm 272	March 18, 2009	
April	March 11, 2009	March 6, 2009	April 2, 2009, 8:00 am, Rm 272	April 2, 2009	
May	April 15, 2009	April 10, 2009	May 14, 2009, 1:00 pm, 1 st Floor	N/A	
			LCRC Meeting (1st Wednesday)	PEER (1st Thursday)	ALC Meeting (3rd Friday)
June	May 13, 2009	May 8, 2009	June 3, 2009	June 4, 2009	June 19, 2009
July	June 10, 2009	June 5, 2009	July 1, 2009	July 2, 2009	July 17, 2009
August	July 15, 2009	July 10, 2009	Aug. 5, 2009	Aug. 6, 2009	Aug. 21, 2009
September	Aug. 12, 2009	Aug. 7, 2009	Sept. 2, 2009	Sept. 3, 2009	Sept. 18, 2009
October	Sept. 16, 2009	Sept. 11, 2009	Oct. 7, 2009	Oct. 8, 2009	Oct. 16, 2009
November	Oct. 14, 2009	Oct. 9, 2009	Nov. 4, 2009	Nov. 5, 2009	Nov. 20, 2009
December	Nov. 10, 2009	Nov. 6, 2009	Dec. 2, 2009	Dec. 3, 2009	Dec. 18, 2009
January 2010	Dec. 17, 2009	Dec. 12, 2009	Jan. 6, 2010	Jan. 7, 2010	Jan. 15, 2010

NOTE: 2009 is a biennium year. The dates listed are likely to change. Please view the Agenda for up-to-date schedule information.
Agenda Link: <http://www.arkleg.state.ar.us> and then select the correct date.

Sole Source by Justification: SSJ contracts should be at OSP NO LATER THAN five (5) calendar days PRIOR to the date regular contracts are due to OSP. Attach justification to the contracts in accordance with R1:19-11-232(e).

ABA Approval: Contracts that require ABA approval should be submitted to ABA NO LATER THAN seven (7) calendar days PRIOR to the OSP submission date.

All PCS contracts valued at \$5k-\$25k must be reported by agency using the following link:
http://www.arkansas.gov/dfa/procurement/pro_agency.html#10

If you need assistance or have any questions concerning PCS contracts, please contact:

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