

State of Arkansas
OFFICE OF STATE PROCUREMENT
1509 West Seventh Street, Room 300
Little Rock, Arkansas 72201-3966
501-324-9316

STATE CONTRACT AWARD

THIS IS A TERM CONTRACT ISSUED BY THE OFFICE OF STATE PROCUREMENT. THIS IS NOT AUTHORITY TO SHIP. A SEPARATE PURCHASE ORDER WILL BE ISSUED. THIS CONTRACT CONSTITUTES ACCEPTANCE OF YOUR BID ALONG WITH ALL TERMS AND CONDITIONS THEREIN AND SIGNIFIES THE OFFERER'S KNOWLEDGE AND ACCEPTANCE OF ALL TERMS AND CONDITIONS SET FORTH WITHIN THE INVITATION FOR BID.

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BUYER:	AMY STODDARD	CONTRACT/BID NO:	SP-06-0013R
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DESCRIPTION: DIGITAL COPIER RENTALS

CONTRACT PERIOD: OCTOBER 01, 2009 THROUGH MARCH 31, 2010
WITH AN OPTION TO RENEW ON A YEAR TO YEAR BASIS OR A PORTION
THEREOF FOR UP TO TWO AND A HALF (2 1/2) ADDITIONAL YEARS

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DELIVERY REQUIREMENTS: 15 DAYS ARO, FOB DESTINATION

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PRICES ARE F.O.B. DESTINATION, INSIDE DELIVERY, UNLESS OTHERWISE SPECIFIED.

INVOICE TO:	PER AGENCY PURCHASE ORDER	DELIVER TO:	PER AGENCY PURCHASE
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CONTRACT AWARD TO:

COMPANY: Business World, Inc.
ADDRESS: 920 South Spring Street
Little Rock, AR 72203

CONTACT: Rich Spooner
PHONE #: 501-374-7000
FAX #: 501-374-0198
VENDOR #: 100050054
FEDERAL I.D. 71-0530406

EMAIL: rich.sponer@businessworld-usa.com

STATE OF ARKANSAS OFFICE OF STATE PROCUREMENT

BY: 

DATE: March 31, 2010


Last Updated 8/19/2009

Commodity: Copier Lease Contract

Renewal: SP-06-0013R

Contractor: Business World, Inc.

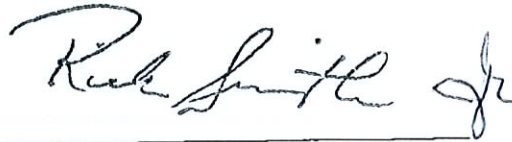
The Office of State Purchasing and above contractor agrees to extend contract SP-06-0013R for a period to run from October 1, 2009 through March 31, 2010. This agreement, the laws of the state of Arkansas and State contract SP-06-0013R respectively constitute the entire agreement of the parties. All terms and conditions as stated in state contract SP-06-0013R respectively will be applicable during the renewal period.


Rich Spooner
Business World, Inc.

8-11-09
Date


Amy Stoddard, CPPB
OSP, Buyer

8-17-09
Date



Rick Smith, CPPB
OSP, Team Leader

8/19/09
Date

SEOP + Illegal Immigrant - on file

Contract and Grant Disclosure and Certification Form

Failure to complete all of the following information may result in a delay in obtaining a contract, lease, purchase agreement, or grant award with any Arkansas State Agency

SOCIAL SECURITY NUMBER: OR 71-0530406 SUBCONTRACTOR NAME: Business World, Inc

TAXPAYER ID #: 071-0530406 IS THIS FOR: Goods? Services? Both?

TAXPAYER ID NAME: DeWese FIRST NAME: Rick M.I.:

ADDRESS: 920 S. Spring St STATE: AR ZIP CODE: 72201 COUNTRY:

CITY: Little Rock

FOR INDIVIDUALS *

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse is a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark (y)		Name of Position of Job Held (senator, representative, name of board/ commission, data entry, etc)	For How Long?		What is the person(s) name and how are they related to you? (i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.)	Relation
	Current	Former		From MM/YY	To MM/YY		
General Assembly							
Constitutional Officer							
State Board or Commission Member							
State Employee							

None of the above applies

FOR AN ENTITY (BUSINESS) *

Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark (y)		Name of Position of Job Held (senator, representative, name of board/ commission, data entry, etc.)	For How Long?		What is the person(s) name and what is his/her % of ownership interest and/or what is his/her position of control?	Ownership Interest (%)	Position of Control
	Current	Former		From MM/YY	To MM/YY			
General Assembly								
Constitutional Officer								
State Board or Commission Member								
State Employee								

None of the above applies

Contract and Grant Disclosure and Certification Form

Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.

As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency I agree as follows:

1. Prior to entering into any agreement with any subcontractor, prior or subsequent to the contract date, I will require the subcontractor to complete a **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM**. Subcontractor shall mean any person or entity with whom I enter an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with the state agency.
2. I will include the following language as a part of any agreement with a subcontractor:
Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.
3. No later than ten (10) days after entering into any agreement with a subcontractor, whether prior or subsequent to the contract date, I will mail a copy of the **CONTRACT AND GRANT DISCLOSURE AND CERTIFICATION FORM** completed by the subcontractor and a statement containing the dollar amount of the subcontract to the state agency.

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature Richard Spener Title State Representative Date 8-11-09
 Vendor Contact Person Richard Spener Title rk Phone No. 501-399-3320

Agency use only	Agency	Agency	Contact	Contract
Agency Number	Name	Contact Person	Phone No.	or Grant No.

MINORITY BUSINESS POLICY

Minority participation is encouraged in this and all other procurements by state agencies. "Minority" is defined by Arkansas Code Annotated § 1-2-503 as "black or African American, Hispanic American, American Indian or Native American, Asian, and Pacific Islander". The Division of Minority Business Enterprise of the Department of Economic Development conducts a certification process for minority businesses. Bidders unable to include minority-owned business as subcontractors "may explain the circumstances preventing minority inclusion".

TECHNOLOGY ACCESS

Please reference Arkansas statute 25.26.201 et seq. The Vendor expressly acknowledges that state funds may not be expended in connection with the purchase of information technology unless that system meets certain statutory requirements, in accordance with the State of Arkansas technology policy standards, relating to accessibility by persons with visual impairments. Accordingly, the Vendor represents and warrants to State of Arkansas that the technology provided to State of Arkansas for purchase is capable either by virtue of features included within the technology or because it is readily adaptable by use with other technology of:

- *Providing equivalent access for effective use by both visual and non-visual means;

- *Presenting information, including prompts used for interactive communications, in formats intended for non-visual use; and

- *After being made accessible, it can be integrated into networks for obtaining, retrieving, and disseminating information used by individuals who are not blind or visually impaired.

For purposes of this paragraph, the phrase "equivalent access" means a substantially similar ability to communicate with or make use of the technology, either directly by features incorporated within the technology or by other reasonable means such as Assistive devices or services which would constitute reasonable accommodations under the American with Disabilities Act or similar state or federal laws. Examples of methods by which equivalent access may be provided include, but are not limited to, keyboard alternatives to mouse commands and other means of navigating graphical displays, and customizable display appearance.

ALTERATION OF ORIGINAL IFB DOCUMENTS

The original written or electronic language of the IFB shall not be changed or altered except by approved written addendum issued by the Office of State Procurement. If Vendors/Contractors submittal is discovered to contain alterations/changes to the original written or electronic documents, the Vendors response shall be declared as "non-responsible" and the response shall not be considered.

REQUIREMENT OF AMENDMENT

THIS IFB MAY BE MODIFIED ONLY BY AMENDMENTS WRITTEN AND AUTHORIZED BY THE OFFICE OF STATE PROCUREMENT.

ANTICIPATION OF AWARD

After complete evaluation of the bid, the anticipated award will be posted on the Office of State Procurement website (www.arkansas.gov/dfa/purchasing/) and/or the legal section of a newspaper of statewide circulation. The purpose of the posting is to establish a specific time in which vendors and agencies are aware of the anticipated award. The bid results will be posted for a period of fourteen (14) days prior to the issuance of any award. Vendors and agencies are cautioned that these are preliminary results only, and no official award will be issued prior to the end of the fourteen (14) day posting period. Accordingly, any reliance on these preliminary results is at the agency's/vendor's own risk.

DELIVERY NOTICE

We strongly recommend that you not send bid documents by priority or certified United State Postal Service (USPS) mail. The Office of State Procurement can not be responsible for delivery by the USPS. The Post Office does NOT deliver mail directly to our offices. Only UPS, FedEx, DHL or similar delivery service will deliver to our offices if the street address is used. They will not deliver to a PO Box. We regret any inconvenience this may cause.

Section 1

1.1 INTRODUCTION

Manufacturers, Dealers and Resellers are invited to prepare and submit bids for Digital Copier equipment, consumables, software and maintenance/service. The purpose of this contract is to streamline and improve the renting process for state agencies, institutes of higher education, K12 schools and offices, and local procurement entities. This will be a mandatory contract for State Agencies and Institutes of Higher Education.

Under no circumstances will re-manufactured, refurbished, recycled, second-hand, previously owned, used or analog equipment be accepted.

1.2 TYPE OF CONTRACT & RENEWALS

A. Master Contract

1. Master contract will be for rentals with full maintenance/service coverage and supplies (excluding paper & staples).
2. Bid prices must be firm for the term of the contract and any extensions thereof. Monthly billing for Maintenance/service will be paid in arrears.
3. All supplies/consumables, excluding paper and staples, but including drums and print heads for the equipment rented must be provided during the term of the contract and any extensions thereof.
4. The master contract will be for one (1) year term contract from date of award with an option to renew six (6) additional times in one (1) year increments or a portion thereof.

B. Agency Contracts

1. Individual agency contracts for machines ordered from this contract will run for three (3) year from date of acceptance by the agency with **NO** extensions or options to renew.
2. Ordering agency will issue a purchase order for the item desired and show delivery location with the name and phone number of the contact person at that location. *Vendor will not deliver a machine ordered from this contract outside the counties for which that machine was awarded.*
3. Agency requests delivery within 15 working days after receipt of order. If this delivery schedule cannot be met, bidder must state number of days required to place commodity in the ordering agency's designated location. Failure to state delivery time obligates bidder to complete delivery by agency's requested date. Extended delivery dates may be considered when in the best interest of the state. Delivery dates must be indicated on the Official Bid Price Sheets where indicated.

1.3 CONTRACT GUIDELINES

A. The State of Arkansas may not contract with another party:

1. To indemnify and defend that party for any liability and damages. However, the State Procurement Official may agree to hold the other party harmless from any loss or claim resulting directly from and attributable to the State's use or possession of equipment or software and reimburse that party for the loss caused solely by the State's use or possession (this is the only form of indemnification to which the State Procurement Official can agree).
2. Upon default, to pay all sums to become due under a contract.
3. To pay damages, legal expenses or other costs and expenses of any party.
4. To continue a contract once the maintenance/service has been canceled.
5. To conduct litigation in a place other than Pulaski County, Arkansas.
6. To agree to any provision of a contract that violates the laws or constitution of the State of Arkansas.

B. The State of Arkansas may contract with another party:

1. To accept the risk of loss of the equipment or software and pay for any destruction, loss or damage of the equipment or software while the State has such risk, when the extent of liability for such risk is based upon the purchase price of the equipment or software at the time of any loss and the contract has required the State to carry insurance for such risk.

2. In the event funds are not appropriated for the equipment or software described in this agreement or there are no funded appropriations from which payment can be made, the State Procurement Official may, upon thirty days written notice to the vendor or lessor, cancel the agreement for that equipment or software.

1.4 IFB RESPONSE

A. Submitting A Respond

1. Vendors must submit one (1) signed original bid on or before the date specified on page one of this IFB.
2. Vendor must also submit one (1) electronic version preferably in Microsoft EXCEL file format on CD or diskette.

3. Any statement in this document, which contains the word "must", "will" or "shall" means that compliance with the intent of the statement is mandatory, and failure by the bidder to satisfy that intent will cause the bid to be rejected.
4. For a bid to be considered, an official authorized to bind the vendor to a resultant contract must have signed the original bid submitted.
5. Bidders may not refer to a bidder attached price list in lieu of the provided pricing sheets or copies thereof.
6. All official documents and correspondence shall be included as part of the resultant contract.

B. Submitting Reference and Technical Material

1. References to handbooks or other technical materials as part of a response must not constitute the entire response and must identify the specific page and paragraph being referenced.
2. Bidders must submit one (1) copy of technical and descriptive literature. Information submitted shall be sufficiently detailed to substantiate that product offered meets or exceeds specifications. Failure to comply may result in bid rejection.

1.5 OTHER GOVERNMENTAL ENTITIES

Arkansas Procurement Law provides that local public procurement units (counties, municipalities, school districts, certain not-for-profit corporations, etc.) may participate in state procurement contracts. The contractor(s) therefore agree(s) to sell to Cooperative Procurement Program participants at the option of the program participants. Unless otherwise stated, all standard and special terms and conditions listed within the Invitation for Bid (IFB) must be equally applied to such participants. Cooperative Procurement Participants will handle their own payments and renewals.

1.6 CANCELLATION

In the event the State no longer needs the maintenance/service or commodity specified in the contract or purchase order due to program changes, changes in laws, rules, or regulations, relocation of offices, or lack of appropriated funding, the State may cancel the contract or purchase order by giving the contractor written notice of such cancellation 30 days prior to the date of cancellation.

1.7 AWARD AND ADMINISTRATION

A. Award

1. Contract award will be a multiple award.
2. Award will be on a county by county basis for all 75 counties.
3. Up to five (5) different manufacturer brands may be awarded for each county.
4. Manufacturers and/or Individual Dealers will not be awarded more than one (1) brand per county.
5. Award will be based on the maintenance/service cost per copy for the maximum volume per month (as identified on the Official Price Bid Sheet).
6. Hybrid machines will be evaluated on Black & White cost per copies. Graphic Color machines will be evaluated on color cost per copies.

B. Administration

1. The Director of the Office of State Procurement will be responsible for the award and administration of the contract.
2. Bidders may only bid those counties for which they can reasonably provide maintenance/service and response as required in this solicitation.
3. Supplies, excluding paper and staples, for the copiers bid must be provided for the term of the contract by the awarded bidder.
4. The State shall be relieved from risk or damage during the period of transportation, installation, and networking
5. In the event of bidder default the State will not be liable for any removal charges.

1.8 CONTRACT SUBSTITUTION APPROVAL

- A. Substitutions may be temporary in nature and affect only one or two placements or may be for the duration of the contract and affect all machines ordered after the effective date.
- B. Substitutions must meet the minimum specifications listed in the IFB for the appropriate speed range.
- C. Analog machines, re-manufactured, refurbished, recycled, second-hand, previously owned, used or analog equipment will not be approved as substitutions.
- D. All substitutions for awarded contract items must be submitted in writing by the bidder to, and approved by, the Office of State Procurement prior to delivery. OSP will issue a response within 10 working days. Substitution request may be made online at a site to be identified at a later date.
- E. Ordering agencies must have an opportunity to accept/reject the substitution of any machine listed on their original purchase order prior to delivery. Should the agency find the substituted equipment unacceptable, they have the right to cancel the original purchase order.

1.9 UNUSABLE COPIES FACTOR

- A. Copier equipment periodically experiences paper jams and malfunctions which cause unacceptable copy quality. These factors are not in the control of the machine operator, but are a noticeable expense.
- B. Copies made that are unacceptable and turned over to the maintenance/service technician, shall be deducted from the machine's monthly copy count for payment.
- C. The number of such unacceptable copies shall be noted on the technician's maintenance/service report for each maintenance/service call.
- D. Also, all copies produced in the course of maintenance/service and/or repair of a machine shall be considered as unusable copies and shall NOT be billed to the Agency.

- E. The number of such test copies shall also be noted on the maintenance/service report for each maintenance/service call.
- F. The monthly invoice must reflect the credit for the waste copies run during the month billed.

1.10 MANDATORY USE OF BID FORM

Due to the necessity of tabulation of this bid in the computer, the use of this bid form or copies thereof is mandatory for pricing pages. Use of any other pricing entry method or offer sheets may result in rejection of items so offered.

1.11 DEFINITIONS

- A. Accessories:** Any and all components other than those identified in the standard configuration that works with or attaches to the copier. Accessories to include, but are not limited to, paper trays, duplex units, finishing units, scanners, and such. Accessories will be optional for the agency to purchase.
- B. Advanced Installation:** Includes any networking necessary to install the copier on the customers' current network (done only at installation, for any other maintenance/service see *Networking & Troubleshooting*).
- C. Black & White Copiers:** A machine that runs only black and white copies and has no capability of running any type of color copy.
- D. Color Machines:** Copiers that have the capability of producing graphic quality images.
- E. Cooperative Purchasing Program:** Governmental & educational entities authorized to purchase from State awarded contracts.
- F. Down Time:** The amount of time, measured in working hours, that the machine is unable to function and meet the agency's needs.
- G. Features:** Capabilities that the copier may have whether by design, accessory or additional software.
- H. Hybrid:** A machine that runs primarily black and white copies but has the capability of running business quality color copies (color enabled).
- I. Maintenance/service:** includes all cost per copies, consumables (other than paper & staples) and maintenance/service of the machine due to normal use.
- J. Monthly Fixed Rate:** The established and firm rate that the agency will pay each month as rent.
- K. Multifunctional units:** Copiers that can perform multiple operations such as copying, printing, faxing, scanning, and so forth.
- L. Networking & Troubleshooting:** Includes any engineer necessary adjustments to improve the performance of the copier, re-install a copier after an enterprise update or change or networking a machine that has been previously installed.

- M. Response Time:** The amount of time (measured in working hours) it takes the vendor to arrive at the agency's copier to begin repairs, after receiving the first phone call from the agency.
- N. Support:** includes Networking & Troubleshooting and Advanced Installation.
- O. Working Hours:** Monday through Friday, 8 am – 4:30 pm, excluding State Holidays and weekends.
- P. 500 Sheet Capacity:** The State will accept 2 each 250 sheet drawers and an automatic drawer switching feature as equal. Optional features must be listed on bid form.
- Q. 2000 Sheet Capacity:** The State will accept as equal 4 each 500 sheet drawers; or 2 each 500 sheet plus 1 each 1000 sheet drawer; or 2 each 1000 sheet drawers. Automatic drawer switching feature must be included. Optional features must be listed on bid form.
- R. Key Operator:** Agency contact person trained to handle day-to-day operations of the copier. This person also keeps a log (history) of contacts with vendor.

Section 2

2.1 PRICE & COMMITMENT

1. Bidders providing equipment through this solicitation will not be allowed to charge interest.
2. Bid discounts/prices must include delivery (F.O.B.), set up of equipment in user location, instruction in operation, technical assistance, all consumables (except paper & staples) and operation manuals.
3. Agencies will not be required to purchase any component, accessory, or feature of the copier for any reason. (This does not apply to software licensing requirements.)
4. Any promotion offered in conjunction to this contract will be specifically limited to the models that are listed on the Official Bid Price Sheet and included in the contract award.
5. OSP will have final approval as to which items proposed will be included in the contract award.

2.2 Overage Cost

1. Overage charges, for black and white copies made beyond the Monthly Maximum Volume, will be billed at 75% of Maintenance/Service cost per copy.
2. Overage charges will not apply to Color Copies made.
3. Payment schedule of overage charges may be negotiated between the providing vendor and the agency.

2.3 Accessories

1. Accessories may be added to the copier order after the initial placement.
2. The cost of the accessories will be added to the monthly rental fee.
3. There will not be a separate rental agreement for accessories.
3. Accessory cost will figured in the same method as the original equipment and pro-rated according to the remaining term of the rental.

2.4 Explanation of Official Price Sheet

A. Identification Information

Speed - Page per Minute

1. Unless otherwise stated, Speed applies to the production of black & white copies only.

Monthly Maximum Volume - maximum volume per month for each speed range.

1. The stated monthly maximum volume must be included in each category when bidding Maintenance/Service Cost Per Copy.

Manufacturer Brand

1. Bidders must identify the manufacturer brand being bid for each category.
2. Bidders may bid more than one manufacturer brand per category and/or county; however bidders will not be awarded more than one brand per county.

Model Name & Number

1. Bidder may bid only one (1) model for each category/speed range.
2. The model number must be identified in the appropriate place on the price sheet.
3. Failing to indicate the model name/number may cause that category in the bid to be rejected.
4. Bidder is responsible for clearly identifying all required information on the price sheets.

Counties to be covered at this price

1. Bidder must indicate on the Official Bid Price Sheet, which counties are being bid.
2. Bidders may make additional copies of the price sheets if needed.
3. A current and accurate county list is provided with the bid.
4. Bid sheets that do not have the counties clearly identified may be rejected.
5. OSP will make NO assumptions as to which counties the bidder is anticipating to cover.
6. To indicate that ALL counties are being covered, the bidder should enter "ALL COUNTIES" in the appropriate place on each price sheet.

B. Hardware Requirements & Maintenance/Service Cost

Component Identification

1. Bidder must identify the components required to insure the model being bid meets the minimum specifications.
2. Component Identification can be by part number, component number, item name, item description.

3. Bidder may supply additional descriptive material for the model & components being bid by attaching said material to the back of appropriate the Bid Price Sheet for which the material applies.

Maintenance/Service Cost

1. All copiers listed must meet or exceed the minimum specifications as outlined in this solicitation.
2. Copier cost must include the basic model & any additional equipment or accessory needed in order for the unit to meet the minimum specifications as outlined in this solicitation.
3. All copiers proposed in response to this solicitation must be manufacture original equipment, in current production, and the latest technology.

4. Bid price must include:

- Copier Cost
- Accessories required to meet the minimum specs
- Supplies
- Set up in user location
- Freight & Delivery
- Instruction in operation
- Technical Assistance
- Operation Manuals
- Surge Protector
- Removal Charges

5. Prices bid must be based on Cost Per Copy basis

C. Support Cost

1. Support does not include maintenance/service cost
2. Support cost must be billed in arrears at the time the support was performed.
3. Agencies will pay the cost of support in full either by issuing a separate Purchase Order for the Support or include it in the current month's payment.
4. Support must be bid, but will be optional for agencies to purchase and will not be used in the costing evaluation.

Advanced Installation

1. Advanced Networking must be bid on a flat fee.

Networking & Troubleshooting

1. Networking & Troubleshooting cost must be bid on a per hour rate.

D. Accessories & Additional Features Cost

1. Bidder must identify the components available for each model bid.
2. Accessories not listed on the Bid Price Sheet will not be included and can not be added at a later date.
3. Bidder may supply additional descriptive material for the model & components being bid by attaching said material to the back of the appropriate Bid Price Sheet for which the technical material applies.
4. Additional lines may be added to each price sheet to allow for more accessory listings.

Component Description & Component Capabilities

1. Should be clear, percise, and convey an accurate description of the equipment.
2. Should be kept as short as possible and should not include confusing industry jargon.

Component Identification

1. Bidder must identify the components required to insure the model being bid meets the minmum specifications.
2. Component Identification can be by part number, component number, item name, item description.
3. Bidder may supply additional descriptive material for the model & components being bid by attaching said material to the back of appropriate the Bid Price Sheet for which the material applies.

Component Cost

1. Prices bid must be based on Cost Per Copy basis using a 36 month timeline.
2. Accessories added after the initial installation will follow the requirements as outlined in Paragraph 2.3 Accessories of this Section.

Section 3

3.1 QUALIFICATIONS

- A. Bidder must be a manufacturer or a manufacturer certified dealer of the equipment bid, and must have certified maintenance/service personnel for the equipment bid.
- B. Dealers/Resellers responding to this solicitation must be certified by the manufacturer for both the sale and maintenance/service of the equipment being bid. Dealer must provide a copy of their manufacturer certification and a current letter of certification from the manufacturer verifying their level of certification and, if applicable, identifying their authorized sales territory. Failure to comply with this request may result in bid rejection. Any certification document or letter with a date over one (1) year old, is not acceptable.
- C. Bidder must submit copy of the manufacturer certification for all certified engineers/ technicians.
- D. Certificate should include the engineer's name, level of certification, date of certification, and date of certification expiration.
- E. Failure to submit a letter of certification from the manufacturer will be grounds for rejection of the bid.
- F. The Dealer/Reseller must be the prime contractor for any resulting contract. The Dealer/Reseller will be required to assume all responsibility for the contract and the sole point of contact with regard to all sales, payment and maintenance/service of equipment.
- G. Equipment maintenance/service shall be performed by the Dealer/Reseller during the term of the contract and any extension thereof.
- H. Copiers must accept recycled copier paper from the state contract. All adjustments, cost etc. necessary for this requirement will be borne by the vendor.
- I. Dealer must include mileage as part of this agreement. The state will not pay mileage costs on service calls.
- J. Agencies will not be required to sign any additional terms or conditions when utilizing this contract. Agencies may only sign statement of work documents pertaining to the number of copies anticipated.
- K. *The Office of State Procurement will not sign any additional documents that include terms or conditions other than those outlined in this solicitation.*
- L. The Dealer will hold title to all equipment and accessories provided under this contract.
- M. Awarded dealers will be required to report on rentals made by item number, brand and model, agency, county, and number of machines. All Cooperative Purchasing Program participation must be listed. This report must be sent to Amy Stoddard, via email, no later than the 15th of each month.
- N. All supplies and consumables, *excluding paper and staples* but including drums, print heads and/or ink, for the copiers, must be provided for the term of the contract.
- O. The vendor must supply a surge suppressor for equipment at no extra cost.
- P. Maintenance/Service of equipment must be provided by successful bidder during contract term.
- Q. Failure to comply with the above requests for information may result in bid rejection.
- R. The vendor will pay all property tax on the equipment.
- S. Relocation of equipment must be made by the Dealer, except for relocations which the dealer and the agency have agreed, prior to the move, that the move does not require trained moving technical personnel. Equipment will be transferred without cessation of the rental charges during the period of transfer.

3.2 MANUFACTURER BIDS

- A. In the event that maintenance/service will be provided by a designated dealer, the manufacturer must supply a letter from the dealer stating dealer assumes all responsibility for the equipment specified in this IFB.
- B. Designated dealers must have certified maintenance/service technicians for the brand bid.
- C. Manufacturer must submit proof of authorization and certification of designated dealers' maintenance/service technicians.
- D. In the event a designated dealer fails to fulfill any contractual obligations, the manufacturer will either assume or provide for such maintenance/service at no additional cost or inconvenience to the using agency.
- E. Failure to comply with the above requests for information may result in bid rejection.

3.3 THIRD PARTY FINANCING & ASSIGNMENT

- A. Assignment will **not** be permitted without prior written consent from the Director of State Procurement.
- B. All payments for maintenance/service, accessories, features and support offered under this contract must go directly to the Dealer/Reseller, and not to any third party financing entity.
- C. All invoices for maintenance/service, accessories, features and support offered under this contract will come directly from the Dealer/Reseller, and not from any third party financing entity.

3.4 PERFORMANCE SECURITY

In order to assure full performance of all obligations imposed on a vendor by contracting with the State, the selected vendor will be required to provide a performance security in an amount of at least twenty-five thousand dollars (\$25,000) submitted by the vendor within 10 working days from date of receipt of the States written notification of its intent to award a bid. The form of security required shall be a performance bond such as is usually and customarily written and issued by surety companies licensed and authorized to do business in Arkansas or a cashier's/certified check. An irrevocable letter of credit from an Arkansas bank is also acceptable. The State Procurement Official shall award the contract upon acceptance of the performance security.

If a vendor fails to deliver the required performance security, the bid shall be rejected and the contract shall be awarded to the provider of the next ranked bid. In the event of a breach of contract, either through quality problems, late delivery, substitutions, non-performance, or other areas within the control of the vendor, the State Procurement Official will notify the vendor in writing of the default and may assess reasonable charges against the vendor's performance security. If, after notification of default, the vendor fails to remedy the State's damages within ten (10) working days, the State Procurement Official may initiate procedures for collection against the vendor's performance security.

In order to achieve the greatest economy for the State, the State Procurement Official may choose the next highest ranked vendor, re-advertise for bids, negotiate a purchase, or complete any other action consistent with the purchasing laws. The performance security will be released at the end of the contract period

Section 4

4.1 MAINTENANCE/SERVICE REQUIREMENTS

- A. Telephone response times are not to exceed two (2) working hours after notification.
- B. On site response times are not to exceed six (6) working hours after notification, if problem resolution is not successful via telephone support.
- D. For the agency's records, maintenance/service technician must leave a written explanation of what was done to the machine, what parts were replaced and when the maintenance/service took place.
- E. In the event machine is removed from user location for repair, bidder will supply similar machine of equal quality and capability within 2 (two) working days.

4.2 ONGOING PERFORMANCE REQUIREMENTS

- A. It is requirements of this solicitation to have all equipment maintain a minimum of ninety-six percent (96%) up time.
- B. The vendor must take the necessary action to increase the up time to at least ninety-six percent (96%) in the five (5) business days subsequent to written notification.
- C. The vendor will receive formal writtn notation:
 - 1. In the event a ninety-six percent (96%) up time is not maintained, due to equipment failure for any consecutive two (2) day period,
 - 2. Any user originates five (5) maintenance/service calls within any 30-calendar days, or
 - 3. Should any machine or components reflect a cumulative downtime (defined as all time during which the copy machine including all components and options is not 96% operational at full capacity) of 16 working hours within any 30 day period
- D. In the event the equipment does not meet the required 96% up time in any 2-day period, excluding normally scheduled preventive maintenance/service, vendor must take one or more of the following actions:
 - 1. Provide an on-site technician for analysis and correction of the problem;
 - 2. Provide back-up equipment;
- E. If the equipment fails to meet the requirements within two (2) weeks of the installation date or within any sixty 60 day timeframe, the agency may:
 - 1. Require replacement equipment;
 - 2. Terminate the agreement in its entirety.

Black & White Machines

Vendor Name:	BUSINESS WORLD		
Speed:	10-14 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	2,000	AASIS MAT#	10119110
Manufacturer Brand:		Model #	

Counties to be covered at this price:

Estimated Delivery timeline after receipt of order: _____ **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Component Identification	Maintenance/Service Cost (CPC)
Type	Desktop with Enclosed Base/Stand; Scanner		
Features	Single paper source (250 sheets minimum) plus a Bypass tray Manual Document Feed Photo Mode Quantity Selection 1-99 (minimum)		\$0.00000000 Overage \$0.000000
Originals	8 1/2" X 14"		
Produces Copies	5 1/2" X 8 1/2" 1/2" X 14"		
Resolution	4 X 400dpi		
Reduction/Enlargement	Required		
Memory	8 MB		

Support Cost

Advanced Installation	Flat Fee	\$0.00
Networking & Troubleshooting	Per Hour	\$0.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)

NO BID

Black & White Machines

Vendor Name: BUSINESS WORLD			
Speed:	15-19 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	4,000	AASIS MAT#	10119111
Manufacturer Brand:		Model #	

Counties to be covered at this price:

Estimated Delivery timeline after receipt of order: _____ **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Component Identification	Maintenance/Service Cost (CPC)
Type	Desktop with Enclosed Base/Stand; Scanner		
Features	Single paper source (250 sheets minimum) plus Bypass tray		\$0.00000000
	ADF		Over \$0.00000000
	Photo mode		
	Quantity Selection 1-99 (minimum)		
Originals	Top 1/2" X 14"		
Produces Copies	5 1/2" X 8 1/2" & 1/2" X 14"		
Resolution	4 X 400dpi		
Reduction/Enlargement	Range approx. 200% zoom w/pres		
Memory	6 MB		

Support Cost

Advanced Installation	Flat Fee	\$0.00
Networking & Troubleshooting	Per Hour	\$0.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)

NO BID

Black & White Machines

BUSINESS WORLD			
Vendor Name:			
Speed:	25 - 29 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	10,000	AASIS MAT#	10119113
Manufacturer Brand:	Ricoh	Model #	MP2510

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service Black & White Cost (CPC)
Type	Desktop with Enclosed Base/Stand; digital scanner	414520 414395	
Features	Two paper sources (1,500 sheets minimum)	410958	\$0.01918690
	plus Bypass tray	Standard	
	Automatic Document Feeder	414143	Overage
	Auto 2:2 duplex, Duplex Productivity	Standard	\$0.01439018
	Photo Mode: Greyscale 256 levels	Standard	
	Quantity Selector 1-99 (Minimum) up to 999	Standard	
	Auto Paper Switching	Standard	
	Auto Tray Switching	Standard	
	Book Copy: Booklet/Magazine	Standard	
	2-in-1 Combine Mode	Standard	
	job programs	Standard	
	finisher 1000/20/1	412730	
Originals	To 11" X 17"	Standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	Standard	
Resolution	400 X 400dpi	Standard	
Reduction & Enlargement	Range approx. 50-200% Zoom w/presets	Standard	
Memory	12 MB	Standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
PB3030 Paper Tray Unit	(2) X 500 Sheet Paper Drawers	413673	\$ 0.00381030
SR3050 500 Sheet Finisher	Single Position Staple Sorter Finisher	414130	\$ 0.00305950
Bridge Unit 3020	Connect Finisher to the copier	414125	\$ 0.00154740
HDD Type 5000	Unsed for electronic file storage at the copier	413889	\$ 0.00181330
Fax Option Type 3350	33.6 Kbps Fax Machine	414403	\$ 0.00338260
G3 I/F Unit Type 3350	2nd Fax Line	414084	\$ 0.00257980
Type 3350 S/P Kit	Scan/Print Controller with Network Interface Card	003295MIU	\$ 0.00821740
PostScript3 Unit Type 3350	Adobe PostScript3 - Used mainly in MAC environment	414120	\$ 0.00251550
Data Overwrite Security Unit Type 1	Real time hard drive encryption (writes over 3 times)	413955	\$ 0.00271270

Black & White Machines

BUSINESS WORLD			
Vendor Name:			
Speed:	30 - 34 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	20,000	AASIS MAT#	10119114
Manufacturer Brand:	Ricoh	Model #	MP3350

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 Days

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Component Identification	Maintenance/Service Black & White Cost (CPC)
Type	Desktop with Enclosed Base/Stand; digital scanner	414520 414396	
Features	Three paper sources (3,000 sheets min.)	410958	\$0.01719400
	plus Bypass tray	Standard	
	Reversing Automatic Document Feeder	414143	Overage
	Auto 2:2 Duplex Productivity	Standard	\$0.01289550
	Photo Mode: Greyscale 256 Levels	Standard	
	Book Copy: Bookley/Magazine	Standard	
	10 Job Programs	Standard	
	2-in-1 Combine Mode	Standard	
	Auto Paper Switching	Standard	
	Auto Tray Switching	Standard	
	Quantity Selector 1-99 (min.) up to 999	Standard	
	Finisher 1000/30/1	412730	
	Copy Control/Elec. Auditron (10 accounts min.)	Standard	
Originals	To 11" X 17"	Standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	Standard	
Resolution	600 X 600dpi	Standard	
Reduction & Enlargement	Range approx. 50-200% zoom w/presets	Standard	
Memory	16 MB	Standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
Hard Disk Drive Type 5000	Removeable Copier Hard Drive	413889	\$ 0.00308890
Data Over Write Security Unit Type 1	Real Time Hard Drive Encryption (writes over 3 times)	413955	\$ 0.00157090
Fax Option Type 3350	33.6 Kbps Fax Board	414403	\$ 0.00514180
G3 Interface Kit Type 3350	2nd Fax Line	414084	\$ 0.00184640
Type 3350 Scan/Print Kit	Scan/Print Controller with Network Interface Card	003295MIU	\$ 0.00665650
PostScript Unit Type 3350	Adope PostScript3-Used mainly in MAC environment	414120	\$ 0.00231390

Black & White Machines

Vendor Name:	BUSINESS WORLD		
Speed:	35 - 39 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	30,000	AASIS MAT#	10119115
Manufacturer Brand:	Ricoh	Model #	MP4000

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order:	15	Days
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Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Component Identification	Maintenance/Service Black & White Cost (CPC)
Type	Desktop with Enclosed Base/Stand; digital scanner	414374	
Features	Three paper sources (3,000 sheets min.)	414134	\$0.01266260
	plus Bypass tray	Standard	
	Reversing Automatic Document Feeder	Standard	Overage
	Auto 2:2 duplex productivity	Standard	\$0.00949695
	Photo Mode	Standard	
	Book Copy	Standard	
	10 Job Programs	Standard	
	2-in-1 Combine Mode	Standard	
	margin shift/Electronic/Rotate Sorting	Standard	
	covers/Cover Insertion	Standard	
	erase/Center/Border Erase	Standard	
	interrupt key	Standard	
	interrupt key	Standard	
	Auto Paper Switching	Standard	
	Auto Tray Switching	Standard	
	quantity selector 1-999 (min.)	Standard	
	finisher 1000/30/1	412730	
	copy control/elec. auditor (10 accounts min.)	Standard	
Originals	To 11" X 17"	Standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	Standard	
Resolution	600 X 600dpi	Standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	Standard	
Memory	16 MB	Standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
Saddle-Stitch Booklet Finisher	SR3020 Booklet Finisher	413323	\$ 0.01026000
2 and 3 hole punch unit for the SR3020 Finisher	2/3-Hole Punch Kit Type PU3260	412209	\$ 0.00176890
Removeable Copier Hard Drive	Type 5000 Removable Hard Drive	413889	\$ 0.00308890
Data Overwrite Security Unit Type 1	Real time hard drive encryption (writes over 3 times)	413955	\$ 0.00157090
Fax Option Type 5000	33.6 Kbps Fax Machine	414382	\$ 0.00514180
G3 Interface Kit Type 5000	2nd Fax Line	413891	\$ 0.00184640
Type 5000 Scan/Print Kit Bundle	Scan/Print Controller with Network Interface Card	003263MIU	\$ 0.00665650
PostScript Unit Type 5000	Adobe PostScript3- Used mainly in MAC environment	413954	\$ 0.00231390

Black & White Machines

Vendor Name:	BUSINESS WORLD		
Speed:	40 - 49 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	40,000	AASIS MAT#	10119116
Manufacturer Brand:	Ricoh	Model #	MP4000

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order:	15	Days
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Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service Black & White Cost (CPC)
Type	Desktop with Enclosed Base/Stand; digital scanner	414374 414134	\$0.01137120 Overage \$0.00852840
Features	Required Capabilities- Minimum Specifications		
	Three paper sources (3,500 sheets min.) plus bypass tray	414137	
	RADF		
	Auto 2:2 duplex		
	photo mode		
	book copy		
	job programs		
	2-in-1		
	margin shift		
	erase		
	interrupt key		
	APS		
	ATS		
	quantity selector 1-999 (min.)		
	finisher 1500/50/1	413325	
	copy control/elec. auditron (10 accounts min.)		
Originals	To 11" X 17"		
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"		
Resolution	600 X 600dpi		
Reduction & Enlargement	Range approx. 50-400% zoom with presets		
Memory	32 MB		

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
SR3020 Booklet Finisher	Saddle-Stich Booklet Finisher	413323	\$ 0.00501600
2/3-Hole Punch Kit Type 3260	2 and 3 hole punch unit for the SR 3260 Finisher	412209	\$ 0.00100950
Removable Hard Drive	Type 5000 Removable Hard Drive	413889	\$ 0.00145020
Data Overwrite Security Unit Type 1	Real Time hard drive encryption (writes over 3 times)	413955	\$ 0.00099300
Fax Option Type 5000	33.6 Kbps Fax Machine	414382	\$ 0.00127840
G3 Interface Kit Type 5000	2nd Fax Line	413891	\$ 0.00109520
Type 5000 Scan/Print Kit	Scan/Print Controller with Network Interface Card	003263MIU	\$ 0.00402200
PostScript Unit Type 5000	Adobe PostScript-Used mainly in MAC environment	413954	\$ 0.00128190

Black & White Machines

Vendor Name: BUSINESS WORLD			
Speed:	50 - 59 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	50,000	AASIS MAT#	10119117
Manufacturer Brand:	Ricoh	Model #	MP5000

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 Days

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service Black & White Cost
Type	Console; digital scanner	414375	\$0.00908940
Features		414134	
	Four paper sources (4,000 sht. min.) including bypass (50 sht. min.) tray	414137	
	RADF	standard	Overage
	Auto 2:2 duplex	standard	\$0.00681705
	photo mode	standard	
	book copy	standard	
	job programs	standard	
	2-in-1	standard	
	booklet mode	standard	
	margin shift	standard	
	covers	standard	
	erase	standard	
	interrupt key	standard	
	APS	standard	
	ATS	standard	
	quantity selector 1-999 (min.)	standard	
	finisher 2000/50/3	413325	
	copy control/elec. auditron (10 accts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	standard	
Memory	32 MB	standard	

Support Cost

Advanced Installation	Flat Fee	\$0.00
Networking & Troubleshooting	Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
SR3020 Saddle Stitch Finisher	Saddle-Stitch Booklet Finisher	413323	\$ 0.00511290
2/3 Hole Punch Kit Type 3260	2 and 3 Hole Punch Unit for SR3020 Finisher	412209	\$ 0.00109620
Data Overwrite Security Option Type 1	Real time hard drive encryption (writes over 3 times)	413955	\$ 0.00106230
Scanner/Printer Kit Type 5000	Scan/Print Controller with Network Interface Card	003263MIU	\$ 0.00337940
PostScript Unit Type 3 Type 5000	Adobe PostScript 3- Used mainly in MAC environment	413954	\$ 0.00174170

Black & White Machines

Vendor Name: BUSINESS WORLD			
Speed:	60 + Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	75,000	AASIS MAT#	10119118
Manufacturer Brand:	Ricoh	Model #	Aficio 2060

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order:	15	Days
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Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service Black & White Cost
Type	Console; digital scanner	411969	
Features	Five paper sources (5,000 sht. min.)	411182	\$0.00818010
	including bypass (50 sht. min.) tray	standard	
	RADF	standard	Overage
	Auto 2:2 duplex	standard	\$0.00613508
	photo mode	standard	
	book copy	standard	
	job programs	standard	
	2-in-1	standard	
	booklet mode	standard	
	margin shift	standard	
	covers	standard	
	erase	standard	
	interrupt key	standard	
	APS	standard	
	ATS	standard	
	QUANTITY SELECTOR 1-999 (min.)	standard	
	finisher 2000/50/3	411178	
	copy control/elect. auditor (10 accts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	standard	
Memory	32 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
SR861 Saddle Stitch Finisher	Saddle-Stitch Booklet Finisher	411987	\$ 0.00300860
SR841 Finisher	100 Sheet Stapler Finisher 3,000/100/4	411873	\$ 0.00285650
2/3-Hole Punch Kit Type 1045	2 and 3 Hole Punch Unit for SR850 and SR861Finishers	410785	\$ 0.00099750
2/3-Hole Punch Kit Type 1075	2 and 3 Hole Punch Unit for SR841 Finisher	411198	\$ 0.00099750
Cover Interposer Type 1075	Allows you to insert preprinted covers without passing through fuser	411505	\$ 0.00105660
8 1/2"x14" Tray Type 1075	Converts the RT43 LCT to hold legal size paper	411187	\$ 0.00097100
Tab Sheet Holder Type 1075	Holds the tabs straight in the drawer	411190	\$ 0.00075970
A3/11"x17" Tray Unit Type 1075	Converts the tandem paper tray to hold 1,000 sheets 11x 17 paper	411185	\$ 0.00116010
Copy Connector Type 2105	connects two 2051's together to run tandem	411399	\$ 0.00116150

Black & White Machines

Vendor Name:	BUSINESS WORLD		
Speed:	60 + Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	75,000	AASIS MAT#	10119118
Manufacturer Brand:	Ricoh	Model #	Aficio 2060

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
Data Overwrite Security Option Type C	Real time hard drive encryption (writes over 2 times)	411989	\$ 0.00088620
GBC StreamPunch	Online Hole Punch Unit for the die sets listed below	001449MIU	\$ 0.00373140
GBC Die Set 3 Hole (Ring Binder)	3 Hole Punch (Ring Binder)	001450MIU	\$ 0.00097660
GBC Die Set 11 Hole (Velobind)	11 Hole Punch (Velobind)	001451MIU	\$ 0.00097660
GBC Die Set 19 Hole (Cerlox)	19 Hole Punch (Cerlox)	001452MIU	\$ 0.00097660
GBC Die Set 21 Hole (Twin Loop Wire 2:1)	21 Hole Punch (Twin Loop Wire 2:1)	001453MIU	\$ 0.00097660
GBC Die Set 32 Hole (Twin Loop Wire 3:1)	32 Hole Punch (Twin Loop Wire 3:1)	001454MIU	\$ 0.00097660
GBC Die Set 44 Hole (Color Coil)	44 Hole Punch (Color Coil)	001455MIU	\$ 0.00097660
Scanner/Printer Kit Type 2075	Scan/Print Controller with Network Interface Card	002046MIU	\$ 0.00231960
256 MB Memory Type D	256 MB Added Memory - required for Print/Scan Kit	001491MIU	\$ 0.00091130
PostScript Unit Type 3 Type 2075	Adobe PostScript3 - Used mainly in MAC environment	411952	\$ 0.00142780
IEEE1394 Interface Board Type B	Fire-wire Interface for networking	411264	\$ 0.00089900
IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.00089900
USB 2.0 Interface Board Type B	USB 2.0 Interface for networking	411301	\$ 0.00070000

Black & White Machines

Vendor Name:	BUSINESS WORLD		
Speed:	80 + Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	100,000	AASIS MAT#	10119119
Manufacturer Brand:	Ricoh	Model #	MP9000

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service Cost (CPC)
Type	Console; digital scanner	412958	Maintenance/Service
Features	Five paper sources (5,000 sht. min.)	412968	Black & White Cost
	including bypass (50 sht. min.) tray	412974	\$0.00878450
	RADF	standard	
	Auto 2:2 duplex	standard	Overage
	photo mode	standard	\$0.00658838
	book copy	standard	
	job programs	standard	
	2-in-1	standard	
	booklet mode	standard	
	margin shift	standard	
	covers	standard	
	erase	standard	
	interrupt key	standard	
	APS	standard	
	ATS	standard	
	QUANTITY SELECTOR 1-999 (min.)	standard	
	finisher 2000/50/3	412981	
	copy control/elect. auditor (10 accts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	standard	
Memory	32 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
2/3-Hole Punch Kit Type PU5000	2 and 3 Hole Punch Unit for SR5000	412986	\$ 0.00100000
BK5000 Finisher Saddle Stitch	Saddle-Stitch Booklet Finisher	412978	\$ 0.00250000
11X17 Tray Unit Type TK5000	Converts the tandem paper tray to hold 1,000 sheets of 11X17 paper	412967	\$ 0.00060000
Cover Interposter Type CL5000	Allows you to insert preprinted covers without passing through fuser	412976	\$ 0.00099240
LCIT RT5010 DLT/LCT	4,000-Sheet Large Capacity holds 13X18	412971	\$ 0.00159030
PostScript3 Unit Type 1350	Adobe PostScript	412916	\$ 0.00600000
MP1350	Removable Hard Drive 320GB	002851MIU	\$ 0.00116280

Black & White Machines

BUSINESS WORLD			
Vendor Name:	BUSINESS WORLD		
Speed:	80 + Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	100,000	AASIS MAT#	10119119
Manufacturer Brand:	Ricoh	Model #	MP9000
Counties to be covered at this price:			
Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White			
Estimated Delivery timeline after receipt of order:		15	Days
Copy Connector Type 3260	Connects two MP9000's together to run tandem at 180 ppm	412415	\$ 0.00107100
GBC StreamPunch III	Online Hole Punch Unit for the die set listed below	002633MIU	\$ 0.00319850
GBC Die Set 3 Hole (Ring Binder)	3 Hole Punch (Ring Binder)	001450MIU	\$ 0.00093240
GBC Die Set 11 Hole (Velobind)	11 Hole Punch (Velobind)	001451MIU	\$ 0.00093240
GBC Die Set 19 Hole (Cerlox)	19 Hole Punch (Cerlox)	001542MIU	\$ 0.00093240
GBC Die Set 21 Hole (Twin Loop Wire)	21 Hole Punch (Twin Loop Wire)	001453MIU	\$ 0.00093240
GBC Die Set 32 Hole (Twin Loop Wire)	32 Hole Punch (Twin Loop Wire)	001454MIU	\$ 0.00093240
GBC Die Set 44 Hole (Color Coil)	44 Hole Punch (Color Coil)	001455MIU	\$ 0.00093240
BK5010 Bookletmaker	Online or Offline Production Booklet Maker	413101	\$ 0.00354920
BF5010 Bood Folder	Square Back Booklet Folder	413104	\$ 0.00238690
CF5010 Cover Feeder	Feeds Booklet Covers online or offline through BK5010 Booklet Maker	413102	\$ 0.00131880
TR5010 Trimmer Unit	Trims the creap on a folded book for professional quality finishing	413103	\$ 0.00226060
BK5010 Rail Unit	Must be purchased with BF5010 Booklet Maker	413105	\$ 0.00084000
Printer/Scanner Kit Type 1350	Scan/Print Controller with Network Interface Card	002835MIU	\$ 0.00223990

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	10 - 14 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	400 Color	AASIS MAT#	10119110
Manufacturer Brand:	Ricoh	Model #	Aficio 3224C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Desktop with Enclosed Base/Stand; digital scanner		Color Cost (CPC)
Features	Single paper source (250 sheets minimum)		\$0.52642500
	plus a Bypass tray		
	Manual Document Feed		Maintenance/Service
	Photo Mode		Black & White Cost (CPC)
	Quantity Selector 1-99 (minimum)		
Originals	8 1/2" X 14"		\$0.02000000
Produces Copies	5 1/2" X 8 1/2" to 8 1/2" X 14"		
Resolution	400 X 400dpi		Color Coverage
Reduction & Enlargement	Not Required		\$0.39481875
Memory	4 MB		

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
PS510 2 Tray Paper Bank	(2) 500 Sheet Paper Bank	405368	\$ 0.06847850
PS520 Large Capacity Tray	2,000 Sheet Large Capacity Tray	405370	\$ 0.06652320
500 Sheet Finisher Kit	Single Position Staple Sorter Finisher	002338MIU	\$ 0.07595320
1000 Sheet Finisher Kit	1000/50/3 Multi-Position Staple Sorter Finisher	002337MIU	\$ 0.12362170
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.03469000
Fax Option Type 3232	33.6 Kbps Fax option	412511	\$ 0.07056410
G3 Interface Unit Type 3232	2nd Fax Line	412260	\$ 0.04597270
IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.03315360
IEEE1394 Interface Board Type B	Fire-wire Interface for networking	411264	\$ 0.03315360
PostScript Unit Type 3232	Adobe PostScript3 - Used mainly in MAC environment	412254	\$ 0.06000000

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	15 - 19 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	800 Color	AASIS MAT#	10119111
Manufacturer Brand:	Ricoh	Model #	Aficio 3224C

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 Days

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service Cost (CPC)
Type	Desktop with Enclosed Base/Stand; digital scanner	412506 411467	Color Cost (CPC)
Features	Single paper source (250 sheets minimum)	standard	\$0.30321250
	plus Bypass tray	standard	
	ADF	standard	Maintenance/Service Black & White Cost (CPC)
	Photo Mode	standard	
	Quantity Selector 1-99 (minimum)	standard	
Originals	To 8 1/2" X 14"	standard	\$0.02000000
Produces Copies	5 1/2" X 8 1/2" to 8 1/2" X 14"	standard	
Resolution	400 X 400dpi	standard	Color Overage
Reduction & Enlargement	Range approx. 50-200% zoom w/presets	standard	\$0.22740938
Memory	6 MB	standard	

Support Cost

Advanced Installation	Flat Fee	\$0.00
Networking & Troubleshooting	Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
PS510 2 Tray Paper Bank	(2) 500 Sheet Paper Bank	405368	\$ 0.03423920
PS520 Large Capacity Tray	2,000 Sheet Large Capacity Tray	405370	\$ 0.03326160
500 Sheet Finisher Kit	Single Position Staple Sorter Finisher	002338MIU	\$ 0.04921660
1000 Sheet Finisher Kit	1000/50/3 Multi-Position Staple Sorter Finisher	002337MIU	\$ 0.05968580
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.01634500
Fax Option Type 3232	33.6 Kbps Fax option	412511	\$ 0.03980830
G3 Interface Unit Type 3232	2nd Fax Line	412260	\$ 0.02756500

Note: Printer/Scanner Options - Print/Scan comes standard on this model with 768MB of RAM

IEEE802.11b Interface Unit Ty	Wireless Interface for networking	402378	\$ 0.01657680
IEEE1394 Interface Board Typ	Fire-wire Interface for networking	411264	\$ 0.01657680
PostScript Unit Type 3232	Adobe PostScript3 - Used mainly in MAC environment	412254	\$ 0.03000280

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	20 - 24 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	1,500 Color	AASIS MAT#	10119112
Manufacturer Brand:	Ricoh	Model #	Aficio 3224C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order:	15	Days
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Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Desktop with Enclosed Base/Stand; digital scanner	412506 411467	Color Cost (CPC)
	Two paper sources (500 sheets minimum)	standard	\$0.18838000
	plus Bypass tray	standard	
	ADF	standard	Maintenance/Service Black & White Cost (CPC)
	Auto 2:2 duplex	standard	
	Photo Mode	standard	
	Quantity Selector 1-99 (Minimum)	standard	\$0.02000000
	APS	standard	
	ATS	standard	Color Overage
	Book Copy	standard	\$0.14128500
	2-in-1	standard	
	Job Programs	standard	
	10BS or Electronic sorting	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	400 X 400dpi	standard	
Reduction & Enlargement	Range approx. 50-200% Zoom w/presets	standard	
Memory	8 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
PS510 2 Tray Paper Bank	(2) 500 Sheet Paper Bank	405368	\$ 0.00273800
PS520 Large Capacity Tray	2,000 Sheet Large Capacity Tray	405370	\$ 0.01820620
500 Sheet Finisher Kit	Single Position Staple Sorter Finisher	002338MIU	\$ 0.02811550
1000 Sheet Finisher Kit	1000/50/3 Multi-Position Staple Sorter Finisher	002337MIU	\$ 0.03369910
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00918400
Fax Option Type 3232	33.6 Kbps Fax option	412511	\$ 0.02228370
G3 Interface Unit Type 3232	2nd Fax Line	412260	\$ 0.01516800

Note: Printer/Scanner Options - Print/Scan comes standard on this model with 768MB of RAM

IEEE802.11b Interface Unit Ty	Wireless Interface for networking	402378	\$ 0.0093000000
IEEE1394 Interface Board Typ	Fire-wire Interface for networking	411264	\$ 0.0093000000
PostScript Unit Type 3232	Adobe PostScript3 - Used mainly in MAC environment	412254	\$ 0.0164680000

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	25 - 29 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	2,000 Color	AASIS MAT#	10119113
Manufacturer Brand:	Ricoh	Model #	Aficio 3228C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order:	15	Days
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Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Desktop with Enclosed Base/Stand; digital scanner	002284MIU	Color Cost (CPC)
Features	Two paper sources (1,500 sheets minimum)	412132	\$0.21428000
	plus Bypass tray	standard	
	ADF	standard	Maintenance/Service
	Auto 2:2 duplex,	standard	Black & White Cost
	Photo Mode	standard	(CPC)
	Quantity Selector 1-99 (Minimum)	standard	\$0.02000000
	APS	standard	
	ATS	standard	Color Coverage
	book copy	standard	\$0.16071000
	2-in-1	standard	
	job programs	standard	
	finisher 1000/20/1	412139	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	400 X 400dpi	standard	
Reduction & Enlargement	Range approx. 50-200% Zoom w/presets	standard	
Memory	12 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
PS590 Paper Bank	(2) 500 Sheet Paper Bank	412134	\$ 0.01604230
PS600 LCT	2,000 Sheet Large Capacity Tray	412136	\$ 0.01877970
SR950 Booklet Finisher	Saddle-Stitch Booklet Finisher	412143	\$ 0.04296440
Punch Kit Type 2238	2 and 3 hole punch unit for SR950 Booklet Finisher	411585	\$ 0.00777820
2/3-Hole Punch Kit Type 1045	2 and 3 hole punch unit for SR960 Finisher	410785	\$ 0.00777820
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00713800
Fax Option Type 3245	33.6 Kbps Fax option	412510	\$ 0.01763460
G3 Interface Unit Type 3245	2nd Fax Line	412149	\$ 0.01139500

Printer/Scanner Options - Print/Scan comes standard on this model with 768MB of RAM

PostScript 3 Unit Type 3245	Adobe PostScript3 - Used mainly in MAC environment	412151	\$ 0.01984860
IEEE802.11b Interface Unit Ty	Wireless Interface for networking	402378	\$ 0.00723070
IEEE1394 Interface Board Typ	Fire-wire Interface for networking	411264	\$ 0.00723070

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	30 - 34 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	4,000	AASIS MAT#	10119114
Manufacturer Brand:	Ricoh	Model #	Aficio 3235C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Desktop with Enclosed Base/Stand; digital scanner	002285MIU	Color Cost (CPC)
Features	Three paper sources (3,000 sheets min.)	412136	\$0.15505250
	plus Bypass tray	standard	
	RADF	standard	Maintenance/Service Black & White Cost (CPC)
	Auto 2:2 Duplex	standard	
	Photo Mode	standard	
	Book Copy	standard	
	Job Programs	standard	\$0.02000000
	2-in-1	standard	Color Overage
	APS	standard	\$0.11628938
	ATS	standard	
	Quantity Selector 1-99 (min.)	standard	
	Finisher 1000/30/1	412139	
	Copy Control/Elec. Auditron (10 accounts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 50-200% zoom w/presets	standard	
Memory	16 MB	standard	

Support Cost

Advanced Installation	Flat Fee	\$0.00
Networking & Troubleshooting	Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
SR950 Booklet Finisher	Saddle-Stitch Booklet Finisher	412143	\$ 0.02265720
Punch Kit Type 2238	2 and 3 hole punch unit for SR950 Booklet Finisher	411585	\$ 0.00502780
2/3-Hole Punch Kit Type 1045	2 and 3 hole punch unit for SR960 Finisher	410785	\$ 0.00502780
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00406900
Fax Option Type 3245	33.6 Kbps Fax option	412510	\$ 0.00781730
G3 Interface Unit Type 3245	2nd Fax Line	412149	\$ 0.00619750

Note: Printer/Scanner Options - Print/Scan comes standard on this model with 768MB of RAM

PostScript 3 Unit Type 3245	Adobe PostScript3 - Used mainly in MAC environment	412151	\$ 0.01042400
IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.00411500
IEEE1394 Interface Board Type B	Fire-wire Interface for networking	411264	\$ 0.00411500

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	35 - 39 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	6,000	AASIS MAT#	10119115
Manufacturer Brand:	Ricoh	Model #	Aficio 3235C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Desktop with Enclosed Base/Stand; digital scanner	002285MIU	Color Cost (CPC)
Features	Three paper sources (3,000 sheets min.)	412136	\$0.13005160
	plus Bypass tray	standard	
	RADF	standard	Maintenance/Service
	Auto 2:2 duplex	standard	Black & White Cost
	Photo Mode	standard	(CPC)
	Book Copy	standard	\$0.02000000
	Job Programs	standard	
	2-in-1	standard	Color Overage
	margin shift	standard	\$0.09753870
	covers	standard	
	erase	standard	
	interrupt key	standard	
	interrupt key	standard	
	APS	standard	
	ATS	standard	
	quantity selector 1-999 (min.)	standard	
	finisher 1000/30/1	412139	
	copy control/elec. auditor (10 accounts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	standard	
Memory	16 MB	standard	

Support Cost

Advanced Installation	Flat Fee	\$0.00
Networking & Troubleshooting	Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
SR950 Booklet Finisher	Saddle-Stitch Booklet Finisher	412143	\$ 0.01643810
Punch Kit Type 2238	2 and 3 hole punch unit for SR950 Booklet Finisher	411585	\$ 0.00439900
2/3-Hole Punch Kit Type 1045	2 and 3 hole punch unit for SR960 Finisher	410785	\$ 0.00439900
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00304600
Fax Option Type 3245	33.6 Kbps Fax option	412510	\$ 0.00854480
G3 Interface Unit Type 3245	2nd Fax Line	412149	\$ 0.00446500

Note: Printer/Scanner Options - Print/Scan comes standard on this model with 768MB of RAM

PostScript 3 Unit Type 3245	Adobe PostScript3 - Used mainly in MAC environment	412151	\$ 0.00728280
IEEE802.11b Interface Unit Type	Wireless Interface for networking	402378	\$ 0.00307690
IEEE1394 Interface Board Type	Fire-wire Interface for networking	411264	\$ 0.00307690

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	40 - 49 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	8,000 Color	AASIS MAT#	10119116
Manufacturer Brand:	Ricoh	Model #	Aficio 3260C

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke,
 Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 Days

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Desktop with Enclosed Base/Stand; digital scanner	412507	Color Cost (CPC)
Features	Required Capabilities- Minimum Specifications	standard	\$0.14508870
	Three paper sources (3,500 sheets min.)	standard	
	plus bypass tray	standard	
	RADF	standard	Maintenance/Service Black & White Cost (CPC)
	Auto 2:2 duplex	standard	\$0.02000000
	photo mode	standard	
	book copy	standard	
	job programs	standard	Color Coverage
	2-in-1	standard	\$0.10881653
	margin shift	standard	
	erase	standard	
	interrupt key	standard	
	APS	standard	
	ATS	standard	
	quantity selector 1-999 (min.)	standard	
	finisher 1500/50/1	412205	
	copy control/elec. auditron (10 accounts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 50-400% zoom with presets	standard	
Memory	32 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
RT43 LCT Bundle	4,000 Sheet Large Capacity Tray	002450MIU	\$ 0.00778470
SR980 Saddle Stitch Finisher	Sadde-Stitch Booklet Finisher	412207	\$ 0.01711090
SR841 Finisher Bundle	100 Sheet Stapler Finisher 3,000/100/4	002451MIU	\$ 0.01790830
"11"x"17" Tray Unit Type 2105	Converts the tandem paper tray to an 11x17 1,100 sheet LCT	411398	\$ 0.00380210
Tab Sheet Holder Type 3260	Used to hold tab paper straight in the paper drawer	412209	\$ 0.00120600
2/3-Hole Punch Kit Type 1075	2 and 3 hole punch unit for SR841 and SR970 finisher	411198	\$ 0.00351790
Cover Interposer Tray Type 3260	Allows you to insert preprinted covers without passing through fuser	412213	\$ 0.00441510
8 1/2"x14" Tray Type 1075	Converts the RT43 LCT to hold legal size paper	411187	\$ 0.00322890
Scanner Printer Kit type 3260	Scan/Print Controller with Network Interface Card	002449MIU	\$ 0.01209450
PostScript3 Unit type 3260	Adobe PostScript3 - Used mainly in MAC environment	412223	\$ 0.00778470
Data Overwrite Security Option Type C	Real time hard drive encryption (writes over 2 times)	411989	\$ 0.00250970
IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.00255760
IEEE1394 Interface Board Type B	Fire-wire Interface for networking	411264	\$ 0.00255760

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	50 - 59 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	10,000	AASIS MAT#	10119117
Manufacturer Brand:	Ricoh	Model #	Aficio 3260C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order:	15	Days
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Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Console; digital scanner	412507	Color Cost (CPC)
Features	Four paper sources (4,000 sht. min.)	standard	\$0.13207100
	including bypass (50 sht. min.) tray	standard	
	RADF	standard	Maintenance/Service Black & White Cost (CPC)
	Auto 2:2 duplex	standard	
	photo mode	standard	
	book copy	standard	\$0.02000000
	job programs	standard	
	2-in-1	standard	Color Overage
	booklet mode	standard	\$0.09905325
	margin shift	standard	
	covers	standard	
	erase	standard	
	interrupt key	standard	
	APS	standard	
	ATS	standard	
	quantity selector 1-999 (min.)	standard	
	finisher 2000/50/3	412205	
	copy control/elec. auditor (10 accts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	standard	
Memory	32 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
RT43 LCT Bundle	4,000 Sheet Large Capacity Tray	002450MIU	\$ 0.00642770
SR980 Saddle Stitch Finisher	Sadde-Stitch Booklet Finisher	412207	\$ 0.01448870
SR841 Finisher Bundle	100 Sheet Stapler Finisher 3,000/100/4	002451MIU	\$ 0.01512660
"11"x17" Tray Unit Type 2105	Converts the tandem paper tray to an 11x17 1,100 sheet LCT	411398	\$ 0.00427960
Tab Sheet Holder Type 3260	Used to hold tab paper straight in the paper drawer	412209	\$ 0.00116500
2/3-Hole Punch Kit Type 1075	2 and 3 hole punch unit for SR841 and SR970 finisher	411198	\$ 0.00350800
Cover Interposer Tray Type 3260	Allows you to insert preprinted covers without passing through fuser	412213	\$ 0.00373210
8 1/2"x14" Tray Type 1075	Converts the RT43 LCT to hold legal size paper	411187	\$ 0.00325720
Scanner Printer Kit type 3260	Scan/Print Controller with Network Interface Card	002449MIU	\$ 0.01146560
PostScript3 Unit type 3260	Adobe PostScript3 - Used mainly in MAC environment	412223	\$ 0.00642770
Data Overwrite Security Option Type C	Real time hard drive encryption (writes over 2 times)	411989	\$ 0.00220780
IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.00257740
IEEE1394 Interface Board Type B	Fire-wire Interface for networking	411264	\$ 0.00257740

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	60 + Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	15000 Color	AASIS MAT#	10119118
Manufacturer Brand:	Ricoh	Model #	Aficio 3260C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order:	15	Days
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Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Console; digital scanner	412507	Color Cost (CPC)
Features	Five paper sources (5,000 sht. min.) including bypass (50 sht. min.) tray	002450MIU	\$0.11698930
	RADF	standard	Maintenance/Service Black & White Cost (CPC) \$0.02000000
	Auto 2:2 duplex	standard	
	photo mode	standard	
	book copy	standard	
	job programs	standard	
	2-in-1	standard	
	booklet mode	standard	
	margin shift	standard	
	covers	standard	
	erase	standard	
	interrupt key	standard	Color Coverage \$0.08774198
	APS	standard	
	ATS	standard	
	QUANTITY SELECTOR 1-999 (min.)	standard	
	finisher 2000/50/3	412205	
	copy control/elect. auditoron (10 acct. min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	standard	
Memory	32 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
SR980 Saddle Stitch Finisher	Sadde-Stitch Booklet Finisher	412207	\$ 0.01165240
SR841 Finisher Bundle	100 Sheet Stapler Finisher 3,000/100/4	002451MIU	\$ 0.01207770
"11"x17" Tray Unit Type 2105	Converts the tandem paper tray to an 11x17 1,100 sheet LCT	411398	\$ 0.00318640
Tab Sheet Holder Type 3260	Used to hold tab paper straight in the paper drawer	412209	\$ 0.00111000
2/3-Hole Punch Kit Type 1075	2 and 3 hole punch unit for SR841 and SR970 finisher	411198	\$ 0.00266760
Cover Interposer Tray Type 3260	Allows you to insert preprinted covers without passing through fuser	412213	\$ 0.00282140
8 1/2"x14" Tray Type 1075	Converts the RT43 LCT to hold legal size paper	411187	\$ 0.00250480
Scanner Printer Kit type 3260	Scan/Print Controller with Network Interface Card	002449MIU	\$ 0.00897710
PostScript3 Unit type 3260	Adobe PostScript3 - Used mainly in MAC environment	412223	\$ 0.00461850
Data Overwrite Security Option Type C	Real time hard drive encryption (writes over 2 times)	411989	\$ 0.00188000
IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.00205160
IEEE1394 Interface Board Type B	Fire-wire Interface for networking	411264	\$ 0.00205160

Graphic Color Machines

Vendor Name:	BUSINESS WORLD		
Speed:	80 + Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	20,000	AASIS MAT#	10119119
Manufacturer Brand:		Model #	

Counties to be covered at this price:

Estimated Delivery timeline after receipt of order: _____ **Day**

Hardware Requirements & Maintenance/Service

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service Cost (CPC)
Type	Console; digital scanner		Cost (CPC)
Features	Five paper sources (5,000 sht. min.) including bypass (50 sht. min.) tray		\$0.0000000
	RADF		Maintenance/Service Blank & Waste Cost (CPC)
	Auto 2 nd duplex photo mode		\$0.00000000
	book copy		
	job programs		
	2-in		Color Overage
	book mode		\$0.00000000
	main shift		
	cover		
	eraser		
	internal		
	APS		
	ATS		
	QUANTITY SELECTOR 1-999 (min.)		
	finisher 2000/50/3		
	copy control/elect. auditoron (10 accts min.)		
Originals	To 11" X 17"		
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"		
Resolution	600 X 600dpi		
Reduction & Enlargement	Range approx. 25-400% zoom with presets		
Memory	32 MB		

Support Cost

Advanced Installation	Flat Fee	\$0.00
Networking & Troubleshooting	Per Hour	\$0.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)

NO BID

Business Color Hybrid Machines

Hybrid Machines

Vendor Name:	BUSINESS WORLD		
Speed:	10 - 14 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	2,000	AASIS MAT#	10119110
Manufacturer Brand:	Ricoh	Model #	Aficio 3224

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order:	15	Days
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Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Desktop with Enclosed Base/Stand; digital scanner	412506 411467	Black & White Cost (CPC)
Features	Single paper source (250 sheets minimum) plus a Bypass tray	standard	\$0.10128500
	Manual Document Feed	standard	Maintenance/Service Color Cost (CPC)
	Photo Mode	standard	
	Quantity Selector 1-99 (minimum)	standard	\$0.12000000
Originals	8 1/2" X 14"	standard	
Produces Copies	5 1/2" X 8 1/2" to 8 1/2" X 14"	standard	BW Overage Cost
Resolution	400 X 400dpi	standard	\$0.07596375
Reduction & Enlargement	Not Required	standard	
Memory	4 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
PS510 2 Tray Paper Bank	(2) 500 Sheet Paper Bank	405368	\$ 0.01429570
PS520 Large Capacity Tray	2,000 Sheet Large Capacity Tray	405370	\$ 0.01390460
500 Sheet Finisher Kit	Single Position Staple Sorter Finisher	002338MIU	\$ 0.01908660
1000 Sheet Finisher Kit	1000/50/3 Multi-Position Staple Sorter Finisher	002337MIU	\$ 0.02627400
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00713800
Fax Option Type 3232	33.6 Kbps Fax option	412511	\$ 0.01771280
G3 Interface Unit Type 3232	2nd Fax Line	412260	\$ 0.01162600

Note: Printer/Scanner Options - Print/Scan comes standard on this model with 768MB of RAM

IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.00723070
IEEE1394 Interface Board Type B	Fire-wire Interface for networking	411264	\$ 0.00723070
PostScript Unit Type 3232	Adobe PostScript3 - Used mainly in MAC environment	412254	\$ 0.01154650

Hybrid Machines

Vendor Name:	BUSINESS WORLD		
Speed:	15 - 19 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	4,000	AASIS MAT#	10119111
Manufacturer Brand:	Ricoh	Model #	Aficio 3224C

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 Days

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Component Identification	Maintenance/Service Black & White Cost (CPC)
Type	Desktop with Enclosed Base/Stand; digital scanner	412506 411467	
Features	Single paper source (250 sheets minimum)	standard	\$0.05664250
	plus Bypass tray	standard	
	ADF	standard	Maintenance/Service Color Cost (CPC)
	Photo Mode	standard	
	Quantity Selector 1-99 (minimum)	standard	\$0.10000000
Originals	To 8 1/2" X 14"	standard	
Produces Copies	5 1/2" X 8 1/2" to 8 1/2" X 14"	standard	BW Overage Cost
Resolution	400 X 400dpi	standard	\$0.04248188
Reduction & Enlargement	Range approx. 50-200% zoom w/presets	standard	
Memory	6 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
PS510 2 Tray Paper Bank	(2) 500 Sheet Paper Bank	405368	\$ 0.00764780
PS520 Large Capacity Tray	2,000 Sheet Large Capacity Tray	405370	\$ 0.00745230
500 Sheet Finisher Kit	Single Position Staple Sorter Finisher	002338MIU	\$ 0.01304300
1000 Sheet Finisher Kit	1000/50/3 Multi-Position Staple Sorter Finisher	002337MIU	\$ 0.01513700
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00406900
Fax Option Type 3232	33.6 Kbps Fax option	412511	\$ 0.01085640
G3 Interface Unit Type 3232	2nd Fax Line	412260	\$ 0.00631300
Printer/Scanner Options	Print/Scan comes standard on this model with 768MB of RAM		
IEEE802.11b Interface Unit Ty	Wireless Interface for networking	402378	\$ 0.00411530
IEEE1394 Interface Board Typ	Fire-wire Interface for networking	411264	\$ 0.00411530
PostScript Unit Type 3232	Adobe PostScript3 - Used mainly in MAC environment	412254	\$ 0.00680050

Hybrid Machines

Vendor Name:	BUSINESS WORLD		
Speed:	20 - 24 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	7,500	AASIS MAT#	10119112
Manufacturer Brand:	Ricoh	Model #	Aficio 3224C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service Black & White Cost (CPC)
Type	Desktop with Enclosed Base/Stand; digital scanner	412506 411467	
Features	Two paper sources (500 sheets minimum)	standard	\$0.03667600
	plus Bypass tray	standard	
	ADF	standard	Maintenance/Service Color Cost (CPC)
	Auto 2:2 duplex	standard	\$0.10000000
	Photo Mode	standard	
	Quantity Selector 1-99 (Minimum)	standard	
	APS	standard	BW Overage Cost
	ATS	standard	\$0.02750700
	Book Copy	standard	
	2-in-1	standard	
	Job Programs	standard	
	10BS or Electronic sorting	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	400 X 400dpi	standard	
Reduction & Enlargement	Range approx. 50-200% Zoom w/presets	standard	
Memory	8 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
PS510 2 Tray Paper Bank	(2) 500 Sheet Paper Bank	405368	\$ 0.00454550
PS520 Large Capacity Tray	2,000 Sheet Large Capacity Tray	405370	\$ 0.00444120
500 Sheet Finisher Kit	Single Position Staple Sorter Finisher	002338MIU	\$ 0.00882310
1000 Sheet Finisher Kit	1000/50/3 Multi-Position Staple Sorter Finisher	002337MIU	\$ 0.00909398
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00263680
Fax Option Type 3232	33.6 Kbps Fax option	412511	\$ 0.00765670
G3 Interface Unit Type 3232	2nd Fax Line	412260	\$ 0.00383360
Printer/Scanner Options	Print/Scan comes standard on this model with 768MB of RAM		
IEEE802.11b Interface Unit Ty	Wireless Interface for networking	402378	\$ 0.00266150
IEEE1394 Interface Board Typ	Fire-wire Interface for networking	411264	\$ 0.00266150
PostScript Unit Type 3232	Adobe PostScript3 - Used mainly in MAC environment	412254	\$ 0.00409360

Hybrid Machines

Vendor Name:	BUSINESS WORLD		
Speed:	25 - 29 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	10,000	AASIS MAT#	10119113
Manufacturer Brand:	Ricoh	Model #	Aficio 3228C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 Days

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Component Identification	Maintenance/Service Black & White Cost (CPC)
Type	Desktop with Enclosed Base/Stand; digital scanner	002284MIU	
Features	Two paper sources (1,500 sheets minimum)	412132	\$0.03735600
	plus Bypass tray	standard	
	ADF	standard	Maintenance/Service Color Cost (CPC)
	Auto 2:2 duplex,	standard	
	Photo Mode	standard	\$0.10000000
	Quantity Selector 1-99 (Minimum)	standard	
	APS	standard	BW Overage Cost
	ATS	standard	\$0.02801700
	book copy	standard	
	2-in-1	standard	
	job programs	standard	
	finisher 1000/20/1	412139	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	400 X 400dpi	standard	
Reduction & Enlargement	Range approx. 50-200% Zoom w/presets	standard	
Memory	12 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
PS590 Paper Bank	(2) 500 Sheet Paper Bank	412134	\$ 0.00375800
PS600 LCT	2,000 Sheet Large Capacity Tray	412136	\$ 0.00430590
SR950 Booklet Finisher	Saddle-Stitch Booklet Finisher	412143	\$ 0.01046280
Punch Kit Type 2238	2 and 3 hole punch unit for SR950 Booklet Finisher	411585	\$ 0.00236110
2/3-Hole Punch Kit Type 1045	2 and 3 hole punch unit for SR960 Finisher	410785	\$ 0.00236110
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00197760
Fax Option Type 3245	33.6 Kbps Fax option	412510	\$ 0.00572690
G3 Interface Unit Type 3245	2nd Fax Line	412149	\$ 0.00282900
Printer/Scanner Options	Print/Scan comes standard on this model with 768MB of RAM		
PostScript 3 Unit Type 3245	Adobe PostScript3 - Used mainly in MAC environment	412151	\$ 0.00451970
IEEE802.11b Interface Unit Ty	Wireless Interface for networking	402378	\$ 0.00199610
IEEE1394 Interface Board Typ	Fire-wire Interface for networking	411264	\$ 0.00199610

Hybrid Machines

Vendor Name:	BUSINESS WORLD		
Speed:	30 - 34 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	20,000	AASIS MAT#	10119114
Manufacturer Brand:	Ricoh	Model #	Aficio 3235C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 Days

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Desktop with Enclosed Base/Stand; digital scanner	002285MIU	Black & White Cost
Features	Three paper sources (3,000 sheets min.)	412136	\$0.02461550
	plus Bypass tray	standard	
	RADF	standard	Maintenance/Service
	Auto 2:2 Duplex	standard	Color Cost (CPC)
	Photo Mode	standard	\$0.10000000
	Book Copy	standard	
	Job Programs	standard	BW Overage Cost
	2-in-1	standard	\$0.01846163
	APS	standard	
	ATS	standard	
	Quantity Selector 1-99 (min.)	standard	
	Finisher 1000/30/1	412139	
	Copy Control/Elec. Auditron (10 accounts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 50-200% zoom w/presets	standard	
Memory	16 MB	standard	

Support Cost

Advanced Installation	Flat Fee	\$0.00
Networking & Troubleshooting	Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
SR950 Booklet Finisher	Saddle-Stitch Booklet Finisher	412143	\$ 0.00693140
Punch Kit Type 2238	2 and 3 hole punch unit for SR950 Booklet Finisher	411585	\$ 0.00160550
2/3-Hole Punch Kit Type 1045	2 and 3 hole punch unit for SR960 Finisher	410785	\$ 0.00160550
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00141380
Fax Option Type 3245	33.6 Kbps Fax option	412510	\$ 0.00456300
G3 Interface Unit Type 3245	2nd Fax Line	412149	\$ 0.00183960
Printer/Scanner Options	Print/Scan comes standard on this model with 768MB of RAM		
PostScript 3 Unit Type 3245	Adobe PostScript3 - Used mainly in MAC environment	412151	\$ 0.00268480
IEEE802.11b Interface Unit Ty	Wireless Interface for networking	402378	\$ 0.00142300
IEEE1394 Interface Board Typ	Fire-wire Interface for networking	411264	\$ 0.00142300

Hybrid Machines

Vendor Name:	BUSINESS WORLD		
Speed:	35 - 39 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	30,000	AASIS MAT#	10119115
Manufacturer Brand:	Ricoh	Model #	MP C3500

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke,
 Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Component Identification	Maintenance/Service Black & White Cost (CPC)
Type	Desktop with Enclosed Base/Stand; digital scanner	412136	
Features	Three paper sources (3,000 sheets min.)	DNMS	\$0.01667700
Only has 2 paper trays with 500 sheet capacity each.	plus Bypass tray	Standard	
	Reversing Automatic Document Feeder	412393	Maintenance/Service
	Auto 2:2 duplex productivity	Standard	Color Cost (CPC)
	Photo Mode	Standard	\$0.10000000
	Book Copy	Standard	
	Job Programs	Standard	BW Overage Cost
	2-in-1	Standard	\$0.01250775
	margin shift	Standard	
	covers	Standard	
	erase	Standard	
	interrupt key	Standard	
	interrupt key	Standard	
	Auto Paper Switching	Standard	
	Auto Tray Switching	Standard	
	quantity selector 1-999 (min.)	Standard	
finisher 1000/30/1	412730		
copy control/elec. auditron (10 accounts min.)	Standard		
Originals	To 11" X 17"	Standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	Standard	
Resolution	600 X 600dpi	Standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	Standard	
Memory	16 MB	Standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
SR950 Booklet Finisher	Saddle-Stitch Booklet Finisher	413323	\$ 0.00515000
Punch Kit Type 2238	2 and 3 hole punch unit for SR950 Booklet Finisher	412209	\$ 0.00134640
DataOverwriteSecurity System	Real time hard drive encryption (writes over 2 times)	412152	\$ 0.00107580
Fax Option Type 3245	33.6 Kbps Fax option	413347	\$ 0.00357565
G3 Interface Unit Type 3245	2nd Fax Line	413060	\$ 0.00135900

Hybrid Machines

Vendor Name:	BUSINESS WORLD		
Speed:	40 - 49 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	40,000	AASIS MAT#	10119116
Manufacturer Brand:	Ricoh	Model #	Aficio 3260C

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke,
 Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 Days

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Desktop with Enclosed Base/Stand; digital scanner		Black & White Cost
Features	Required Capabilities- Minimum Specifications		\$0.01926770
	Three paper sources (3,500 sheets min.)		Maintenance/Service Color Cost (CPC) \$0.10000000 BW Overage Cost \$0.01445078
	plus bypass tray		
	RADF		
	Auto 2:2 duplex		
	photo mode		
	book copy		
	job programs		
	2-in-1		
	margin shift		
	erase		
	interrupt key		
	APS		
	ATS		
	quantity selector 1-999 (min.)		
finisher 1500/50/1			
copy control/elec. auditor (10 accounts min.)			
Originals	To 11" X 17"		
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"		
Resolution	600 X 600dpi		
Reduction & Enlargement	Range approx. 50-400% zoom with presets		
Memory	32 MB		

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
RT43 LCT Bundle	4,000 Sheet Large Capacity Tray	002450MIU	\$ 0.00198190
SR980 Saddle Stitch Finisher	Sadde-Stitch Booklet Finisher	412207	\$ 0.00512221
SR841 Finisher Bundle	100 Sheet Stapler Finisher 3,000/100/4	002451MIU	\$ 0.00528160
"11"x"17" Tray Unit Type 2105	Converts the tandem paper tray to an 11x17 1,100 sheet LCT	411398	\$ 0.00144490
Tab Sheet Holder Type 3260	Used to hold tab paper straight in the paper drawer	412209	\$ 0.00066600
2/3-Hole Punch Kit Type 1075	2 and 3 hole punch unit for SR841 and SR970 finisher	411198	\$ 0.00125200
Cover Interposer Tray Type 3260	Allows you to insert preprinted covers without passing through fuser	412213	\$ 0.00130800
8 1/2"x14" Tray Type 1075	Converts the RT43 LCT to hold legal size paper	411187	\$ 0.00107000
Scanner Printer Kit type 3260	Scan/Print Controller with Network Interface Card	002449MIU	
PostScript3 Unit type 3260	Adobe PostScript3 - Used mainly in MAC environment	412223	\$ 0.00191900
Data Overwrite Security Option Type C	Real time hard drive encryption (writes over 2 times)	411989	\$ 0.00092690
IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.00093650
IEEE1394 Interface Board Type B	Fire-wire Interface for networking	411264	\$ 0.00093650

Hybrid Machines

Vendor Name:	BUSINESS WORLD		
Speed:	50 - 59 Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	50,000	AASIS MAT#	10119117
Manufacturer Brand:	Ricoh	Model #	Aficio 3260C

Counties to be covered at this price:

Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order:	15	Days
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Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Component Identification	Maintenance/Service Black & White Cost (CPC)
Type	Console; digital scanner	412507	
Features	Four paper sources (4,000 sht. min.) including bypass (50 sht. min.) tray	standard	\$0.01741420
	RADF	standard	Maintenance/Service Color Cost (CPC)
	Auto 2:2 duplex	standard	\$0.10000000
	photo mode	standard	
	book copy	standard	
	job programs	standard	BW Overage Cost
	2-in-1	standard	\$0.01306065
	booklet mode	standard	
	margin shift	standard	
	covers	standard	
	erase	standard	
	interrupt key	standard	
	APS	standard	
	ATS	standard	
	quantity selector 1-999 (min.)	standard	
	finisher 2000/50/3	412205	
	copy control/elec. auditron (10 accts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	standard	
Memory	32 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
RT43 LCT Bundle	4,000 Sheet Large Capacity Tray	002450MIU	\$ 0.00178550
SR980 Saddle Stitch Finisher	Sadde-Stitch Booklet Finisher	412207	\$ 0.00489770
SR841 Finisher Bundle	100 Sheet Stapler Finisher 3,000/100/4	002451MIU	\$ 0.00525300
"11"x"17" Tray Unit Type 2105	Converts the tandem paper tray to an 11x17 1,100 sheet LCT	411398	\$ 0.00135590
Tab Sheet Holder Type 3260	Used to hold tab paper straight in the paper drawer	412209	\$ 0.00073300
2/3-Hole Punch Kit Type 1075	2 and 3 hole punch unit for SR841 and SR970 finisher	411198	\$ 0.00109620

Hybrid Machines

Vendor Name:				BUSINESS WORLD			
Speed:	50 - 59 Pages per Minute			AASIS VEN#	100050054		
Monthly Maximum Volume:	50,000			AASIS MAT#	10119117		
Manufacturer Brand:	Ricoh			Model #	Aficio 3260C		

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Accessories & Additional Features Cost

Component Description	Component Capabilities	Component Identification	Cost (CPC)
Cover Interposer Tray Type 3260	Allows you to insert preprinted covers without passing through fuser	412213	\$ 0.00124640
8 1/2"x14" Tray Type 1075	Converts the RT43 LCT to hold legal size paper	411187	\$ 0.00105660
Scanner Printer Kit type 3260	Scan/Print Controller with Network Interface Card	002449MIU	\$ 0.00409510
PostScript3 Unit type 3260	Adobe PostScript3 - Used mainly in MAC environment	412223	\$ 0.00178550
Data Overwrite Security Option Type C	Real time hard drive encryption (writes over 2 times)	411989	\$ 0.00094150
IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.00094920
IEEE1394 Interface Board Type B	Fire-wire Interface for networking	411264	\$ 0.00094920

Hybrid Machines

BUSINESS WORLD			
Vendor Name:			
Speed:	60 + Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	75,000	AASIS MAT#	10119118
Manufacturer Brand:	Ricoh	Model #	Aficio 3260C

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke, Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Hardware Requirements & Maintenance/Service Cost

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service
Type	Console; digital scanner	412507	Color Cost (CPC)
Features	Five paper sources (5,000 sht. min.)	standard	\$0.01741420
	including bypass (50 sht. min.) tray	standard	
	RADF	standard	Maintenance/Service
	Auto 2:2 duplex	standard	Black & White Cost
	photo mode	standard	(CPC)
	book copy	standard	\$0.10000000
	job programs	standard	
	2-in-1	standard	BW Overage
	booklet mode	standard	\$0.01306065
	margin shift	standard	
	covers	standard	
	erase	standard	
	interrupt key	standard	
	APS	standard	
	ATS	standard	
	QUANTITY SELECTOR 1-999 (min.)	standard	
	finisher 2000/50/3	412205	
	copy control/elect. auditron (10 accts min.)	standard	
Originals	To 11" X 17"	standard	
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"	standard	
Resolution	600 X 600dpi	standard	
Reduction & Enlargement	Range approx. 25-400% zoom with presets	standard	
Memory	32 MB	standard	

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$125.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
SR980 Saddle Stitch Finisher	Sadde-Stitch Booklet Finisher	412207	\$ 0.00406510
SR841 Finisher Bundle	100 Sheet Stapler Finisher 3,000/100/4	002451MIU	\$ 0.00415020
"11"x"17" Tray Unit Type 2105	Converts the tandem paper tray to an 11x17 1,100 sheet LCT	411398	\$ 0.00110390
Tab Sheet Holder Type 3260	Used to hold tab paper straight in the paper drawer	412209	\$ 0.00068860
2/3-Hole Punch Kit Type 1075	2 and 3 hole punch unit for SR841 and SR970 finisher	411198	\$ 0.00093080
Cover Interposer Tray Type 3260	Allows you to insert preprinted covers without passing through fuser	412213	\$ 0.00104760
8 1/2"x14" Tray Type 1075	Converts the RT43 LCT to hold legal size paper	411187	\$ 0.00090440
Scanner Printer Kit type 3260	Scan/Print Controller with Network Interface Card	002449MIU	\$ 0.00357400

Hybrid Machines

BUSINESS WORLD			
Vendor Name:			
Speed:	60 + Pages per Minute	AASIS VEN#	100050054
Monthly Maximum Volume:	75,000	AASIS MAT#	10119118
Manufacturer Brand:	Ricoh	Model #	Aficio 3260C

Counties to be covered at this price:
 Arkansas, Clark, Cleveland, Conway, Dallas, Faulkner, Garland, Grant, Hot Springs, Jefferson, Lincoln, Lonoke,
 Monroe, Perry, Pope, Prairie, Pulaski, Saline, White

Estimated Delivery timeline after receipt of order: 15 **Days**

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
PostScript3 Unit type 3260	Adobe PostScript3 - Used mainly in MAC environment	412223	\$ 0.00139030
Data Overwrite Security Option Type C	Real time hard drive encryption (writes over 2 times)	411989	\$ 0.00084260
IEEE802.11b Interface Unit Type II	Wireless Interface for networking	402378	\$ 0.00083280
IEEE1394 Interface Board	Fire-wire Interface for networking - Type B	411264	\$ 0.00083280

Hybrid Machines

Vendor Name:	BUSINESS WORLD	AASIS VEN#	100050054
Speed:	80 + Pages per Minute	AASIS MAT#	10119119
Monthly Maximum Volume:	100,000	Model #	
Manufacturer Brand:			

Counties to be covered at this price:

Estimated Delivery timeline after receipt of order: _____ **Day**

Hardware Requirements & Maintenance/Service

Unit Requirements	Required Capabilities- Minimum Specifications	Part #	Maintenance/Service Cost (CPC)
Type	Console; digital scanner		\$0.0000000
Features	Five paper sources (5,000 sht. min.) including bypass (50 sht. min.) tray		\$0.0000000
	RADF		
	Auto 2:1 copies		
	photo mode		
	book copy		\$0.0000000
	job programs		
	2-in		
	book mode		
	macro shift		
	cover		
	eraser		
	internal		
	APS		
	ATS		
	QUANTITY SELECTOR 1-999 (min.)		
	finisher 2000/50/3		
	copy control/elect. auditor (10 accts min.)		
Originals	To 11" X 17"		
Produces Copies	5 1/2" X 8 1/2" to 11" X 17"		
Resolution	600 X 600dpi		
Reduction & Enlargement	Range approx. 25-400% zoom with presets		
Memory	32 MB		

Support Cost

Advanced Installation		Flat Fee	\$0.00
Networking & Troubleshooting		Per Hour	\$0.00

Accessories & Additional Features Cost

Component Description	Component Capabilities	Part #	Cost (CPC)
			\$0.0000000

NO BID

Standard Terms Conditions

GENERAL: All terms and conditions stated in the invitation for bid govern this contract.

PRICES: Prices are firm and not subject to escalation, unless otherwise specified in the invitation for bid.

DISCOUNTS: All cash discounts offered will be taken if earned.

TAXES: Most state agencies must pay state sales tax. Before billing, the contractor should contact the ordering agency to find out if that agency must pay sales tax. Itemize state sales tax when applicable on invoices.

BRAND NAME REFERENCES: The contractor guarantees that the commodity delivered is the same as specified in the bid.

GUARANTY: All items delivered are to be newly manufactured, in first- class condition, latest model and design, including, where applicable, containers suitable for shipment and storage unless otherwise indicated in the bid invitation. The contractor guarantees that everything furnished hereunder will be free from defects in design, workmanship, and material; that if sold by drawing, sample or specification, it will conform thereto and will serve the function for which furnished. The contractor further guarantees that if the items furnished hereunder are to be installed by the contractor, such items will function properly when installed. The contractor also guarantees that all applicable laws have been complied with relating to construction, packaging, labeling, and registration. The contractor's obligations under this paragraph shall survive for a period of one year from the date of delivery, unless otherwise specified in the invitation for bid.

AWARD: This contract award does not authorize shipment. Shipment against this contract is authorized by the receipt of a purchase order from the ordering agency. A written purchase order mailed or otherwise furnished to the contractor results in a binding obligation without further action by either party.

DELIVERY: The term of the contract is shown on the face of the contract award. The contractor is required to supply the state's needs during this term. The number of days required to place the commodity in the receiving agency's designated location under normal conditions is also shown. Consistent failure to meet delivery without a valid reason may cause removal from the bidders' list or suspension of eligibility for award.

BACK ORDERS OR DELAY IN DELIVERY: Back orders or failure to deliver within the time required may be default of the contract. The contractor must give written notice to the Office of State Procurement and ordering agency of the reason and the expected delivery date. If the reason is not acceptable, the contractor is in default. The Office of State Procurement has the right to extend delivery if reasons appear valid. If the date is not acceptable, the agency may buy elsewhere.

DELIVERY REQUIREMENTS: No substitutions or cancellations are permitted without written approval of the Office of State Procurement. Delivery shall be made during agency work hours only, 8:00 a.m. to 4:30 p.m., unless prior approval for other delivery has been obtained from the agency. Packing memoranda shall be enclosed with each shipment.

STORAGE: The ordering agency is responsible for storage if the contractor delivers within the time required and the agency cannot accept delivery.

DEFAULT: All commodities furnished will be subject to inspection and acceptance of the ordering agency after delivery. Default in promised delivery or failure to meet specifications authorizes the Office of State Procurement to cancel this contract or any portion of same and reasonably purchase commodities elsewhere and charge full increase, if any, in cost and handling to the defaulting contractor.

VARIATION IN QUANTITY: The state assumes no liability for commodities produced, processed or shipped in excess of the amount specified herein.

INVOICING: The contractor shall submit an original and two copies of an itemized invoice showing the bid number and purchase request number when itemized in the invitation for bid. Invoices must be sent to "Invoice to" point shown on the purchase order.

STATE PROPERTY: Any specifications, drawing, technical information, dies, cuts, negatives, positives, data or any other commodity furnished to the contractor hereunder or in contemplation hereof or developed by the contractor for the use hereunder shall remain property of the state, be kept confidential, be used only as expressly authorized, and be returned at the contractor's expense to the F.O.B. point, properly identifying what is being returned.

ASSIGNMENT: This contract is not assignable nor the duties hereunder delegable by either party without the written consent of the other party to the contract.

OTHER REMEDIES: In addition to the remedies outlined herein, the contractor and the state have the right to pursue any other remedy permitted by law or in equity.

LACK OF FUNDS: The state may cancel this contract to the extent funds are no longer legally available for expenditures under this contract. Any delivered but unpaid for goods will be returned in normal condition to the contractor by the state. If the state is unable to return the commodities in normal condition and there are no funds legally available to pay for the goods, the contractor may file a claim with the Arkansas Claims Commission. If the contractor has provided services and there are no longer funds legally available to pay for the services, the contractor may file a claim.

QUANTITIES: The state may order more or less than the estimated quantity in the invitation for bid.

DISCLOSURE: Failure to make any disclosure required by the Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that order, shall be a material breach of the terms of this contract. Any contractor, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to the agency.