

WRITTEN QUESTIONS AND ANSWERS**SP-20-0033 Janitorial Services****ANSWERS ARE IN BLUE**

1. Do you anticipate extending the bid due date?

Answer: No.

2. What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?

Answer: See IFB Section 1.16 *Award Process*, Item A.

3. Was this bid posted to the nationwide free bid notification website at www.mygovwatch.com.

Answer: No.

4. Other than your own website, where was this bid posted?

Answer: OSP is only required to place the bid on the OSP website.

5. I am reaching out to you to see about the process of bidding on the janitorial services for Division of Building Authority. I would like to know how I could be a part of this process and what steps I need to take in order to proceed forward. Please let me know what I need to do.

Answer: All information requested for a Prospective Contractor to provide a bid response is provided in the Invitation for Bid.

6. Will it be permissible to have 2 part time employees fulfill the requirements for 8am-4:30pm staff or will a single fulltime person be required?

Answer: Two part-time employees are acceptable. See also Section 2.13 *Personnel*, Item A and C.

7. Please Provide a flooring breakdown by square footage for the building (ex. Carpet, Tile, Waxable tile, etc.)

Answer: See Addendum 1 and IFB Section 2.3 *Winthrop Rockefeller Building*, Item A.1.

8. Please provide copies of the fire escape maps for each floor

Answer: See Addendum 1.

9. Please provide the name of the supplier used by your current vendor to supply paper products.

Answer: This question is irrelevant to the Prospective Contractor providing a bid response.

10. Does this contract fall under the Release of Information Act? If so, What is the current annual value of the contract?

Answer: See response to question 9. Prospective Contractors are free to submit information requests in accordance with the Arkansas Freedom of Information Act of 1967.

11. I'm new to the DFNA Bid process and I was looking at the above-mentioned opportunity. I see I missed the walk-through opportunity just this morning at 10.00. I was wondering if there was any chance of another walk-through opportunity. If not, I certainly understand policies, procedures, and deadlines. Thank you for your time and consideration.

Answer: See IFB Section 2.16 *Mandatory Site Visit*, Item H.