



STATE OF ARKANSAS
OFFICE OF STATE PROCUREMENT
 1509 West 7th Street, Room 300
 Little Rock, Arkansas 72201-4222

ADDENDUM 1

TO: Vendors Addressed
 FROM: Stephanie Cellers, Buyer
 DATE: October 11, 2019
 SUBJECT: SP-20-0005 SHIP and MIPPA Medicare Beneficiary Assessment Services

The following change(s) to the above-referenced RFQ have been made as designated below:

- | | |
|---|--|
| X | Change of specification(s) |
| X | Additional specification(s) |
| | Change of response opening time and date |
| | Cancellation of bid |
| X | Other |

RESPONSE OPENING DATE AND TIME

- Response opening date and time remains unchanged.

ADDITIONAL SPECIFICATIONS

- Add the following to RFQ Section 1.7:
 - D. Prospective Contractors **shall** submit separate *Response Packets* for each program they propose to provide services under. For example, if a Prospective Contractors wishes to provide services under both SHIP + MIPPA (or SHIP MINI and MIPPA), the Prospective Contractor **shall** submit separate *Response Packets* tailored to each program.

CHANGE OF SPECIFICATIONS

- Delete RFQ Section 1.2 and replace with the following:
 - A. As a result of this RFQ, AID intends to award contracts to multiple qualified Contractors.
 - B. The anticipated starting date for the QVL is January 1, 2020 except that the actual QVL start date may be adjusted unilaterally by the State for up to three calendar months. By submitting a signed response to the RFQ, the Prospective Contractor represents and warrants that it will honor its response as being held open as irrevocable for this period.
 - C. The initial term of the QVL will be for three (3) years. The State may renew a Contractor's qualification status for up to four (4) additional one-year terms or portions thereof, not to exceed a total aggregate QVL term of seven (7) consecutive years.
- Delete RFQ Section 1.16(A) and replace with the following:
 - A. Qualified Vendor Selection
 - 1. Contractors who meet the requirements set forth in *RFQ Section 2.2 Minimum Qualifications* may be listed on the QVL. Being listed on the QVL is not a guarantee to the vendor that they will be contacted to provide the services, however, AID intends to issue contracts to multiple vendors listed on the QVL.

2. As approved by AID, qualified Contractors may be added to the QVL after the issuance of QVL award. To be added to the QVL following the issuance of QVL award, Prospective Contractors **shall** submit *Response Packet(s)* to AID at:

Arkansas Insurance Department
SHIP Division
Suite 238
1200 West 3rd Street
Little Rock, AR 72201

AID's review of *Response Packets* received after the response opening date and time has not yet been determined. Instructions for being added to the QVL will be posted to AID's website following the issuance of the QVL award. AID and OSP strongly encourage Prospective Contractors to submit *Response Packet(s)* on or before the specified response opening date and time.

- Delete RFQ Section 1.16(D)(2) and replace with the following:

2. A State Procurement Official will be responsible for the issuance of QVL award. Following the issuance of the QVL award by OSP, AID will be responsible for administering the QVL, including any changes/adds/deletions to Contractors listed on the QVL.

- Delete RFQ Section 1.17(B) and replace with the following:

- B. AID may send a contract renewal notification to Contractors listed on the QVL. AID will send the renewal notification using the email address submitted with the Contractor's *Response Packet* or use an updated email as provided by the Contractor during the term(s) of the QVL.

- Delete RFQ Section 1.17(D) and replace with the following:

- D. Should the Contractor fail to provide the required information and/or documentation on or before the deadline stated in the renewal notice, the Contractor's contract will not be renewed.

- Delete RFQ Section 2.2(C) and replace with the following:

- C. Contractors **shall not** receive federal grant funding from another Arkansas State Agency for providing services similar to those described in this RFQ (i.e. Medicare assessment services). Prospective Contractors proposing to provide services under this RFQ **shall** identify federal grants they are a recipient of in the *Response Packet*. Prior to being listed on the Qualified Vendors List (QVL) resulting from the RFQ, Prospective Contractor **shall** cancel any conflicting contracts.

- Delete RFQ Section 3.1(E) and replace with the following:

- E. Sub-section weighted scores will be added together to determine the total technical score for the response.

REPLACEMENT DOCUMENTS

- Delete the *Response Packet* and replace with the *Revised Response Packet dated 10/11/2019*.

The specifications by virtue of this addendum become a permanent addition to the above referenced RFQ. Failure to return this signed addendum may result in rejection of your response.

If you have questions, please contact Stephanie Cellers at Stephanie.Cellers@dfa.arkansas.gov.

Company: _____

Signature: _____

Date: _____