

Attachment A: Inmate Holiday Package Sales Report

Instructions

The Contractor **shall** submit this report at the end of each ADC scheduled holiday season, Summer and Winter, with the name of the unit, number of orders, sales amount, and commission amount for each unit. The Contractor **shall** attach a summary by inmate and total price.

Correctional Facility Name	Inmate Name	# of Orders	Total Net Sales Amount	Commission Amount
Benton Unit	John Doe	2	\$ 85.39	\$ 12.81
Benton Unit	John Smith	1	\$ 56.25	\$ 8.44
Benton Unit	John Williams	4	\$ 92.18	\$ 13.83
Subtotals for AR: Benton Unit			\$ 233.82	\$ 35.07
Cummins Unit	John Doe	1	\$ 33.07	\$ 4.96
Cummins Unit	John Smith	1	\$ 84.27	\$ 12.64
Cummins Unit	John Williams	2	\$ 52.98	\$ 7.95
Subtotals for Cummins Unit			\$ 170.32	\$ 25.55
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Total Net Sales and Commission:			\$ 404.14	\$ 60.62