

**RFP No. BLR-190002, State Transportation Department Oversight
Consulting Services**

Vendor Questions and BLR Responses –June 10, 2019

Q: Regarding paragraph 1.3, are vendors expected to include the full text of the RFP document in the response along with acknowledging the requirements and terms in each paragraph, or is it sufficient to solely reference each paragraph number and title in acknowledging requirements and terms?

A: It is sufficient to solely reference each paragraph number and state that you acknowledge and accept the requirements and terms.

Q: Is it expected that the vendor will focus on and visit district offices, or will the scope be restricted to headquarters located in Little Rock?

A: Please provide in your proposal a plan that you feel would best meet the needs of the Subcommittee in conducting its study. This should include whether you feel it is necessary to conduct visits to district offices, as well as the time and cost involved in including those visits.

Q: Is the buyer looking for the vendor to perform full organizational assessment of ARDOT, or is the focus intended to be on procurement and expenditure?

A: The requirements of Act 298 of 2019, which are restated in Section 2.0 of the RFP, require a study of “the processes and functioning of the Arkansas Department of Transportation, including without limitation the department’s processes, procedures, procurement procedures, projects, expenditures, and appeals processes.” Please provide in your proposal a plan that you feel would best meet the needs of the Subcommittee in conducting its study in accordance with those requirements.

Q: Specifically, most of the objectives in Paragraph 2.1 are focused on procurement. For the second objective, are the best practices focused on procurement, or more broadly on the entire organization?

A: This is more broadly focused on the entire Arkansas Department of Transportation.

Q: Regarding paragraph 2.1, we'd like to request more clarity related to the objective "Audit the expenditures of . . . the department." In particular, can the buyer clarify a) whether the Audit should pertain to the entire Arkansas Department of Transportation or the procurement process specifically, b) what Audit activities is it looking for the vendor to perform?

A: The scope of the study is all processes of the Arkansas Transportation, the proposal should include an audit of all the expenditures and procurement processes of the department. Please provide suggestions in your proposal for the method you feel would best allow the Subcommittee to make recommendations to create efficiencies with regard to expenditures and procurement processes.

Q: Is it possible to extend the proposal deadline by one week to June 21st so that respondents have sufficient time to incorporate answers to questions submitted on June 7th?

A: Moving the deadline for submission of proposals would require a vote and authorization of the Subcommittee at its next meeting followed by adoption of that action by the full Legislative Council. Unfortunately, the next meeting of the Subcommittee is not scheduled to be held until the week following the June 14 deadline.
