

***TECHNICAL PROPOSAL PACKET***  
***DH-18-0017***

## **PROPOSAL SIGNATURE PAGE**

Type or Print the following information.

| PROSPECTIVE CONTRACTOR'S INFORMATION   |   |                  |  |           |
|--|---|------------------|--|-----------|
| Company:   |   |                  |  |           |
| Address:   |   |                  |  |           |
| City:  |   | State:           |  | Zip Code: |
| Business Designation:  | <div><input type="checkbox"/> Individual<div><input type="checkbox"/> Partnership</div><input type="checkbox"/> Sole Proprietorship<div><input type="checkbox"/> Corporation</div><input type="checkbox"/> Public Service Corp<div><input type="checkbox"/> Nonprofit</div></div>   |                  |  |           |
| Minority and Women-Owned Designation*:   | <div><input type="checkbox"/> Not Applicable<div><input type="checkbox"/> African American</div><input type="checkbox"/> American Indian<div><input type="checkbox"/> Hispanic American</div><input type="checkbox"/> Asian American<div><input type="checkbox"/> Pacific Islander American</div><input type="checkbox"/> Service Disabled Veteran<div><input type="checkbox"/> Women-Owned</div></div> |                  |  |           |
|  | AR Certification #: _____ * See <i>Minority and Women-Owned Business Policy</i>   |                  |  |           |
| PROSPECTIVE CONTRACTOR CONTACT INFORMATION   |   |                  |  |           |
| Provide contact information to be used for bid solicitation related matters.   |   |                  |  |           |
| Contact Person:  |   | Title:           |  |           |
| Phone:   |   | Alternate Phone: |  |           |
| Email:   |   |                  |  |           |
| CONFIRMATION OF REDACTED COPY  |   |                  |  |           |
| <div><input type="checkbox"/> YES, a redacted copy of submission documents is enclosed.</div> <div><input type="checkbox"/> NO, a redacted copy of submission documents is <u>not</u> enclosed. I understand a full copy of non-redacted submission documents will be released if requested.</div> <div>Note: If a redacted copy of the submission documents is not provided with Prospective Contractor's response packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), will be released in response to any request made under the Arkansas Freedom of Information Act (FOIA). See Bid Solicitation for additional information.</div> |   |                  |  |           |
| ILLEGAL IMMIGRANT CONFIRMATION   |   |                  |  |           |
| By signing and submitting a response to this <i>Bid Solicitation</i> , a Prospective Contractor agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.   |   |                  |  |           |
| ISRAEL BOYCOTT RESTRICTION CONFIRMATION  |   |                  |  |           |
| By checking the box below, a Prospective Contractor agrees and certifies that they do not boycott Israel, and if selected, will not boycott Israel during the aggregate term of the contract.  |   |                  |  |           |
| <input type="checkbox"/> Prospective Contractor does not and will not boycott Israel.  |   |                  |  |           |

***An official authorized to bind the Prospective Contractor to a resultant contract shall sign below.***

The signature below signifies agreement that any exception that conflicts with a Requirement of this *Bid Solicitation* **will cause the Prospective Contractor's proposal to be disqualified.**

**Authorized Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
*Use Ink Only.*

Printed/Typed Name: \_\_\_\_\_ Date: \_\_\_\_\_

## **INFORMATION FOR EVALUATION**

- *Provide a response to each item/question in this section. Prospective Contractor may expand the space under each item/question to provide a complete response.*
- ***Do not*** include additional information if not pertinent to the itemized request.

|   | <b>Maximum<br/>RAW Score<br/>Available</b> |
|---|--|
| <b>E.1 EXPERIENCE</b>   |  |
| 1. Demonstrate your company's capacity by providing the following information:  |  |
| a) Number of years your company has been in business  | 5 points                                   |
| b) Number of employees that will provide the services for this contract as outlined in this RFP   | 5 points                                   |
| c) Summary of company experience providing services as outlined in this RFP   | 5 points                                   |
| <b>E.2 QUALIFICATIONS OF STAFF</b>  |  |
| 1. Describe the level of expertise including education and experience of each individual in a lead position that will provide services for this contract as outlined in this RFP.                                   | 5 points                                   |
| 2. Describe the level of expertise including education and experience of each individual in a non-leadership capacity that will provide services for this contract as outlined in this RFP.                         | 5 points                                   |
| <b>E.3 APPROACH &amp; METHODOLOGY</b>   |  |
| 1. Provide details of a previous experience with issues shown below. Include a description of the issue, approach and methodology on how you identified the issue, and your recommendation for resolving the issue. |  |
| a) Financial Issue that included the need for a rate study  | 5 points                                   |
| b) Asset Management issue   | 5 points                                   |
| c) Water utility management issue   | 5 points                                   |