

## Questions and Answers for RFP 18-01

### Learning Management System

1. How many users are expected to be using the Learning Management System?

**Answer        8,500**

2. I see a maximum of a 7 year contract, do you want pricing based on a full 7 years or is it a 3 year with option to renew for 4 years for example?

**Answer        Renewal options are best.**

3. May I submit my proposal via email?

**Answer        No**

4. It seems like there are 4 different documents requested throughout the RFP. Would all of those documents be put on the 15 flash drives or would we need an individual flash drive for each document (60 total)?

**Answer        With the exception of Pricing, all information must be submitted on one flash drive. Pricing must be separated.**

5. Scope of Services - Given that HSU is interested in hearing about future releases and timelines on functionality, are there any items that may not be mandatory at this time?

**Answer        We would prefer to not rule anything out at this point. Although we might not currently be using some of the items listed, we would like the ability to evolve and expand how we use the LMS.**

6. Scope of Services, Question 1.C Allow integration with third-party content management systems. Can HSU provide examples of any third-party CMS that would be desired for integration here?

**Answer        In random order and subject to change:**

- Jones & Bartlett - Nursing Department only
- Cengage - assorted content across Cengage's offerings and across various departments on campus.
- McGraw Hill - same response as Cengage
- Macmillian - same response as Cengage
- Norton Publishing - same response as Cengage
- Pearson - same response as Cengage
- SherPath - same response as Cengage
- TK20 - limited to Teachers College, Henderson

7. Scope of Services, Question 2.C Automated guided instruction (feedback mechanisms) - Can HSU provide a few examples of the types of feedback mechanisms desired?

**Answer**            **Automatically graded items should provide an automated outlet to guide students toward information. For example, a multiple-choice test question should be able to provide a predetermined feedback response in addition to the score for that question.**

8. Scope of Services, Question 2.J-L

J. Competency-based learning

K. Self-paced learning

L. Self-directed learning

Does HSU currently have any CBE based programs or courses in place? Is HSU in need of any planning or strategic consulting services to help with a successful rollout of CBE?

**Answer**            **Not that we are aware of at this time.**

9. Scope of Services, Question 2.Q Online - Roughly how many programs or courses at HSU today are fully online?

**Answer**            **174 Fully Online Courses for Fall 2017  
8 Fully Online Programs**

10. Scope of Services, Question 3.C Through the use of an activity stream so that it feels like the course is an active community and not just a flat file structure from which students download static documents - What types of notifications would be helpful to HSU students in an activity stream?

**Answer**            **Students should receive course content and communication notifications in a dashboard-like experience. This should include but not be limited to upcoming assignments with due dates, new communication messages (such as discussion posts, blog posts, and other social tools), course announcements, and assignment grades and feedback.**

11. Scope of Services, Question 4.J Enable instructors to submit grades to Registrar - What is the current SIS for HSU? Any plans to change in the near future?

**Answer**            **The current SIS is Jenzabar PX. We are currently evaluating ERPs with an implementation start date within a year.**

12. Scope of Services, Question 7 The LMS should be compliant with federal laws and regulations protecting people with disabilities. - Is HSU open to any planning or strategic consulting services to help with accessibility initiatives?

**Answer        Yes.**

13. Scope of Services, Question 8.J Work w/other applications such as registration, grading, advising and course selection systems. - Can HSU provide a few examples of working with other applications?

**Answer        Integrate with the new ERP once it is implemented.  
Grade return.**

14. RFP Section 40.6 Vendor's Qualification and Credentials as Related to the Proposal - HSU asks for an "organizational chart displaying the proposed project structure." Can you please clarify what you're looking for, and how it differs from the organization chart of proposed personnel requested in 40.7 Project Organization and Staffing?

**Answer        Section 40.6 refers to the organization of the process including but not limited to the pilot, implementation, migration, training, and ongoing support. Section 40.7 refers to the personnel and tasks performed in the process.**

15. How Many Copies of response must be submitted?

**Answer        Please send one hard copy of the original and 15 copies on flash drive.**