

State of Arkansas  
OFFICE OF STATE PROCUREMENT  
1509 West Seventh Street, Room 300  
Little Rock, Arkansas 72201-4222  
501-324-9316

## ADDENDUM 1

TO: Vendors Addressed  
FROM: Janet Quattlebaum  
DATE: February 17, 2017  
SUBJECT: SP-16-0125; Electronic Benefit Transfer Services

The following change(s) to the above-referenced Request for Proposal have been made as designated below:

- ☒ Change of specifications
- ☐ Additional specifications
- ☐ Change of bid opening time and date
- ☐ Cancellation of bid
- ☐ Additional Information

### CHANGE OF SPECIFICATION

**ON TITLE PAGE, DELETE DRAFT SOLICITATION ISSUED: 2/15/2017 AND REPLACE WITH THE FOLLOWING:**

**SOLICITATION ISSUED: 2/15/2017**

**DELETE SECTION 1, ITEM 1.2 AND REPLACE WITH THE FOLLOWING:**

#### **1.2 TYPE OF CONTRACT**

- A. A Term contract **will** be awarded to a single vendor.
- B. The term of this contract **shall** be for one (1) year. The anticipated starting date for the contract is June 1, 2017, and could be subject to change. Upon mutual agreement by the vendor and agency, the contract may be renewed by OSP/DCO on a year-to-year basis, for up to six (6) additional one (1) year terms or a portion thereof.
- C. The total contract term **shall not** be more than seven (7) years.

**DELETE SECTION 1, ITEM 1.9 AND REPLACE WITH THE FOLLOWING:**

#### **1.9 CLARIFICATION OF BID SOLICITATION**

- A. Vendors may submit written questions requesting clarification of information contained in this *Bid Solicitation*.
- B. Final Bid written questions should be submitted by 4:00 p.m., Central Time on or before February 22, 2017. Submit bid written questions via email to the OSP buyer as shown on page one (1) of this *Bid Solicitation*.
  - 1. For each question submitted, vendor should reference the specific solicitation item number to which the question refers.

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2. Vendors written questions will be consolidated and responded to by the State. The State's consolidated written response is anticipated to be posted to the OSP website by the close of business on March 1, 2017.
- C. Vendors may contact the OSP buyer with procurement-related questions at any time prior to the bid opening.
- D. Answers to verbal questions may be given as a matter of courtesy and **must** be evaluated at vendor's risk.

The specifications by virtue of this addendum become a permanent addition to the above referenced Invitation for Bid. FAILURE TO RETURN THIS SIGNED ADDENDUM **MAY** RESULT IN REJECTION OF YOUR BID.

BIDS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED. THE BID ENVELOPE MUST BE SEALED AND SHOULD BE PROPERLY MARKED WITH THE BID NUMBER, DATE AND HOUR OF BID OPENING AND BIDDER'S RETURN ADDRESS. IT IS NOT NECESSARY TO RETURN "NO BIDS" TO THE OFFICE OF STATE PROCUREMENT.

If you have any questions please contact **Janet Quattlebaum** at **janet.quattlebaum@dfa.arkansas.gov**.

Company: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_