

**Questions and Responses to RFP CFS-17-0002**  
**DCFS Quality Service Reviews**

**1. Is there a budget for this scope of work?**

Cost proposals should be included in all responses. These should follow the requirements established in Sections 4.1 and 4.3 of the RFP. A not to exceed state fiscal year amount for the scope of the RFP has been determined to be \$300,000.00. A final budget will be determined upon completion of negotiations.

**2. How many staff are currently working in the QA unit?**

DCFS currently has two staff members in the Quality Service Reviews unit. There are currently no staff members in DCFS' Quality Assurance unit. The current contractor for Quality Service Reviews has a staff of ten though not all of the staff is fully devoted to the needs outlined in the scope of the RFP.

**3. As a full service consulting firm PCG uses and would bid using competitive, market based, commercial rates. PCG's market based rates are fully loaded including, without limitation, salary, fringe, overhead and profit. Would rates such as these be acceptable for this proposal?**

Acceptable cost proposal requirements are established in Sections 4.1 and 4.3 of the RFP.

**4. Do we need to have our own QC tool, or will the vendor use the state's system?**

All proposals should include a qualified QC tool and method for its most efficient and thorough use.