

1. Do you want us to including staffing and/or resumes in the response? If so, where in our response should this be included?

**- Yes, please include the resume of the proposed project lead as well as any other individuals that will be assigned to the project team. All resume's should be included at the end of the response materials.**

2. Should our response include a proposed scope of work that is based on Section 2? If so, where in our response should the scope be included?

**- Yes, responses should include a proposed scope of work that is based on Section 2. The location of the scope of work in the response will not affect an applicant's score.**

3. Section 4.4 B addresses liability and states that vendor's liability is "limited to the value of the Contract or ?, whichever is higher." What is the value attributed to the question mark?

**- This sentence should read "The vendor's liability for damages to the State shall be limited to the value of the Contract."**

4. We are assuming that this solicitation will result in a Commercial Contract; that the company selected will not be considered a sub-recipient within the 'grant' mentioned in Section 1.1 – Purpose; and that no grant or cost-type reporting will be required. Can the State confirm this assumption?

**- This solicitation will result in a professional services contract, and no cost-type reporting will be required. However, a monthly status update will be submitted with each invoice. Additionally, the applicant will be required to submit quarterly reports which will include an evaluation of progress and results.**

5. Will the State consider granting potential vendors a one week extension on the bid submission due date in order to fully utilize any information released as result of answers provided to vendor questions?

**- The Bid Closing date will be adjusted to 6/15/16.**