

**State of Arkansas**  
Arkansas Department of Health  
4815 West Markham, Slot H58  
Little Rock, Arkansas 72205  
**501-280-4573**

**ADDENDUM #1 - Page 1 of 2**

TO: Vendor Listing  
FROM: Arkansas Department of Health  
DATE: September 21, 2015  
SUBJECT: **DH-15-0010 Mass Fatality IFB**

The following change(s) to the above-referenced Request for Proposal for Arkansas Department of Health has been made as designated below:

- Change of specification(s)
- Additional specification(s)
- Change of bid opening time and date
- Cancellation of bid
- Other

**See the attached clarifications.**

**The bid opening time and date shall remain the same.**

The specifications by virtue of this addendum become a permanent addition to the above-referenced Invitation for Bid. **FAILURE TO RETURN THIS SIGNED ADDENDUM MAY RESULT IN REJECTION OF YOUR BID.**

**BIDS WILL BE ACCEPTED UNTIL THE TIME AND DATE SPECIFIED. THE BID ENVELOPE MUST BE SEALED AND SHOULD BE PROPERLY MARKED WITH THE BID NUMBER, DATE AND HOUR OF BID OPENING AND BIDDER'S RETURN ADDRESS. IT IS NOT NECESSARY TO RETURN "NO BIDS" TO THE ARKANSAS DEPARTMENT OF HEALTH.**

If you have questions, please contact the Issuing Officer at 501-280-4573.

\_\_\_\_\_  
VENDOR SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
COMPANY

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**DH-15-0010 - Clarifications**

**The solicitation requests a signed statement listing personnel and equipment that will be used to complete all deliverables within specified timeframes. Can you clarify what equipment needs the State foresees? Is the vendor expected to provide mass fatality response equipment?**

Yes, the vendor is expected to provide mass fatality response equipment in events that exceed the State's mass fatality capabilities. Upon vendor notification and activation, the vendor will need all appropriate equipment to enable them to engage in the following:

- 1) Disaster Morgue Operations,
- 2) Forensic Investigations,
- 3) Search and Recovery Operations,
- 4) Decedent and Team Member Decontamination,
- 5) Data Management and Documentation,
- 6) Personal Protective Equipment, and
- 7) Family Assistance Center Operations.

**The solicitation is asking for the vendor to provide evidence that demonstrate logistics and the infrastructure to respond to a mass fatality event (i.e. pre-positioned inventory, pre-determined staff, etc...). What pre-positioned inventory does the State need?**

To clarify, the State does not need pre-positioned inventory, the vendor does. The State possesses limited pre-positioned fatality management resources to support local and state response. In the event that those resources are exhausted or capabilities are exceeded (such as a catastrophic disaster), the vendor will need to rely upon their own pre-positioned resources in order to rapidly respond and potentially perform the seven (7) functions listed above.

**What is the anticipated number of trainees in each training session?**

Depends. A detailed, day-long training may have 15-30 trainees. A one or two hour overview of the Mass Fatality Plan may have a 100+ (e.g., a presenter at a conference).

**Is the vendor expected to provide hard copies of training materials or will the State provide the training materials developed by the Consultant?**

Vendor provides.

**Is the vendor expected to provide the location/facility for the training?**

The state will help coordinate and make arrangements for the facility.

**Is the vendor expected to provide food/refreshments for the training?**

No.

**What evaluation factors will be used to select the winning proposal?**

This is an invitation for bid; it will be awarded to the lowest responsible and responsive bidder based on the Official Bid Price Sheet and the vendor minimum qualifications as listed in the bid document.